

RESOLUTION NO. 23-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT RESCINDING AND REPLACING RESOLUTIONS NO. 18-04 AND 18-05 AND DECLARING ALL COMMITTEES TO BE STANDING COMMITTEES

WHEREAS, the Los Olivos Community Services District ("District") is empowered to adopt policies governing its operations; and

WHEREAS, the Board of Directors ("Board") of the District previously created advisory committees entitled the Finance Committee, the Technical Committee, the Grants Committee, and the Project Management Committee, each of which was empowered to obtain and analyze information to report to the full Board on those designated topic areas, for final Board consideration and possible action; and

WHEREAS, the Board wishes to declare each of these committees to be standing committees subject to the Brown Act to provide transparency to the public and to provide efficient use of public funds; and

WHEREAS, the Board wishes adopt a uniform policy governing the creation and operation of all committees that may be created and appointed by the Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Los Olivos Community Service District, as follows:

1. The above recitals are true and correct.
2. The Board of Directors hereby repeals Resolution number 18-04 and the prior Policy on Committees attached to Resolution number 18-04.
3. The Board of Directors hereby repeals Resolution number 18-05.
4. The Board of Directors resolves that currently existing Committees—Finance, Technical, Grants, and Project Management—shall be and are hereby re-established and declared to be Standing Committees subject to the Brown Act.
5. The Finance Committee shall review and make recommendations regarding consideration and possible approval of costs incurred by the District during the prior month. The current Finance Committee is comprised of Directors Kennedy and Palmer. The future membership of the Finance Committee shall be selected by the Board President after consultation with the Board of Directors, during a public meeting, and the District's website shall be updated to reflect the current composition of the committee. At its next meeting following adoption of this Resolution, the Finance Committee is directed to establish a regular schedule of meetings, to be posted on the District's website. Any meeting set forth on the regular schedule of meetings shall proceed as scheduled, unless a notice of cancellation is posted to the District's

website a minimum of seventy-two (72) hours prior to the anticipated start of said regular meeting and disseminated to email recipients who have requested notice of District meetings electronically.

6. The Technical Committee shall review and make recommendations regarding consideration and possible approval of technical solutions related to the collection, treatment, and disposal of wastewater; connection to a community treatment solution from individual parcels (both residential and commercially zoned); ownership of collection and treatment solutions; sizing, scope, and placement of collection and treatment approaches and solutions; and implementation and management of existing and future groundwater monitoring wells. The current Technical Committee is comprised of President Fayram and Vice President Ross. The future membership of the Technical Committee shall be selected by the Board President after consultation with the Board of Directors, during a public meeting, and the District's website shall be updated to reflect the current composition of the committee. At its next meeting following adoption of this Resolution, the Technical Committee is directed to establish a regular schedule of meetings, to be posted on the District's website. Any meeting set forth on the regular schedule of meetings shall proceed as scheduled, unless a notice of cancellation is posted to the District's website a minimum of seventy-two (72) hours prior to the anticipated start of said regular meeting and disseminated to email recipients who have requested notice of District meetings electronically.

7. The Grants Committee shall review and make recommendations regarding consideration and possible approval of grant funding opportunities to be undertaken by the District. The current Grants Committee is comprised of Directors Kennedy and Parks. The future membership of the Technical Committee shall be selected by the Board President after consultation with the Board of Directors, during a public meeting, and the District's website shall be updated to reflect the current composition of the committee. At its next meeting following adoption of this Resolution, the Grants Committee is directed to establish a regular schedule of meetings, to be posted on the District's website. Any meeting set forth on the regular schedule of meetings shall proceed as scheduled, unless a notice of cancellation is posted to the District's website a minimum of seventy-two (72) hours prior to the anticipated start of said regular meeting and disseminated to email recipients who have requested notice of District meetings electronically.

8. The Project Management Committee shall review and make recommendations regarding consideration and possible approval of items related to the general project management of District activities including providing input and review of required Santa Barbara County Local Agency Formation Commission (LAFCO) quarterly letters and community newsletters, policy development, project schedules, and other calendaring and scheduling activities as needed. The current Project Management Committee is comprised of Vice President Ross and Director Palmer. The future membership of the Technical Committee shall be selected by the Board President after consultation with the Board of Directors, during a public meeting, and the District's website shall be updated to reflect the current composition of the

committee. At its next meeting following adoption of this Resolution, the Project Management Committee is directed to establish a regular schedule of meetings, to be posted on the District's website. Any meeting set forth on the regular schedule of meetings shall proceed as scheduled, unless a notice of cancellation is posted to the District's website a minimum of seventy-two (72) hours prior to the anticipated start of said regular meeting and disseminated to email recipients who have requested notice of District meetings electronically.

9. All business conducted at meetings of the Technical, Grants, and Project Management Committees that occurred in May or June of 2023 shall be re-noticed for consideration and possible action/ratification at the next scheduled committee meeting following adoption of this Resolution.

10. Any future advisory committees considered for creation by the Board of Directors shall include discussion and a determination by the Board of Directors regarding: (1) whether the committee will be subject to the Brown Act as set forth in Government Code section 54952(b); (2) the subject matter jurisdiction of the committee; (3) in the case of committees not subject to the Brown Act as set forth in Government Code section 54952(b), the length of time the committee can exist to carry out its purpose, not to exceed six months from the date of creation, after which the Board of Directors must discuss and consider whether to re-establish the committee, to take place at a public meeting of the Board of Directors, otherwise the ad hoc committee shall automatically cease to exist following expiration of the period of time set at the time of committee creation.

11. The membership of all future advisory committees created by the Board of Directors shall be selected by the Board President after consultation with the Board of Directors, during a public meeting, and the District's website shall be updated to reflect the current composition of the committee.

12. A fully executed copy of this Resolution shall be posted on the District's website in a conspicuous place along with the other information required to be posted regarding committees, as set forth herein.

13. The General Manager, or the General Manager's designee, is authorized to take all actions necessary or appropriate to carry out the intent and purpose of this Resolution.

14. Should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Resolution, as hereby adopted, shall remain in full force and effect.

15. This resolution is effective immediately.

I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by

the Board of Directors of the Los Olivos Community Services District at a regularly scheduled meeting held on the 12th day of July, 2023, by the following vote:

AYES: FAYRAM, PARKS, TALMER, KENNEDY

NOES: NONE

ABSENT: ROSS


ABSTAIN: NONE

ATTEST:




GUY W. SAVAGE, General Manager

LOS OLIVOS COMMUNITY SERVICES DISTRICT

By: 
TOM FAYRAM, Board President

APPROVED AS TO FORM:

By: 
G. ROSS TRINDLE, III, District Counsel

I, GUY W. SAVAGE, General Manager of the Los Olivos Community Services, Santa Barbara County, California, DO HEREBY CERTIFY that the foregoing is a true and accurate copy of the Resolution passed and adopted by the Board of Directors of the Los Olivos Community Services District on the date and by the vote indicated herein.