

Tom Fayram, President
Julie Kennedy, Vice President
Lisa Palmer, Director
Greg Parks, Director
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
REGULAR MEETING**

Posted: 12-8-2023

December 13, 2023, 6PM (PST)

**St Mark's in the Valley Episcopal Church, Stacy Hall
2901 Nojoqui Ave, Los Olivos CA 93441**

Note that for the 12/13 meeting, President Fayram will be attending remotely via Zoom.

Members of the public wishing to join President Fayram are directed to:

Mission Inn - 3649 Mission Inn Avenue, Riverside, CA 92501

Please observe decorum and instructions from the President

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:
St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/82515801920?pwd=VHFQd1VDZUVucFZXZEVEEdVhZVjhhkQT09>

By Phone:

Meeting ID: 825 1580 1920 Passcode: 378600

One tap mobile +16694449171,,82515801920#,,,,*378600# US

The Los Olivos Community Services District (LOCS D) is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act (ADA), if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

INFORMATIONAL ITEM:

Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting.

This item is informational only, no action will be taken, and no public comment will be received.

5. GENERAL MANAGER'S DISTRICT STATUS REPORT

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscsd@gmail.com, www.losolivoscsd.com

ADMINISTRATIVE ACTION ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Board, in which event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Board.

6. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

Meeting minutes of November 15, 2023.

B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE DECEMBER 1, 2023.

The invoices below have been reviewed by the Finance Subcommittee and are recommended for approval.

No.	Invoice Date	Invoice #	Provider	Amount
1	10/1/2023	62083	California Special Districts Association (CSDA)	\$ 1,244.00
2	11/6/2023	1262	REGEN, LLC.	\$ 14,406.59
3	11/8/2023	81827	Aleshire and Wynder - Legal Services (through 10/31)	\$ 3,234.00
4	11/29/2023	202311	Savage – General Manager Services	\$ 4,071.21
5	12/1/2023	82496	Aleshire and Wynder - Legal Services (through 11/16)	\$ 1,430.00

Project	Vendor	To Date (inc. above)	Remaining Authorization
Audit	Moss, Levy & Hartzheim, LLP	\$ 2,780.00	\$ 4,995.00
30% Hybrid Design	REGEN, LLC.	\$ 14,406.59	\$60,593.41
Groundwater Wells	Various	\$0.00	\$121,445.00

BUSINESS ITEMS:

7. CONSIDERATION OF NOMINATIONS FOR AND NOTICE OF ELECTION FOR LAFCO REGULAR AND ALTERNATE SPECIAL DISTRICT MEMBERS

The Santa Barbara County Local Area Formation Commission (LAFCO or SB-LAFCO) Board of Commissioners includes representation from Special Districts, such as the LOCSD. Commissioners serve a four-year term. Current representation includes: Jay Freeman, Isla Vista CSD, (3/1/26); Craig Geyer, Goleta West Sanitary District, (3/1/24); and Cynthia Allen, Vandenberg Village CSD, Alternate (3/1/24). As part of the election process, LAFCO requests that the LOCSD provide the name (plus an alternate) of the person who will cast a vote in the upcoming election on behalf of the LOCSD. Typically, the appointed President of the Board of Directors casts the vote, with the appointed Vice President serving as an alternate. While the LOCSD has yet to appoint its President and Vice President for the 2024 calendar year, LAFCO has requested that the District provide the information by January 4, 2024. The LOCSD board is requested to nominate the voting member and alternate by motion.

8. CONSIDERATION OF RESOLUTION 23-08 ESTABLISHING THE REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2024

The Board will discuss meeting schedule for calendar year 2024. The attached resolution 23-08 is recommended to be adopted to establish the regular meeting schedule for next year. In addition to the regular meeting schedule, there will be discussion about special meetings and workshops being planned for calendar year 2024. The LOCSD Board previously established that regular monthly meetings are to occur on the Wednesday following the second Tuesday of each month.

INFORMATIONAL ITEMS:

These items are informational only, no action will be taken, and no public comment will be received.

9. REPORTS

A. SUBCOMMITTEE REPORTS

- Finance Subcommittee (Vice President Kennedy Chair)
- Grants Subcommittee (Vice President Kennedy Chair)
- Project Management Subcommittee (Director Palmer Chair)

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Technical Subcommittee (Director Parks or President Fayram Chair)

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review Budget Reports. See the packet for more details.

Notable upcoming meeting items:

January – Officer and subcommittee member selection / appointments

January – Brown Act training

January/February – REGEN 15% check in and direction setting

10. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

11. ADJOURNMENT