



POSTED 1-10-2020

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Meeting, January 10, 2020, 6:00 p.m.
Los Olivos School, Room 602
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

REGULAR MEETING MINUTES

1. CALL TO ORDER

Meeting called to order at 6:06pm

2. ROLL CALL

Directors Fayram, Palmer, O'Neill, Arme & Kennedy present along with IGM Pike and legal counsel, Ross Trindle.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MEETING MINUTES

a. Minutes of 12-11-2019 Regular Meeting

Action: Approve 12-11-2019 Meeting Minutes

Motion: Director Palmer

Second: Director O'Neill

Vote 4-0 with Director Kennedy abstaining due to absence.

5. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

6. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

No public comments were presented.

7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general District business. See Attached.

8. BUSINESS ITEMS

A. Report on behalf of the board our District status to LAFCO on Dec 12, 2019.

Director Fayram updated Board.

B. Report on Project Funding From the County EHS Department, including Senator Hannah-Beth Jackson set-aside funds for Los Olivos water quality improvement support. Discuss all correspondence and communications with EHS. Three projects proposed for funding at this time are (see draft Memo):

1. Loading Study

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 946-0431
losolivoscscsd@gmail.com, www.losolivoscscsd.com

2. Groundwater Monitoring Plan
3. Preliminary Environmental Report

Direct next steps moving forward.

Board requested letter to Larry Fay at EHS be finalized and delivered as soon as possible.

C. Budget Update Report from the Finance Committee.

D. Remnant County Parcel Acquisition.

Director O'Neill noted we will need a plot plan showing the plant location and right away option for Parks Dept possible bike path, should have by January 21.

E. Project Work Plan and Financial Plan Progress and Planning:

1. Review Plan, comments, discussion direct action.
2. Take Action and direct next steps (see recommendations in Work Plan).
3. Possible items of discussion/action (below):
 - All preliminary project tasks, and future project tasks including Environmental and planning tasks, funding tasks, project siting, phasing, analysis and design tasks. Proposition 218 related items.
 - **Review and potential action regarding Mattei's Project Update and Cooperation with the District.**
 - RWQCB Support.
 - EHS Support
 - Project Funding
 - **Open Consultant Contract discussion, comments direct action (Engineer's Report – Water Consultancy, Grant Writing Services – Wallace Group, Local LAMP – Paul Jenzen)**
 - Report from Ad hoc Technical Committee – Report and Potential Action.
 - Report from Individual Board Members Regarding Project Assignments and Actions– Report and Potential Action.

IGM Pike updated Board on progress of consulting agreements. Board requested a bi-weekly meeting with RWQCB to discuss funding. Mattei's project will also require a plot plan showing location of package plant.

F. Benefit Assessment Process.

1. Review Following Schedule and take action as required to complete milestones:

Simplified Milestones

- a. **The following *minimum* milestones (Board Actions) apply**
 - i. **Order Engineer's Report: NTP issued 12-30-2019**
 - ii. Receive Engineer's Report: 3-30-2020
 - iii. Consider & Approve Engineer's Report: 4-15-2020
 - iv. Consider & Approve Resolution of Intent: 4-15-2020
 - v. Mail Notice of Public Hearing & Assessment Ballot: 4-18-2020
 - vi. Public Hearing: Can Be done at Special or Regular Meeting 6-10-2020
 - vii. Tabulation of Ballots: *after close of public hearing*; ballots remain sealed until this tabulation
 - viii. Adopt Resolution Levying the Assessment: *after tabulation of results*; can occur at following meeting or special meeting

G. Finance Committee Business Summary and Report. Approved for recommendation for payment:

1. 12-20-2020 MNS (November Billings) \$4,500.00

Action: Approve invoices for payment per Finance Committee's review and recommendation.

Motion: Director Kennedy

Second: Director Palmer

Vote: 5-0

9. Next Regular Meeting:

Wednesday, February 12, 2020, 6:00 p.m.

Los Olivos School, Room 602

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10. ADJOURNMENT

Action: Adjourn Meeting at 7:29pm

Motion: Director Kennedy

Second: Director Arme

Vote: 5-0

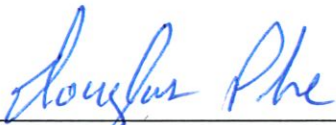
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APPROVED



Tom Fayram, President

ATTEST



Julie Kennedy, Secretary

Douglas Pike