

Tom Fayram, President
Julie Kennedy, Vice President
Lisa Palmer, Director
Greg Parks, Director
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
PROJECT MANAGEMENT SUBCOMMITTEE MEETING**

Posted: 12-28-2023

January 8, 2024 – 9:00 AM

**St Mark's in the Valley Episcopal Church
2901 Nojoqui Ave, Los Olivos CA 93441**

Please observe decorum and instructions from the Subcommittee Chair

Subcommittee Members: Director Palmer (Chair), Director Stormo, and General Manager Guy Savage

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:
St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/81937722522?pwd=SWpSU0RYZFliZTBLNGphZG41TGs4dz09>
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085
One tap mobile: +14086380968,,81937722522#,,,,*914085# US (San Jose)

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MEETING AGENDA

1. CALL TO ORDER

Director Palmer (Chair) calls the meeting to order at: 9:01 AM

2. ROLL CALL

Present: Director Palmer, Director Stormo, General Manager Savage

Absent: None

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

Chair Palmer opens the floor to public comment.

No commenters.

ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Subcommittee.

4. CONSENT AGENDA

A. MINUTES APPROVAL

Approval of the minutes from December 22, 2023.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscscsd@gmail.com, www.losolivoscscsd.com

Chair Palmer opens the floor to public comment.

No commenters.

Motion to approve minutes from December 22, 2023.

Motion by: Director Stormo , Second: Chair Palmer

Voice vote: 3-0

BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item.

5. CONSIDERATION OF BYLAWS FOR THE LOS OLIVOS COMMUNITY SERVICES DISTRICT

As part of the discussion on item 12 at the Regular Meeting for the District Board of Directors on August 24, 2023, the Board of Directors decided that supplementing existing practice, policy, and resolution through the development and adoption of a set of Bylaws for the District would provide additional guidance to the Board, staff, and the public; while also increasing public transparency and District efficiencies. As part of the discussion, the Board directed the GM and Counsel to put together a draft set of Bylaws, review them with the Project Management Subcommittee, and then bring them back to the full Board of Directors for final adoption. The GM and Counsel have drafted the attached set of Bylaws, which are presented for public and subcommittee comment and potential changes prior to being brought back to the full Board of Directors. The Project Management Subcommittee discussed the Bylaws on December 22, 2023 and wanted to bring them back again prior to recommending a set of Bylaws to the entire Board of Directors for adoptions.

GM Savage comments on the Bylaws, background of how they got to this state, the meeting on December 22, 2023. He then walks the subcommittee and public through the document. Subcommittee members provide input and changes to the Bylaws.

Chair Palmer opens the floor to public comment.

Kathryn Lohmeyer and Michelle de Werd speak.

The subcommittee discusses public comments related to when public comment is received, communications with individual Board members, and future agenda items.

Motion to recommend for approval, the reviewed Bylaws, as amended with typographical changes made.

Motion by: Director Stormo, Second: GM Savage

Voice vote 3-0

INFORMATIONAL ITEMS:

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

6. SUBCOMMITTEE MEMBER COMMENTS

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

Director Stormo - None

General Manager Savage - None

Director Palmer – Comments on when further Project Management Subcommittee meeting will be held. GM Savage responds that he was unsure who will be on the Project Management Subcommittee moving forward, as Subcommittee assignments are scheduled for the January Regular Meeting of the full Board of Directors.

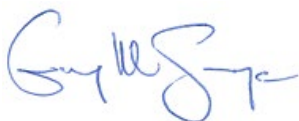
7. ADJOURNMENT

Motion to adjourn at 9:40 AM.

Motion by: Director Palmer , Second: GM Savage

Voice vote 3-0

Respectfully submitted:



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Guy W. Savage
General Manager – Los Olivos Community Services District

Approved:

Director Lisa Palmer (Chair)