

Lisa Palmer, President
Tom Fayram, Vice President
Mike Arme, Director
Brian O'Neill, Director
Brad Ross, Director



POSTED 3-6-2021

LOS OLIVOS COMMUNITY SERVICES DISTRICT

Board of Directors Regular Board Meeting, March 10, 2021, 6:00 p.m.

The Meeting was held electronically via RingCentral Meetings. The public was permitted to hear and participate via:

1. Join from PC, Mac, or Android: <https://meetings.ringcentral.com/j/1483772960>
2. Via telephone: +1(623)404-9000 Meeting ID: 148 763 2121
3. If you choose to access through your browser, visit <https://meetings.ringcentral.com/join> enter Meeting ID: 148 377 2960, Join Meeting


REGULAR MEETING MINUTES

1. CALL TO ORDER: 6:02 PM
2. ROLL CALL: Present: Directors Palmer, Fayram, O'Neill (arrived 6:08 pm), and Ross. Director Arme absent.
4. DIRECTOR COMMENTS: Director Palmer updated the Board on a brief project update she supplied Meighan Diethofer of Supervisor Hartmann's office.
5. PUBLIC COMMENTS: None
6. ADMINISTRATIVE AGENDA
 - A. MEETING MINUTES Approved: Approved Minutes of 1-13-2021 Regular Meeting, and Approved Minutes of 2-10-2021 Regular Meeting. Motion: Director Fayram, second: Director O'Neill. Vote 4-0 Approved, 1 Absent.
 - B. INVOICE PAYMENT - Approved Payment of the following Invoices:
 1. 3-1-2021 Aleshire & Wynder Invoice 60988 (February Services) \$1,640
 2. 2-16-2021 Coastal Onsite Design Svcs (Paul Jenzen) Invoice 115 (Services Through 12-21-2020) \$1,600
 3. 2-16-2021 Coastal Onsite Design Svcs (Paul Jenzen) Invoice 116 (January Services) \$1,440
 4. 2-11-2021 Stantec Invoice 1751908 (December Services) \$3,250.50
 5. 2-23-2021 MNS Invoice 77309 (Jan. Services) \$8,188.75 (Reviewed only by Finance Committee)Motion: Director Fayram, second: Director O'Neill. Vote 4-0 Approved, 1 Absent.
7. INTERIM GENERAL MANAGER REPORT Interim General Manager Reported on current assignments, action items, and general District business.
8. BUSINESS ITEMS: Discussion and Action on the following:
 - A. LAFCO Prop. 218 Assessment Election Extension Request - Reviewed request letter. Board assigned Director Palmer and the IGM to attend LAFCO April Meeting to present update and two year extension request. Motion: Director Fayram, second: Director O'Neill. Vote 4-0 Approved, 1 Absent.
 - B. Set District Special Planning Meeting. Reviewed proposed agenda for Special Meeting & confirmed date for March 17, 2021. Motion: Director O'Neill, second: Director Fayram. Vote 4-0 Approved, 1 Absent.
 - C. WWTP Siting Feasibility Study. Deferred pending consultant submittal
 - D. WRF 50% Planning (Preliminary Design) Grant Update. IGM Pike provided report on Grant provisions, details and benefits, and proposed Budget impacts. Board may choose to direct final consumation of application process and

authorize IGM or Board President to execute State agreement to receive the grant. This will be the main topic of the March 17 Special Meeting.

- E. Los Olivos CSD LAMP. IGM Pike reported on Meeting with County EHS Director. Director Lars Seifert suggested the District consider partnering with EHS to provide modified section within the existing County LAMP to accomplished District Residential OWTS policy goals. He provided the IGM with sample language that may be used that is consistent with State requirements. The Board expressed a desire to do this and directed the IGM to cooperate with the County as they update their LAMP.
 - F. General Manager Services RFP. The Board directed the final preparation and issuing of an RFP for Permanent Part-Time District General Manager services. Director's Palmer and O'Neill will work with the IGM and District Counsel to finalize an RFP. Motion: Director Ross, second: Director Fayram. Vote 4-0 Approved, 1 Absent.
 - G. INFORMATION ITEMS: None
 - H. CLOSED SESSION Interim General Manager Performance and Contract Review pursuant to Government Code section 54957(b)(1). Mr. Trindle, District Counsel Reported out: No Action.
 - I. Call for Agenda Items: None.
9. Next Regular Meeting: Wednesday, April 14, 2021, 6:00 p.m. Via RingCentral Meeting Link to be posted in the agenda (at the Post Office Bulletin Board & CSD Website www.losolivoscsd.com)
10. ADJOURNMENT: 7:32 Motion: Director Ross, second: Director O'Neill. Vote 4-0 Approved, 1 Absent.

APPROVED



Lisa Palmer, President

ATTEST



Doug Pike, IGM/Secretary