

Tom Fayram, President
Julie Kennedy, Vice President
Lisa Palmer, Director
Greg Parks, Director
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
REGULAR MEETING**

Posted: 1-4-2024

January 10, 2024, 6PM (PST)

**St Mark's in the Valley Episcopal Church, Stacy Hall
2901 Nojoqui Ave, Los Olivos CA 93441**

Please observe decorum and instructions from the President

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:
St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/86135156557?pwd=4sl90bmVH88b51RlbLhlyUaGD52CFf.1>

By Phone:

Meeting ID: 861 3515 6557 Passcode: 157483

One tap mobile: +16699006833,,86135156557#,,,,*157483# US (San Jose)

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MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

INFORMATIONAL ITEM:

Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting. This item is informational only, no action will be taken, and no public comment will be received.

5. GENERAL MANAGER'S DISTRICT STATUS REPORT

ADMINISTRATIVE ACTION ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Board, in which

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event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Board.

6. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

Meeting minutes of December 13, 2023.

B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE DECEMBER 31, 2023.

The invoices below have been reviewed by the Finance Subcommittee and are recommended for approval.

No.	Invoice Date	Invoice #	Provider	Amount
1	11/21/2023	84418	MNS Engineering – Engineering and Support Svcs.	\$ 2,615.05
2	12/4/2023	1277	REGEN, LLC.	\$ 10,900.00
3	12/21/2023	85048	MNS Engineering – Engineering and Support Svcs.	\$ 1,321.25
4	12/29/2023	202312	Savage – General Manager Services	\$ 6,654.96

Project	Vendor	To Date (inc. above)	Remaining Authorization
Audit	Moss, Levy & Hartzheim, LLP	\$ 2,780.00	\$ 4,995.00
30% Hybrid Design	REGEN, LLC.	\$ 25,306.59	\$ 49,693.41
Groundwater Wells	Various	\$ 1,109.16	\$ 120,335.84

BUSINESS ITEMS:

7. CONSIDERATION OF ELECTION OF OFFICERS FOR CALENDAR YEAR 2024

Consistent with Resolution 23-02 (Selection of Board Officers), the Board will consider election of officers to fill the positions of President and Vice-President.

8. CONSIDERATION OF APPOINTMENTS TO STANDING COMMITTEES (SUBCOMMITTEES) AND SETTING OF MEETING SCHEDULES

Consistent with Resolution 23-01 (Standing Committees), the Board will consider appointments to standing committees/subcommittees. Preliminary selection for meeting days and times may also be considered. Note that not all standing committees/subcommittees are scheduled to meet on a monthly basis.

9. CALENDAR PLANNING FOR 2024

The Board will discuss the current high-level project plan for the District. As part of its deliberations, the Board may consider additional dates for meetings, timing of actions to be taken, and provide direction to staff, as necessary.

10. CONSIDERATION OF A LETTER TO CITY OF SOLVANG REGARDING WASTEWATER TREATMENT

As noted at the December 2023 Regular meeting of the Board of Directors, General Manager Savage noted that he and President Fayram met with City of Solvang representatives to discuss the possibility of connecting to the City of Solvang’s Wastewater Treatment Plant. The attached letter was written at the request of the City Manager for the City of Solvang and will primarily serve two purposes: (1) confirm interest by the current City of Solvang’s City Council in having the LOCSD connect to their wastewater infrastructure and (2) express the LOCSD’s interest in exploring connectivity. The attached is not a commitment by the LOCSD to connect. Instead, it serves to kickoff efforts that will lead to a better understanding of the costs and implications of connecting the LOCSD and City of Solvang.

11. CONSIDERATION OF WRDA FUNDING REQUESTS TO CONGRESSMAN CARBAJAL’S OFFICE (CA-24)

On Monday, December 11, 2023, the District was notified by Congressman Carbaljal’s office that a funding opportunity is available through the 2024 Water Resources and Development Act (WRDA). Consistent with LOCSD Resolution 23-07, the Grants Subcommittee considered options and submitted two grant requests on behalf of the LOCSD. The two grants, in priority order were:

1. \$300,000 to fund 60% Engineering Design activities
2. \$162,500 to fund Environmental Impact Report (\$150,000) plus one year of groundwater monitoring well costs (\$12,500)

Consistent with Resolution 23-07, the funding requests will be considered for ratification by the full Board of Directors.

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12. THE BROWN ACT – AN OVERVIEW

District Counsel will provide an overview of the Brown Act to the Board of Directors, staff, and the public.

13. CONSIDERATION OF DISTRICT BYLAWS

As part of the discussion on item 12 at the Regular Meeting for the District Board of Directors on August 24, 2023, the Board of Directors decided that supplementing existing practice, policy, and resolution through the development and adoption of a set of Bylaws for the District would provide additional guidance to the Board, staff, and the public; while also increasing public transparency and District efficiencies. As part of the discussion, the Board directed the GM and Counsel to put together a draft set of Bylaws, review them with the Project Management Subcommittee, and then bring them back to the full Board of Directors for final adoption. The Project Management Subcommittee met on December 22, 2023 and January 8, 2024 to discuss the attached draft Bylaws. Note: Due to the timing of the Project Management Subcommittee’s meeting on January 8, and the posting of the agenda for this meeting, an addendum may be published with updates made by the Project Management Subcommittee.

INFORMATIONAL ITEMS:

These items are informational only, no action will be taken, and no public comment will be received.

14. REPORTS

A. SUBCOMMITTEE REPORTS

- Finance Subcommittee (Vice President Kennedy Chair)**
- Grants Subcommittee (Vice President Kennedy Chair)**
- Project Management Subcommittee (Director Palmer Chair)**
- Technical Subcommittee (President Fayram Chair)**

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review Budget Reports. See the packet for more details.

Notable upcoming meeting items:

- February – REGEN 15% check in and direction setting
- March/April – REGEN 30% deliverable final presentation
- April – Fiscal Year (FY) 2024-25 Budget and Strategic Planning, GM’s Annual Report
- May – FY 2024-25 Budget Workshop
- July/June – FY 2024-25 Budget Hearing, Gann Limit, Tax Assessment Authorization

15. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

16. ADJOURNMENT