

Julie Kennedy, President
Lisa Palmer, Vice Director
Tom Fayram, Director
Greg Parks, Director
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
FINANCE SUBCOMMITTEE MEETING**

Posted: 2-1-2024

February 9, 2024 – 8:30 AM

**St Mark's in the Valley Episcopal Church
2901 Nojoqui Ave, Los Olivos CA 93441**

Please observe decorum and instructions from the Subcommittee Chair

Finance Committee: Vice President Julie Kennedy (Chair), Director Lisa Palmer, and General Manager Guy Savage

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:
St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/81937722522?pwd=SWpSU0RYZFliZTBiLNGphZG41TGs4dz09>
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085
One tap mobile: +14086380968,,81937722522#,,,,*914085# US (San Jose)

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MEETING AGENDA

1. CALL TO ORDER

President Kennedy (Chair) calls the meeting to order at: 8:30 AM

2. ROLL CALL

Present: Chair Kennedy, Director Palmer, General Manager Savage

Absent: None

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

Chair Kennedy opens the floor to public comment.

No commenters.

ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Subcommittee.

4. CONSENT AGENDA

A. MINUTES APPROVAL

Approval of the minutes from January 5, 2024.

Chair Kennedy opens the floor to public comment.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscscsd@gmail.com, www.losolivoscscsd.com

No commenters.

Motion to approve the minutes of January 5, 2024.

Motion by: Director Palmer, Second: Chair Kennedy

Voice vote: 3-0

BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item.

5. INVOICE REVIEW AND RECOMMENDATION

The Subcommittee will review and recommend to the full Board of Directors’ payment of those unpaid invoices that were received on or before February 1, 2024.

No.	Invoice Date	Invoice #	Provider	Amount
1	1/11/2024	83365	Aleshire & Wynder – Legal Services	\$ 1,122.00
2	1/22/2024	N55777	County of Santa Barbara – Encroachment Permits (Grant Reimbursable)	\$ 926.00
3	1/24/2024	85320	MNS Engineering – Engineering and Support Svcs. (Portions Grant Reimbursable)	\$ 3,242.50
4	2/1/2024	20241	Savage – General Manager Services (Portions Grant Reimbursable)	\$ 8,670.89

Project	Vendor	To Date (inc. above)	Remaining Authorization
Audit (Pre 2023)	Moss, Levy & Hartzheim, LLP	\$ 2,780.00	\$ 4,995.00
30% Hybrid Design	REGEN, LLC.	\$ 25,306.59	\$ 49,693.41

Chair Kennedy opens the floor to public comment.

No commenters.

Director Palmer comments on the MNS bills. She wants to be certain that groundwater monitoring well time is clearly called out.

Motion to recommend approval of invoices to the full Board as presented.

Motion by: Director Palmer, Second: Chair Kennedy

Voice vote: 3-0

6. BUDGET REPORTS

The General Manager will review the most recent budget reports (attached) and comment on changes to financial systems.

GM Savage notes that there is nothing particularly exciting or new in the invoices. He adds that he did deposit nearly \$95,000 of checks just after the first of the month. He adds that there is still no word from the County on their Workday implementation.

Chair Kennedy opens the floor to public comment.

No commenters.

INFORMATIONAL ITEMS:

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

7. SUBCOMMITTEE MEMBER COMMENTS

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

Director Palmer – Asks about whether there is anything this group can do from a “planning” perspective. GM Savage responds by showing

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GM Savage – None
Chair Kennedy – None

8. ADJOURNMENT

Motion to approve adjourn at 8:39 AM.

Motion by: Director Palmer, Second: Chair Kennedy

Voice vote: 3-0

Respectfully submitted:



Guy W. Savage
General Manager – Los Olivos Community Services District

Approved:

President (Chair) Julie Kennedy