



POSTED 1-10-2020

Tom Fayram, President  
Lisa Palmer, Vice President  
Julie Kennedy, Secretary  
Mike Arme, Director  
Brian O'Neill, Director

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
Board of Directors Meeting, January 15, 2020, 6:00 p.m.  
Los Olivos School, Room 602  
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

### **REGULAR MEETING AGENDA**

#### **1. CALL TO ORDER**

#### **2. ROLL CALL**

#### **3. PLEDGE OF ALLEGIANCE**

#### **4. APPROVAL OF MEETING MINUTES**

- a. Minutes of 12-11-2019 Regular Meeting

#### **5. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

#### **6. PUBLIC COMMENTS**

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

#### **7. INTERIM GENERAL MANAGER REPORT**

Interim General Manager Report on current assignments and general District business. See Attached.

#### **8. BUSINESS ITEMS**

##### **A. Report on behalf of the board our District status to LAFCO on Dec 12, 2019.**

- B. Report on Project Funding From the County EHS Department**, including Senator Hannah-Beth Jackson set-aside funds for Los Olivos water quality improvement support. Discuss all correspondence and communications with EHS. Three projects proposed for funding at this time are (see draft Memo):

1. Loading Study
2. Groundwater Monitoring Plan
3. Preliminary Environmental Report

Direct next steps moving forward.

##### **C. Budget Update Report from the Finance Committee.**

##### **D. Remnant County Parcel Aquisition.**

- a. Update, discussion and action/assignments.

**E. Project Work Plan and Financial Plan Progress and Planning:**

1. Review Plan, comments, discussion direct action.
2. Take Action and direct next steps (see recommendations in Work Plan).
3. Possible items of discussion/action (below):
  - All preliminary project tasks, and future project tasks including Environmental and planning tasks, funding tasks, project siting, phasing, analysis and design tasks. Proposition 218 related items.
  - **Review and potential action regarding Mattei's Project Update and Cooperation with the District.**
  - RWQCB Support.
  - EHS Support
  - Project Funding
  - **Open Consultant Contract discussion, comments direct action (Engineer's Report – Water Consultancy, Grant Writing Services – Wallace Group, Local LAMP – Paul Jenzen)**
  - Report from Ad hoc Technical Committee – Report and Potential Action.
  - Report from Individual Board Members Regarding Project Assignments and Actions– Report and Potential Action.

**F. Benefit Assessment Process.**

1. Review Following Schedule and take action as required to complete milestones:  
Simplified Milestones
  - a. **The following *minimum* milestones (Board Actions) apply**
    - i. **Order Engineer's Report: NTP issued 12-30-2019**
    - ii. Receive Engineer's Report: 3-30-2020
    - iii. Consider & Approve Engineer's Report: 4-15-2020
    - iv. Consider & Approve Resolution of Intent: 4-15-2020
    - v. Mail Notice of Public Hearing & Assessment Ballot: 4-18-2020
    - vi. Public Hearing: Can Be done at Special or Regular Meeting 6-10-2020
    - vii. Tabulation of Ballots: *after close of public hearing*; ballots remain sealed until this tabulation
    - viii. Adopt Resolution Levying the Assessment: *after tabulation of results*; can occur at following meeting or special meeting

**G. Finance Committee Business Summary and Report.** Approved for recommendation for payment:

1. 12-20-2020 MNS (November Billings) \$4,500.00

**9. Next Regular Meeting:**

Wednesday, February 12, 2020, 6:00 p.m.  
Los Olivos School, Room 602  
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

**10. ADJOURNMENT**

*The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to [losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.*