

Lisa Palmer, President
Tom Fayram, Vice President
Julie Kennedy, Director
Mike Arme, Director
Brian O'Neill, Director



POSTED 9-4-2020

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Meeting, September 9, 2020, 6:00 p.m.

The Meeting will be held electronically via RingCentral Meetings. The public will be able to hear and participate.

1. Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1488259172>
Or iPhone one-tap : +1(623)4049000,,1487828493#
2. Via telephone: +1(623)404-9000 **Meeting ID: 148 825 9172**
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REGULAR MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MEETING MINUTES

- a. Minutes of 8-12-2020 Regular Meeting

5. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

6. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general District business.

8. BUSINESS ITEMS

A. WWTP Siting Options

- a. Update, discussion and action/assignments.
 - a. County Communications
 - b. County Road Parcel Status discussion and action/assignments.
 - c. ID1 Well 5 site discussion and action/assignments.

B. Consultant Progress Update: EHS Funded Projects

1. Design – Load Study and Preliminary Design
 - a. The Ad Hoc Technical Committee has reviewed on 9-4-2020, and recommends approval of, Task Order No. 1 (see attached).
 - b. Board Consider and Approve Task Order No. 1. As reviewed and recommended by the Technical Ad-Hoc Committee.

- c. PROPOSED MOTION: THAT THE BOARD APPROVE TASK ORDER NO. 1 TO THE GENERAL SERVICES AGREEMENT WITH STANTEC FOR PRELIMINARY ENGINEERING SERVICES AS REVIEWED AND RECOMMENDED BY THE AD-HOC TECHNICAL COMMITTEE.
2. Groundwater Monitoring Plan Consultant Selection
 - a. Four Firms were solicited for Statements of Qualifications. Two declined, and two submitted: GSI Water Solutions, Inc., and Cleath-Harris Geologists, Inc.. These two submittals were evaluated and ranked by the Technical Ad Hoc Committee on 9-4-2020.
 - b. Board Consider and Approve Ad Hoc Technical Committee recommendation to Award the Consultant Contract for Geotechnical and Hydro Geological services associated with the Groundwater Monitoring Plan effort to GSI Water Solutions, Inc., and authorize execution of a General Services Contract with GSI Water Solutions, Inc.. The Ad Hoc Technical Committee will bring a Task Order No. 1 to the Full Board for approval at the next regular meeting.
 - c. PROPOSED MOTION: THAT THE BOARD APPROVE THE SELECTION OF GSI WATER SOLUTIONS, INC. TO PROVIDE GEOTECHNICAL AND HYDRO GEOLOGICAL SERVICES ASSOCIATED WITH THE GROUNDWATER MONITORING PLAN EFFORT TO GSI WATER SOLUTIONS, INC., AND AUTHORIZE EXECUTION OF A GENERAL SERVICES CONTRACT WITH GSI WATER SOLUTIONS, INC..
 3. Environment Consultant Selection: RFP Schedule to go out to three Environmental/Planning firms by September 15, 2020.

C. Funding and Grant Update

1. Update on Funding and grants
 - a. Greg Jaquez, PE (MNS) has started the Data Gap Analysis for the proposed RWF Application
 - b. Discuss IRWMP Membership to facilitate application for new grant opportunity. (IGM Presentation)

D. Coordination with Regional Water Board

1. Mattei's Wastewater Permit Application
 - a. Water Board's desire for the District to have an Agreement (or some suitable structured MOU, "Will Serve" type document, etc.) with Mattei's as a condition of approval.
 - b. District's desire to have water reclamation requirements written into Mattei's permits

E. Open Session Real Property Negotiation – Re: Coordination and Negotiation with Mattei's Owners or Agents Regarding Regional Water Quality Control Board's Condition of Approval to have an Agreement in Place between The District and Mattei's defining details and conditions of connection to District Facilities.

1. If the District desires to set a closed session negotiation session:
 - a. Real Property Negotiation: Board will discuss and appoint District negotiators for real property negotiations with Brian R. Strange, and Shamra Strange, owners, and/or their designated agent(s) or representative(s), of Mattei's Tavern located at 2350 Railway Avenue, Los Olivos, California, 93441. (Gov. Code section 54956.8).
 - b. Board to appoint no more than two Board members, with Staff unrestricted.
 - c. Direct IGM to place this Item on an agenda in association with a Regular of Special Meeting
 - d. Proposed closed session agenda language:
 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code section 54956.8)
 Property: Mattei's Tavern, 2350 Railway Avenue, Los Olivos, California, 93441
 Agency negotiator(s): Per Agenda Item Number E.b; open session real property negotiation
 Negotiating Parties: Brian R. Strange, and Shamra Strange, owners, and/or their designated agent(s) or representative(s)
 Under negotiation: price and terms of payment (scope and value of connection.)

F. Consider and Approve RESOLUTION NO. 20-06

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT FIXING AND ADOPTING A FINAL BUDGET FOR FISCAL YEAR 2020-2021. (Presentation by IGM)

G. Consider and Approve RESOLUTION NO. 20-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT ADOPTING A POLICY FOR THE REVIEW AND APPROVAL OF GRANT PROPOSALS BY THE AD HOC GRANT PROPOSAL COMMITTEE. (Presentation by IGM)

- H. Consider and Approve RESOLUTION NO. 20-05
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT ADOPTING A POLICY FOR THE REVIEW AND APPROVAL OF TASK ORDERS BY THE AD HOC TECHNICAL COMMITTEE. (Presentation by IGM)**
- I. Consider and Approve RESOLUTION NO. 20-07
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT STATING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2021. (Presentation by IGM)**
- J. Project Work Plan and Financial Plan Progress and Planning:**
1. Review Project Plan, Financial Plan, Project progress, discussion direct action.
 2. Possible items of discussion/action (below):
 - All preliminary project tasks, and future project tasks including Environmental and planning tasks, funding tasks, project siting, phasing, analysis and design tasks. Proposition 218 related items.
 - Review and potential action regarding Mattei's Project Update and Cooperation with the District.
 - RWQCB and EHS Support.
 - Project Funding
 - LAFCO Status and Actions
 - Open Consultant Contract discussion, comments direct action (Engineer's Report – Water Consultancy, Grant Writing Services – Wallace Group, Local LAMP – Paul Jenzen)
 - Reports from Ad hoc Technical Committee – Report and Potential Action.
 - Report from Individual Board Members Regarding Project Assignments and Actions– Report and Potential Action.
 - 2020-21 Secured Property Tax Bill Process Review & action
- K. Finance Committee Business Summary and Report & Budget Review. Approved for recommendation for payment:**
1. 9-3-2020 Aleshire & Wynder Invoice 58404 (August Services) \$1,805.00
 2. 8-20-2020 MNS Invoice 75860 (July Services) \$8,932.50

Budget Review, See Attached budget Status Report

9. Next Regular Meeting:

Wednesday, October 14, 2020, 6:00 p.m.

Via RingCentral Meeting Link to be posted in the agenda (at the Post Office Bulletin Board & CSD Website www.losolivoscscsd.com)

10. ADJOURNMENT

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.