

Tom Fayram, President
Brad Ross, Vice-President
Mike Arme, Director
Lisa Palmer, Director
Tom Nelson, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT Posted: 10-6-2022
Finance Committee Meeting, October 10, 2022, 8:30 AM
Please observe decorum and instruction from Committee Chair

FINANCE COMMITTEE MEETING AGENDA

This meeting will be held in person at St. Mark's In The Valley Episcopal Church, Common Room
2901 Nojoqui Ave, Los Olivos CA 93441

Finance Committee: President Tom Fayram, Director Lisa Palmer, and General Manager Guy Savage

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations: St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

On Zoom:

<https://us06web.zoom.us/j/89407884419?pwd=QmVVCUMwK2xqSWpoY2pteTJDY0xqUT09>

By Phone:

+1 669 900 6833 US (San Jose)

Meeting ID: 894 0788 4419

Passcode: 208251

One tap mobile: +16699006833,,89407884419#,,,,*208251# US (San Jose)

1. CALL TO ORDER

President Fayram called the meeting to order at: 8:43AM

Zoom has made a change to their software and reuse of a prior Zoom link is no longer allowed.

2. ROLL CALL

PRESENT: President Fayram, Director Palmer, General Manager Savage

ABSENT: None

3. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Committee and/or choose to comment on various Committee activities.

Director Palmer noted that she was at an event over the weekend where she had an opportunity to talk with Congressman Carbajal, Senator Lemón (plus Benjamin Peterson on her staff). She conveyed our current status and need for financial support moving forward – essentially setting the table for more discussion regarding financial support.

Director Fayram noted he met with Congressman Carbajal's chief of staff Jeremy Tittle to discuss financing. Mr. Tittle will be setting up a connection with Greg Haas who supported the Los Osos financing efforts on behalf of the Congressman.

GM Savage noted he spoke with Blake Fixler (San Luis Obispo County Supervisor Bruce Gibson's Legislative Aide) regarding lessons learned (costs and key milestones) related to the Los Osos Wastewater Treatment Plant.

4. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098
losolivoscsd@gmail.com, www.losolivoscsd.com

No public in attendance.

5. ADMINISTRATIVE AGENDA

A. APPROVAL OF MEETING MINUTES

Finance Committee Meeting Minutes of September 6, 2022.

Motion to approve the Meeting Minutes.

Motion By: Director Palmer, Second: President Fayram

AYES: President Fayram, Director Palmer, General Manager Savage

NOES: None

ABSTAIN: None

6. BUSINESS ITEMS

A. Review and recommend to full Board of Directors' payment of invoices received by October 1, 2022.

No.	Invoice Date	Invoice #	Provider	Amount
1.	September 9, 2022	815121	Aleshire & Wynder – Legal Services August	\$ 860.00
2.	September 23, 2022	1981736	Stantec – 30% Design / Loading Study	\$ 5,948.00
3.	September 29, 2022	292283	NV5 – Assessment Engineering Services	\$ 12,225.00
4.	September 30, 2022	220930	Savage – GM Services	\$ 4,050.00

Director Fayram questions the Stantec invoice in relation to how much has been spent, how much is remaining, and whether they are “complete” with all 30% Design activities. GM Savage responds that they have answered a few remaining questions, but their effort is essentially complete.

During discussion about the NV5 invoice, Director Fayram requests that Jeff Cooper, NV5, present the financial assessment models to the finance committee at the November meeting. The goal would be to walk through the assessment models completed. Director Palmer concurs. GM Savage to make arrangements accordingly.

Motion to approve the invoices as presented.

Motion By: President Fayram, Second: Director Palmer

AYES: President Fayram, Director Palmer, General Manager Savage

NOES: None

ABSTAIN: None

B. Review Budget Reports (See Packet)

C. Development of a recommendation regarding the sharing of legal counsel billing details.

At the September Regular Meeting of the Board of Directors for the Los Olivos Community Services District, there was a short discussion about the sharing of legal counsel billing detail. Discussion included whether or not the full Board should receive a redacted copy of legal bills, fully reviewed by Finance Committee.

Discussion about the pros/cons of sharing redacted copies of the bills is held. General Manager Savage notes that he would not be comfortable redacting bills provided by Counsel. He states that in his opinion, this would likely result in Aleshire & Wynder providing two copies of their billing, one redacted and one not redacted. The duplicate bills would cost more to produce and the related costs passed on to District property owners. He also notes that he believes the current process works fine. Director Palmer asks about practices for similar organizations.

Motion to recommend to the full Board of Directors that existing practices wherein legal counsel billing details are reviewed by the Finance Committee and only a summary is provided to others continue.

Motion By: General Manager Savage, Second: President Fayram

AYES: President Fayram, Director Palmer, General Manager Savage

NOES: None

ABSTAIN: None

7. ADJOURNMENT

Motion to adjourn at 9:01.

Motion By: President Fayram, Second: Director Palmer

AYES: President Fayram, Director Palmer, General Manager Savage

NOES: None

ABSTAIN: None

Respectfully submitted:



Guy W. Savage

General Manager – Los Olivos Community Services District

Approved:



Tom Fayram,
President