

Lisa Palmer, President
Tom Fayram, Vice President
Julie Kennedy, Director
Mike Arme, Director
Brian O'Neill, Director



POSTED 10-9-2020

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Meeting, October 14, 2020, 6:00 p.m.

The Meeting will be held electronically via RingCentral Meetings. The public will be able to hear and participate.

1. Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1483608617>
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2. Via telephone: +1(623)404-9000 **Meeting ID: 148 360 8617**
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REGULAR MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MEETING MINUTES

- a. Minutes of 9-9-2020 Regular Meeting

5. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

6. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general District business.

8. BUSINESS ITEMS

A. WWTP Siting Options

- a. Update, discussion and action/assignments.
 - a. County Communications, Platt map and parcel description progress.
 - b. County Road Parcel Status discussion and action/assignments.
 - c. ID1 Well 5 site discussion and action/assignments.

B. Consultant Progress Update: EHS Funded Projects

1. Design – Stantec Load Study and Preliminary Design
2. Groundwater Monitoring Plan Consultant -GSI
 - a. Consider approval of, Task Order No. 1 (see attached).
 - b. Board Consider and Approve Task Order No. 1. As reviewed and recommended by the Technical Ad-Hoc Committee.

- c. PROPOSED MOTION: THAT THE BOARD APPROVE TASK ORDER NO. 1 TO THE GENERAL SERVICES AGREEMENT WITH GSI FOR PRELIMINARY ENGINEERING/HYDROGEOLOGICAL SERVICES AS REVIEWED AND RECOMMENDED BY THE AD-HOC TECHNICAL COMMITTEE.
3. Environment Consultant Selection: RFP Schedule to go out to three Environmental/Planning firms by September 15, 2020.

C. Funding and Grant Update

1. Update on Funding and grants
 - a. Greg Jaquez, PE (MNS) has started the Data Gap Analysis for the proposed RWF Application
 - b. Discuss IRWMP Membership to facilitate application for new grant opportunity. (IGM Presentation)

D. LAMP Q & A Document (Paul Jenzen contract) Update

E. Coordination with Regional Water Board

1. Mattei's Wastewater Permit Application
 - a. Board Letter Sent regarding Support of Mattei's and anticipated future connection to the District.

F. Grant Application Update

G. Action Item List Review and Update Assignments

H. Project Work Plan and Financial Plan Progress and Planning:

1. Review Project Plan, Financial Plan, Project progress, discussion & direct action.
2. Possible items of discussion/action (below):
 - All preliminary project tasks, and future project tasks including Environmental and planning tasks, funding tasks, project siting, phasing, analysis and design tasks. Proposition 218 related items.
 - Review and potential action regarding Mattei's Project Update and Cooperation with the District.
 - RWQCB and EHS Support.
 - Project Funding
 - LAFCO Status and Actions
 - Open Consultant Contract discussion, comments direct action (Engineer's Report – Water Consultancy, Grant Writing Services – MNS, Local LAMP – Paul Jenzen, Design – Stantec, Hydrogeology Issues & Water Monitoring - GSI)
 - Reports from Ad hoc Technical Committee – Reports and Potential Action.
 - Report from Individual Board Members Regarding Project Assignments and Actions– Report and Potential Action.
 - 2020-21 Secured Property Tax Bill Process Review & action

I. Finance Committee Business Summary and Report & Budget Review. Approved for recommendation for payment:

1. 9-22-2020 MNS Invoice 76045 (August Services) \$7,507.50
2. State Board of Equalization filing Fee (Effective on FY 2019/20) \$2,000
3. 2020-10-6 Aleshire & Wynder Invoice 58817 (September Services) \$969.00

Budget Review, See Attached budget Status Report and Consultant Status Report

9. Next Regular Meeting:

Wednesday, November 11, 2020, 6:00 p.m.

Via RingCentral Meeting Link to be posted in the agenda (at the Post Office Bulletin Board & CSD Website www.losolivoscsd.com)

10. ADJOURNMENT

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.