

Lisa Palmer, President  
Tom Fayram, Vice President  
Mike Arme, Director  
Brian O'Neill, Director



AGENDA WAS POSTED  
1-4-2021

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
Finance Committee Meeting, January 8, 2020, 10:00 a.m.  
VIA RING CENTRAL VIDEO CONFERENCE:

Join from PC, Mac, or Android: <https://meetings.ringcentral.com/j/1488966633> Or for browser connection visit <https://meetings.ringcentral.com/join>, enter meeting ID 148 896 6633, Join Meeting

Audio Can be via online connection or telephone - dial +1(623)404-9000 Meeting ID: 148 896 6633  
The Public can listen and participate via this Conference Call  
Please observe decorum and instruction from Committee Chair

**FINANCE COMMITTEE MEETING MINUTES**

1. CALL TO ORDER AT 10:15 am
2. ROLL CALL: Director Palmer and IGM Doug Pike present. No public.
3. APPROVAL OF MEETING MINUTES: Minutes from the December 4, 2020 Finance Committee Meeting deferred to February 5 meeting.
4. DIRECTOR COMMENTS: Director Palmer indicated that we need an additional Finance Committee Member ASAP. Committee member assignments are expected to be reviewed once an additional Bard Memembr is appointed.
5. PUBLIC COMMENTS: None.
6. INTERIM GENERAL MANAGER REPORT: None.
7. BUSINESS ITEMS:
  - A. Review and recommend to full Board of Directors payment of invoices to the District.
    1. 12-18-2020 MNS Invoice 76901 (Nov. Services) \$6,903.75
    2. 12-14-2020 Stantec Invoice 1735684 (Services through 11-06-2020) \$6,649.00 (Need to submit to County)
    3. 1-6-2021 Aleshire Wynder Invoice 60096 (Services through 12-31-2020) \$1,292.00Payment of invoices approved for recommendation to the Full Board for action (approval for payment). Motion: Director Palmer, Second: IGM Pike, Approved 2-0.
  - B. Review Budgets, Use of FIN System. No Comment
  - C. Grant Process Review and cost tracking: Reviewed Consultant Contract Cost Summary. Comments: Director Palmer requested consistent, better Description for Paul Jenzen's work – "Residential OWTS Requirements & Guidelines." Additional suggestions included moving Assessment Engineer's Report to the end and change name of Sit related effort to "Site ID."
8. Next Meeting: Friday, February 5, 2021, 11:00 a.m. VIA RING CENTRAL MEETING (May adjust time before posting)

9. ADJOURNMENT: 11:10 am  
APPROVED

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Lisa Palmer, President

ATTEST

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Doug Pike, IGM/Secretary

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