

Tom Fayram, President  
Julie Kennedy, Vice President  
Lisa Palmer, Director  
Greg Parks, Director  
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT  
FINANCE SUBCOMMITTEE MEETING**

**Posted: 12-7-2023**

**December 11, 2023 – 8:30 AM**

**St Mark's in the Valley Episcopal Church  
2901 Nojoqui Ave, Los Olivos CA 93441**

**Please observe decorum and instructions from the Subcommittee Chair**

**Finance Committee: Vice President Julie Kennedy (Chair), Director Lisa Palmer, and General Manager Guy Savage**

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:  
St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/81937722522?pwd=SWpSU0RYZFliZTBiNGphZG41TGs4dz09>  
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085  
One tap mobile: +14086380968,,81937722522#,,,,\*914085# US (San Jose)

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to [losolivoscsd@gmail.com](mailto:losolivoscsd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

## **MEETING AGENDA**

### **1. CALL TO ORDER**

### **2. ROLL CALL**

### **3. PUBLIC COMMENTS**

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments may be referred to District staff for discussion and possible action at a future meeting.

### **ADMINISTRATIVE ITEMS:**

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### **4. APPROVAL OF MEETING MINUTES**

Finance Subcommittee (Committee) Meeting minutes of November 9, 2023.

### **BUSINESS ITEMS:**

All matters listed hereunder will be acted upon separately and public comment will be held for each item.

### **5. INVOICE REVIEW AND RECOMMENDATION**

The Subcommittee will review and recommend to the full Board of Directors' payment of those unpaid invoices that were received on or before December 1, 2023.

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**

[losolivoscsd@gmail.com](mailto:losolivoscsd@gmail.com), [www.losolivoscsd.com](http://www.losolivoscsd.com)

No.	Invoice Date	Invoice #	Provider	Amount
1	10/1/2023	62083	California Special Districts Association (CSDA)	\$ 1,244.00
2	11/6/2023	1262	REGEN, LLC.	\$ 14,406.59
3	11/8/2023	81827	Aleshire and Wynder - Legal Services (through 10/31)	\$ 3,234.00
4	11/29/2023	202311	Savage – General Manager Services	\$ 4,071.21
5	12/1/2023	82496	Aleshire and Wynder - Legal Services (through 11/16)	\$ 1,430.00

Project	Vendor	To Date (inc. above)	Remaining Authorization
Audit	Moss, Levy & Hartzheim, LLP	\$ 2,780.00	\$ 4,995.00
30% Hybrid Design	REGEN, LLC.	\$ 14,406.59	\$60,593.41

**6. BUDGET REPORTS**

The General Manager will review the most recent budget reports (attached) and comment on changes to financial systems.

**INFORMATIONAL ITEMS:**

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**7. SUBCOMMITTEE MEMBER COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

**8. ADJOURNMENT**

**ITEM 4 - MINUTES**

**MINUTES**

Tom Fayram, President  
Julie Kennedy, Vice President  
Lisa Palmer, Director  
Greg Parks, Director  
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT  
FINANCE SUBCOMMITTEE MEETING**

**Posted: 11-5-2023**

**November 9, 2023 – 8:30 AM**

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### 1. CALL TO ORDER

**Chair Kennedy calls the meeting to order at 8:37 AM.**

The meeting start was delayed due to an on-going power outage in the general area of Los Olivos.

### 2. ROLL CALL

**Present:** Chair Kennedy, Director Palmer, GM Savage

**Absent:** None

### 3. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments may be referred to District staff for discussion and possible action at a future meeting.

**Public Comment:** None (none in attendance, no Zoom due to power outage)

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### 4. APPROVAL OF MEETING MINUTES

Finance Subcommittee (Committee) Meeting minutes of October 6, 2023.

**Public Comment:** None

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**

[losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com), [www.losolivoscscsd.com](http://www.losolivoscscsd.com)

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**Motion to approve minutes of October 6, 2023.**  
**Motion by: Director Palmer, Second: Chair Kennedy**  
**Voice vote: 3-0**

**BUSINESS ITEMS:**

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**5. INVOICE REVIEW AND RECOMMENDATION**

The Subcommittee will review and recommend to the full Board of Directors’ payment of those unpaid invoices that were received on or before November 1, 2023.

No.	Invoice Date	Invoice #	Provider	Amount
1	10/24/2023	84600	MNS – Engineering and Support Services	\$ 1,488.75
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3	10/06/2023	80599	Aleshire and Wynder - Legal Services	\$ 2,046.00
4	10/31/2023	202310	Savage – General Manager Services	\$ 4,050.00

Project	Vendor	To Date (inc. above)	Remaining Authorization
Audit	Moss, Levy & Hartzheim, LLP	\$ 2,780.00	\$ 4,995.00

GM Savage provides a brief introduction including a note about the A&W filling from Robert Hensley in the amount of \$308. He notes that he asked A&W about the billing and it is accurate. District Counsel O’Neill had asked Mr. Hensley to research the imminent domain issues related to public rights of way.

Public Comment: None

**Motion to recommend to the full Board of Directors’ payment of those unpaid invoices that were received on or before November 1, 2023.**

**Motion by: Director Palmer, Second: Chair Kennedy**  
**Voice vote: 3-0**

**6. BUDGET REPORTS**

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Public Comment: None

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Director Palmer: Asks about how our new Counsel is performing. GM Savage responds that we received excellent service from prior Counsel and that our new Counsel has experienced a bit of transition confusion, but things seem to be settling down. Director Palmer responds that she just wants to be sure we are getting great service and that we look to be entering a critical time with the District.

GM Savage: None

Chair Kennedy: Asks similar questions regarding MNS support as Director Palmer queried related to A&W. GM Savage responds that things are similar to what they have been for some time. His only comment is that \$105 for administrative

support is expensive. Director Palmer tells GM Savage that he should consider whether a shift for that support to an independent person/organization makes financial sense, and, if so, make a recommendation to the full Board.

**8. ADJOURNMENT**

**Motion to adjourn at 8:57 AM.**

**Motion by: Director Palmer, Second: Chair Kennedy**

**Voice vote 3-0**

Respectfully submitted:



Guy W. Savage  
General Manager – Los Olivos Community Services District

Approved:

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Chair Julie Kennedy

# ITEM 5 - INVOICE PAYMENT

INVOICE PAYMENT



**California Special  
Districts Association**  
*Districts Stronger Together*

California Special Districts Association  
1112 I Street, Suite 200  
Sacramento, CA 95814  
Phone: 877.924.2732 Fax: 916.520.2470  
www.csda.net

**2024 CSDA MEMBERSHIP RENEWAL**

To:

Los Olivos Community Services District  
PO Box 345  
Los Olivos, CA 93441-0345

Membership ID: 62083

Issue Date: October 1, 2023

Due Date: December 31, 2023

<b>RMS-Regular Member Annual Membership Dues Jan 1 - Dec 31, 2024</b> (Includes membership for all agency staff and elected/appointed officials as designated by agency)	<b>\$1,244.00</b>
<b>Optional Add-Ons</b>	
\$225 CSDA Sample Policy Handbook (Already subscribed? Contact membership@csda.net for renewal)	\$
Donation to the Special District Leadership Foundation (SDLF), a 501(c)(3) organization that promotes the good governance and management of special districts. Learn more at www.sdlf.org  <i>Note: A donation from a special district or public agency must comply with any policy related to charitable donations adopted by the agency or be approved by the governing body of the agency.</i>	<input type="checkbox"/> \$50 Donation <input type="checkbox"/> \$100 Donation <input type="checkbox"/> \$500 Donation <input type="checkbox"/> Other \$
<b>Total</b>	<b>\$</b>
<b>Credit Card Payment</b>	
Account Name:	Account Number:
Expiration Date:	Auth Signature:

**Payment options:**

- A. By mail: Make check payable to CSDA and mail to 1112 I Street, Suite 200, Sacramento, CA 95814
- B. By fax: Complete the form with credit card information and fax it to 916.520.2470
- C. By phone: Call 877.924.2732 to pay with a credit card
- D. Online: Log into [www.csda.net](http://www.csda.net) > go to your Profile > Manage My Agency > Pay Dues
- E. By ACH: contact membership@csda.net for more information

OBRA 1993 prohibits taxpayers from deducting, for federal income tax purposes, the portion of membership dues that are allocable to the lobbying activities of trade organizations. The nondeductible portion of your dues is estimated to be 8%. To view dues categories, please visit the CSDA transparency page at [www.csda.net](http://www.csda.net)

***Thank you for being a CSDA Member!***





213 S. 11th St.  
Boise, ID 83702  
P 208.794.8558

# Invoice

**Invoice #:** 1262  
**Invoice Date:** 11/6/2023  
**Due Date:** 11/6/2023  
**Project:**  
**P.O. Number:**

**Bill To:**  
Guy Savage  
PO Box 345  
Los Olivos, CA 93441

Description	Hours/Qty	Rate	Prev. Invoiced	Amount
Prep / Site Analysis / Meetings / Initial Engineering Review		13,000.00		13,000.00
Air Travel		817.80		817.80
Travel Expenses		588.79		588.79
			<b>Total</b>	<b>\$14,406.59</b>
			<b>Payments/Credits</b>	<b>\$0.00</b>
			<b>Balance Due</b>	<b>\$14,406.59</b>
			<b>Job Total Balance</b>	<b>\$14,406.59</b>



1 Park Plaza, Suite 1000  
 Irvine, CA 92614  
 P (949) 223-1170 • F (949) 223-1180  
 awattorneys.com

Federal Tax ID: 55-0814676

**LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245)  
 MONTHLY BILLING SUMMARY**

Billing Period: October 2023

Matter Description	Total Hours	Total Fees	Total Costs	Total Other Charges	Total Billed	Comments
<b>0001 General</b>	5.40	1,188.00	0.00	0.00	1,188.00	
<b>TOTALS:</b>	<b>5.40</b>	<b>1,188.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,188.00</b>	



1 Park Plaza, Suite 1000  
 Irvine, CA 92614  
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Los Olivos Community Services District  
 General Manager  
 PO Box 345  
 Los Olivos, CA 93441

November 8, 2023  
 Bill No. 81827

For Legal Services Rendered Through 10/31/23

CLIENT: 01245 - Los Olivos Community Services District  
 MATTER: 0001 - General

**PROFESSIONAL SERVICES**

Date	Attorney	Description	Hours	Amount
10/03/23	SON	CORRESPONDENCE RE REGEN AGREEMENT, POLO LETTER; CANDIDATE STATEMENTS, CONTRACT REVIEW; LOHRER LETTERS	0.50	110.00
10/07/23	SON	CORRESPONDENCE RE POLO DONATION AND REGEN AGREEMENT	0.20	44.00
10/12/23	SON	REVIEW/EDIT REGEN AGREEMENT; CORRESPONDENCE WITH GS	0.50	110.00
10/16/23	KL	TELEPHONE CONFERENCE WITH O'NEILL RE CONFLICT ISSUE	0.20	44.00
10/16/23	SON	REVIEW CORRESPONDENCE RE REGEN AGREEMENT; RESEARCH RE POTENTIAL CONFLICTS; TELEPHONE CONFERENCE WITH GUY, PRES FAYRAM; DRAFT ANALYSIS	2.00	440.00
10/16/23	SON	PREPARE AND ATTEND BOARD MEETING	1.50	330.00
10/17/23	SON	CORRESPONDENCE RE PUBLIC RECORDS ACT	0.10	22.00
10/22/23	KL	REVIEW EMAIL REGARDING SUBCOMMITTEE MEMBERS BROWN ACT QUESTION; RESPOND TO SAME	0.10	22.00
10/23/23	SON	TELEPHONE CONFERENCE WITH PRES FAYRAM RE MEETING ISSUE	0.10	22.00

Client: 01245 - Los Olivos Community Services District  
 Matter: 0001 - General

November 8, 2023  
 Page 2

<b>Date</b>	<b>Attorney</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
10/31/23	SON	REVIEW GS EMAIL RE COUNTY FUNDING; REVIEW MINUTES; CORRESPONDENCE RE SAME	0.20	44.00
<b>Total Professional Services</b>			<b>5.40</b>	<b>\$1,188.00</b>

**PROFESSIONAL SERVICES SUMMARY**

<b>Code</b>	<b>Name</b>	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
KL	Keith Lemieux	0.30	220.00	66.00
SON	Steven O'Neill	5.10	220.00	1,122.00
<b>Total Professional Services</b>		<b>5.40</b>		<b>\$1,188.00</b>

**CURRENT BILL TOTAL AMOUNT DUE** **\$1,188.00**

Balance Forward: 3,058.00

**Receipts Since Last Bill**

<b>Date</b>	<b>Description</b>	<b>Total Applied</b>
10/19/23	Wire Transfer Payment - Thank you	-1,012.00
	Less Total Payments	-1,012.00

Payments & Adjustments: -1,012.00

**Total Due:** **\$3,234.00**

# Please return this page with remittance

to  
Aleshire & Wynder LLP

**Bill Number:** 81827  
**Bill Date:** November 8, 2023  
**Client Code:** 01245  
**Client Name:** Los Olivos Community Services District  
**Matter Code:** 0001  
**Matter Name:** General

Total Professional Services:	1,188.00
Total Disbursements:	0.00
<b>CURRENT BILL TOTAL AMOUNT DUE</b>	<b><u>\$1,188.00</u></b>
Balance Forward:	3,058.00
Payments & Adjustments:	-1,012.00
<b>Total Due:</b>	<b><u>\$3,234.00</u></b>

**Amount enclosed:** \_\_\_\_\_

**Thank You**

Tom Fayram, President  
Julie Kennedy, Vice President  
Lisa Palmer, Director  
Greg Parks, Director  
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT  
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**Public Comment:** None

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Agenda Packet Page

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**Motion to approve minutes of October 6, 2023.**  
**Motion by: Director Palmer, Second: Chair Kennedy**  
**Voice vote: 3-0**

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**Motion to adjourn at 8:57 AM.**

**Motion by: Director Palmer, Second: Chair Kennedy**

**Voice vote 3-0**

Respectfully submitted:



Guy W. Savage  
General Manager – Los Olivos Community Services District

Approved:

---

Chair Julie Kennedy



# INVOICE

**FROM:**

Guy W. Savage  
PO Box 894  
Los Olivos, Ca 93441

**BILL TO:**

Via electronic delivery  
President Thomas Fayram  
Los Olivos Community Services District  
PO Box 345  
Los Olivos, Ca 93441

**Invoice #:** 202311  
**Invoice Date:** 11/29/2023

Dear President Fayram,

Please see the below for professional services provided, plus any expenditures made on behalf of the District. The attached tally of hours (units) exceeds those being billed below. This is being done to track the hours for future reference. Per agreement, the hours will be capped at the number below or as authorized by the District.

Date	Description	Units	Rate	Amount
11/29/2023	General Manager Services - LOCSD (11/1/23-11/30/23) See Attached for Details	30	\$ 135.00	\$ 4,050.00
11/27/2023	Inklings printing - Speaker Form	1	\$ 21.21	\$ 21.21
<b>Total</b>				<b>\$ 4,071.21</b>

Thank you for your continued support.



Email: [GM.LOCSD@gmail.com](mailto:GM.LOCSD@gmail.com)

Date	Description	Hours	Rate	Amount
4-Nov	Finance / Project Management Meeting agenda materials	1.25	\$ 135.00	\$ 168.75
5-Nov	Finance / Project Management Meeting agenda complete and post	0.5	\$ 135.00	\$ 67.50
7-Nov	Website updates	0.75	\$ 135.00	\$ 101.25
	Grants agenda and post	0.5	\$ 135.00	\$ 67.50
	Discussion with REGEN	0.5	\$ 135.00	\$ 67.50
	Meet w/Fayram	0.5	\$ 135.00	\$ 67.50
8-Nov	Reschedule coordination	0.25	\$ 135.00	\$ 33.75
9-Nov	Finance meeting and minutes	0.75	\$ 135.00	\$ 101.25
	PM meeting and minutes	0.75	\$ 135.00	\$ 101.25
	Grants agenda and post (reschedule 11/10 to 11/17)	0.25	\$ 135.00	\$ 33.75
	Technical subcommittee agenda and post	0.5	\$ 135.00	\$ 67.50
	Website updates and test St. Mark's systems.	0.5	\$ 135.00	\$ 67.50
	Project plan updates	0.5	\$ 135.00	\$ 67.50
	Quarterly update updates	0.25	\$ 135.00	\$ 33.75
	County Workday system training	1.5	\$ 135.00	\$ 202.50
10-Nov	Regular agenda and post	1	\$ 135.00	\$ 135.00
11-Nov	Regular agenda to public, website cleanup	0.5	\$ 135.00	\$ 67.50
14-Nov	Regular meeting prep	0.5	\$ 135.00	\$ 67.50
	Meet w/Randy Murphy - Solvang City Manager	1.25	\$ 135.00	\$ 168.75
	Groundwater monitoring wells, prework	0.75	\$ 135.00	\$ 101.25
	Technical subcommittee meeting and video post	1.5	\$ 135.00	\$ 202.50
	Quarterly update	0.5	\$ 135.00	\$ 67.50
15-Nov	LAFCO update memo, community quarterly update, website updates	2.25	\$ 135.00	\$ 303.75
	Regular meeting	2.25	\$ 135.00	\$ 303.75
	Technical subcommittee minutes	1.25	\$ 135.00	\$ 168.75
	CCRWQCB letter	0.75	\$ 135.00	\$ 101.25
	CSDA updates	0.5	\$ 135.00	\$ 67.50
	Accounting, bill payments, Workday	0.5	\$ 135.00	\$ 67.50
	Bylaws	0.75	\$ 135.00	\$ 101.25
16-Nov	Regular meeting minutes, prior minutes posting	1	\$ 135.00	\$ 135.00
	Grants sub reschedule and coordination	0.5	\$ 135.00	\$ 67.50
	VV, SYV, SYVRW GM meeting	1.5	\$ 135.00	\$ 202.50
17-Nov	Website updates	1.25	\$ 135.00	\$ 168.75
20-Nov	Grants mtg	1	\$ 135.00	\$ 135.00
	GSI - Monitoring well meeting	1.25	\$ 135.00	\$ 168.75
	Minutes finalize, scan	2	\$ 135.00	\$ 270.00
21-Nov	CCRWQCB Meeting	1.75	\$ 135.00	\$ 236.25
	Prop Tax exemption	0.5	\$ 135.00	\$ 67.50
22-Nov	Post prior minutes	0.75	\$ 135.00	\$ 101.25
27-Nov	Fayram meeting	0.75	\$ 135.00	\$ 101.25
	Inklings printing	0.75	\$ 135.00	\$ 101.25
	Meeting coordination	0.5	\$ 135.00	\$ 67.50
<b>Totals</b>		<b>37</b>	<b>\$</b>	<b>4,995.00</b>

Inklings Printing Co.  
1693 Mission Drive., Suite C-101  
Solvang CA 93463  
(805) 686-0705

11/27/23 15:28:50

DESCRIPTION	QTY	PRICE
C - Color Copy	50	19.50
Subtotal		19.50
Tax		1.71
Total		21.21
Tendered Visa		21.21
Change		0.00

**INKLINGS**  
1693 MISSION DR STE C101  
SOLVANG, CA 93463  
8056860705

**SALE**

11/27/23 3:26PM  
Merchant ID: \*\*\*\*\*2874  
Employee ID: Inklings Printing Co  
Term ID: 004

Subtotal \$21.21  
Total USD \$21.21

Visa  
CHIP READ CONTACTLESS  
VISA CREDIT: \*0153

Approved: Online

REFERENCE:80200003

AUTH: 95649G  
Trans ID: 4825  
Invoice: 004271123152656  
Response: CAPTURED  
CID: 0x80 (ARQC)

CREDIT

AID: A0000000031010  
TVR: 0000000000 TSI: 0000  
AC: 2F69CE3DCBF54D9D  
IAD: 2B436CC7EA2912253030  
TTQ: 36A04000  
Approved USD \$21.21

CUSTOMER COPY



1 Park Plaza, Suite 1000  
 Irvine, CA 92614  
 P (949) 223-1170 • F (949) 223-1180  
 awattorneys.com

Federal Tax ID: 55-0814676

**LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245)  
 MONTHLY BILLING SUMMARY**

Billing Period: November 2023

Matter Description	Total Hours	Total Fees	Total Costs	Total Other Charges	Total Billed	Comments
<b>0001 General</b>	1.10	242.00	0.00	0.00	242.00	
<b>TOTALS:</b>	<b>1.10</b>	<b>242.00</b>	<b>0.00</b>	<b>0.00</b>	<b>242.00</b>	



1 Park Plaza, Suite 1000  
 Irvine, CA 92614  
 Phone: (949) 223-1170  
 Fax: (949) 223-1180  
 Federal Tax ID: 55-0814676

Los Olivos Community Services District  
 General Manager  
 PO Box 345  
 Los Olivos, CA 93441

December 1, 2023  
 Bill No. 82496

For Legal Services Rendered Through 11/16/23

CLIENT: 01245 - Los Olivos Community Services District  
 MATTER: 0001 - General

**PROFESSIONAL SERVICES**

Date	Attorney	Description	Hours	Amount
11/10/23	SON	REVIEW AGENDA; CORRESPONDENCE WITH GUY	0.10	22.00
11/15/23	SON	CORRESPONDENCE RE AGENDA; ATTEND BOARD MEETING	1.00	220.00
<b>Total Professional Services</b>			<b>1.10</b>	<b>\$242.00</b>

**PROFESSIONAL SERVICES SUMMARY**

Code	Name	Hours	Rate	Amount
SON	Steven O'Neill	1.10	220.00	242.00
<b>Total Professional Services</b>		<b>1.10</b>		<b>\$242.00</b>

**CURRENT BILL TOTAL AMOUNT DUE** **\$242.00**

Balance Forward: 3,234.00

**Receipts Since Last Bill**

Date	Description	Total Applied
11/28/23	Wire Transfer Payment - Thank you	-2,046.00
	Less Total Payments	-2,046.00

Payments & Adjustments: -2,046.00

**Total Due:** **\$1,430.00**

# Please return this page with remittance

to  
Aleshire & Wynder LLP

**Bill Number:** 82496  
**Bill Date:** December 1, 2023  
**Client Code:** 01245  
**Client Name:** Los Olivos Community Services District  
**Matter Code:** 0001  
**Matter Name:** General

Total Professional Services:	242.00
Total Disbursements:	0.00
<b>CURRENT BILL TOTAL AMOUNT DUE</b>	<b><u>\$242.00</u></b>
Balance Forward:	3,234.00
Payments & Adjustments:	-2,046.00
<b>Total Due:</b>	<b><u>\$1,430.00</u></b>

**Amount enclosed:** \_\_\_\_\_

**Thank You**

# ITEM 6 – BUDGET REPORTS

## BUDGET REPORTS

# Cash Balances

As of: 11/30/2023  
Accounting Period: OPEN

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund	11/1/2023 Beginning Balance	Month-To-Date Cash Receipts (+)	Month-To-Date Treasury Credits (+)	Month-To-Date Warrants and Wire Transfers (-)	Month-To-Date Treasury Debits (-)	11/30/2023 Ending Balance
3490 -- Los Olivos CSD	135,371.47	0.00	0.00	0.00	10,517.56	124,853.91
Total Report	135,371.47	0.00	0.00	0.00	10,517.56	124,853.91



# Financial Status

As of: 11/30/2023 (42% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3490 -- Los Olivos CSD

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	11/30/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Taxes</b>				
3066 -- Special Tax Assessment	227,650.00	-6.50	-227,656.50	0.00 %
Taxes	227,650.00	-6.50	-227,656.50	0.00 %
<b>Use of Money and Property</b>				
3380 -- Interest Income	744.00	759.59	15.59	102.10 %
Use of Money and Property	744.00	759.59	15.59	102.10 %
<b>Intergovernmental Revenue-Other</b>				
4840 -- Other Governmental Agencies	0.00	30,000.00	30,000.00	--
Intergovernmental Revenue-Other	0.00	30,000.00	30,000.00	--
Revenues	228,394.00	30,753.09	-197,640.91	13.46 %
<b>Expenditures</b>				
<b>Services and Supplies</b>				
7090 -- Insurance	2,934.00	2,932.81	1.19	99.96 %
7324 -- Audit and Accounting Fees	2,500.00	425.50	2,074.50	17.02 %
7430 -- Memberships	1,300.00	0.00	1,300.00	0.00 %
7460 -- Professional & Special Service	78,886.00	2,016.00	76,870.00	2.56 %
7508 -- Legal Fees	45,529.00	13,610.76	31,918.24	29.89 %
7510 -- Contractual Services	98,643.00	41,707.86	56,935.14	42.28 %
7530 -- Publications & Legal Notices	1,750.00	0.00	1,750.00	0.00 %
Services and Supplies	231,542.00	60,692.93	170,849.07	26.21 %
Expenditures	231,542.00	60,692.93	170,849.07	26.21 %
<b>Changes to Fund Balances</b>				
<b>Decrease to Residual Fund Balance</b>				
9601 -- Residual Fund Balance-Inc/Dec	3,148.00	0.00	-3,148.00	0.00 %

# Financial Status

As of: 11/30/2023 (42% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3490 -- Los Olivos CSD

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	11/30/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Decrease to Residual Fund Balance	3,148.00	0.00	-3,148.00	0.00 %
Changes to Fund Balances	3,148.00	0.00	-3,148.00	0.00 %
Los Olivos CSD	0.00	-29,939.84	-29,939.84	--
Net Financial Impact	0.00	-29,939.84	-29,939.84	--

# General Ledger Trial Balance

As of: 11/30/2023  
Accounting Period: OPEN

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund; Page Break At = Fund

## Fund 3490 -- Los Olivos CSD

	Beginning Balance 7/1/2023	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 11/30/2023
<b>Assets &amp; Other Debits</b>				
<b>Assets</b>				
0110 -- Cash in Treasury	154,050.07	35,571.62	64,767.78	124,853.91
0240 -- Interest Receivable	743.68	759.59	1,503.27	0.00
Total Assets	154,793.75	36,331.21	66,271.05	124,853.91
Total Assets & Other Debits	154,793.75	36,331.21	66,271.05	124,853.91
<b>Liabilities, Equity &amp; Other Credits</b>				
<b>Liabilities</b>				
1010 -- Warrants Payable	0.00	2,296.00	2,296.00	0.00
1015 -- EFT Payable	0.00	58,251.43	58,251.43	0.00
1210 -- Accounts Payable	0.00	60,547.43	60,547.43	0.00
1730 -- Unidentified Deposits	0.00	30,000.00	30,000.00	0.00
Total Liabilities	0.00	151,094.86	151,094.86	0.00
<b>Equity</b>				
2200 -- Fund Balance-Residual	-154,793.75	0.00	0.00	-154,793.75
2410 -- Est Revenues/Oth Fin Src	0.00	231,542.00	0.00	231,542.00
2510 -- Appropriations/Oth Fin Use	0.00	0.00	231,542.00	-231,542.00
2710 -- Revenues/Other Fin Sources	0.00	4,074.85	34,827.94	-30,753.09
2810 -- Expenditures/Other Fin Uses	0.00	60,692.93	0.00	60,692.93
Total Equity	-154,793.75	296,309.78	266,369.94	-124,853.91
Total Liabilities, Equity & Other Credits	-154,793.75	447,404.64	417,464.80	-124,853.91
Total Los Olivos CSD	0.00	483,735.85	483,735.85	0.00

### Los Olivos CSD Cash Balance History

