

Tom Fayram, President  
Lisa Palmer, Vice President  
Julie Kennedy, Secretary  
Mike Arme, Director  
Brian O'Neill, Director



POSTED 8-31-2020

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
**Finance Committee Meeting, September 4, 2020, 11:00 a.m.**  
**VIA RING CENTRAL VIDEO CONFERENCE:**

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1484103871>

Or for browser connection visit <https://meetings.ringcentral.com/join> , enter meeting ID **148 410 3871**, Join Meeting

Audio Can be via online connection or telephone - dial +1(623)404-9000 Meeting ID: **148 410 3871**

**The Public can listen and participate via this Conference Call**  
**Please observe decorum and instruction from Committee Chair**

**FINANCE COMMITTEE MEETING AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF MEETING MINUTES**

Approve minutes from the August 7, 2020 Finance Committee Meeting.

**4. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the Committee and/or choose to comment on various Committee activities.

**5. PUBLIC COMMENTS**

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Government Code - 54954.3). Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**6. INTERIM GENERAL MANAGER REPORT**

Interim General Manager Report on current assignments and general Committee business.

**7. BUSINESS ITEMS**

**A. Review and recommend to full Board of Directors payment of invoices to the District.**

1. 8-20-2020 MNS Invoice 75860 (July Services) \$8,932.50
2. Consider Other Bills That may be received before the Committee Meeting

**B. Review Budget, Use of FIN System**

**C. Grant Process Review**

**8. Next Meeting:**

Friday, October 2, 2020, 11:00 a.m. **VIA RING CENTRAL MEETING**

**9. ADJOURNMENT** The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to [losolivoscsd@gmail.com](mailto:losolivoscsd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**  
[losolivoscsd@gmail.com](mailto:losolivoscsd@gmail.com), [www.losolivoscsd.com](http://www.losolivoscsd.com)



201 N. Calle Cesar Chavez, Suite 300  
Santa Barbara, CA 93103

ENGINEERING  
PLANNING  
SURVEYING  
CONSTRUCTION MANAGEMENT

August 20, 2020

Project No: LOCS.D.180392.00

Invoice No: 75860

Los Olivos Community Services District

P.O. Box 553

Los Olivos, CA 93441

Principal Jeffrey Edwards  
Project Manager Douglas Pike  
Project LOCS.D.180392.00 General Manager Services

**Professional Services for the Period: July 1, 2020 to July 31, 2020**

Level 2 TASK01 District Management

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Administrative Support				
Administrative Assistant	2.75	70.00	192.50	
Project Management				
Project Coordinator	16.75	105.00	1,758.75	
District Manager	29.50	200.00	5,900.00	
Project Coordinator	7.50	90.00	675.00	
Totals	56.50		8,526.25	
<b>Total Labor</b>				<b>8,526.25</b>
				<b>Level 2 Subtotal</b>
				<b>\$8,526.25</b>

Level 2 TASK02 Engineering Tasks

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
General Consulting/Requested				
City Inspector	3.25	125.00	406.25	
Totals	3.25		406.25	
<b>Total Labor</b>				<b>406.25</b>
				<b>Level 2 Subtotal</b>
				<b>\$406.25</b>

**Current Invoice Amount \$8,932.50**

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
75661	7/21/2020	7,143.75
<b>Total</b>		<b>7,143.75</b>

# Billing Backup

Thursday, August 20, 2020

MNS Engineers, Inc.

Invoice 75860 Dated 8/20/2020

6:01:57 PM

Project	LOCSD.180392.00	General Manager Services		
Level 2	TASK01	District Management		

## Professional Personnel

	Hours	Rate	Amount
<b>Administrative Support</b>			
Administrative Assistant			
Lombardi, Emma	7/20/2020	2.75	70.00
Create Return Labels			
<b>Project Management</b>			
Project Coordinator			
Zepeda, Mary	7/6/2020	.75	105.00
Post July 15th, Meeting Agenda within Los Olivos Post Office			
Zepeda, Mary	7/7/2020	.25	105.00
Update Budget Tracking Sheet			
Zepeda, Mary	7/8/2020	.25	105.00
LOCSD Website Update - Create August Meeting Placeholders; Research Payment for PO Box			
Zepeda, Mary	7/13/2020	1.00	105.00
File and Scan Executed Resolutions and Meeting Minutes; Update LOCSD Website with Meeting Minutes			
Zepeda, Mary	7/15/2020	1.50	105.00
Update LOCSD Website - Modify Board Member's Webpage			
Zepeda, Mary	7/17/2020	.50	105.00
LOCSD website update w/district update flyer			
Zepeda, Mary	7/20/2020	6.00	105.00
Create email for district update flyer for distribution to constituents; Coordinate creation of mailing and return labels; Begin preparing 337 direct mailers (label and filling direct mailers); Followup on payment for PO Box; Check LOCSD Gmail Account for emails from Community Members			
Zepeda, Mary	7/24/2020	1.00	105.00
Modified Mail Chimp email contact list (removals/changes) as noted within the Action section of the Email Analytics.			
Zepeda, Mary	7/27/2020	2.00	105.00
Check LOCSD Gmail Account for emails from Community Members; Assist with the processing of Aleshire & Wynder, MNS and Wallace Group Invoices, create backup documentation for FIN and update budget tracking log			
Zepeda, Mary	7/28/2020	2.00	105.00
Create FIN E-Form Claim for Payment of Aleshire & Wynder, MNS and Wallace Group Invoices; and upload documentation (including invoice approval); Review FIN Invoice for approval			
Zepeda, Mary	7/31/2020	1.50	105.00
Assist with Updating Aleshire and Wynder Invoice within FIN; Update Budget Tracking Log; and Notify County re FIN Issue with Edit Check Functionality			
<b>District Manager</b>			
Pike, Douglas	7/2/2020	1.00	200.00
Draft Letter to County re: County Road Parcel and exhibit (1)			

Project	LOCSD.180392.00	General Manager Services			Invoice	75860
Pike, Douglas		7/6/2020	3.00	200.00	600.00	
		Finance committe agenda (1)				
		Grant coordination with Linda Palmquist and Steve Tanaka (1)				
		Exhibit and email regarding shared use of parcel (1)				
Pike, Douglas		7/7/2020	.50	200.00	100.00	
		Correspondence				
Pike, Douglas		7/8/2020	2.00	200.00	400.00	
		Finance Committee Packet (2)				
Pike, Douglas		7/10/2020	3.00	200.00	600.00	
		Finance Committee Meeting prep and attend (1)				
		General meeting agenda for 7-14-2020 (2)				
Pike, Douglas		7/13/2020	3.00	200.00	600.00	
		Agenda Packet Preparation, Resolution 20-03, Consultant correspondence				
Pike, Douglas		7/14/2020	3.00	200.00	600.00	
		Assessment List Preparation (1)				
		Board Meeting Prep (2)				
Pike, Douglas		7/15/2020	4.00	200.00	800.00	
		Board Meeting with Prep				
Pike, Douglas		7/16/2020	1.00	200.00	200.00	
		Update Flyer Final				
Pike, Douglas		7/17/2020	.50	200.00	100.00	
		Revised Exhibit for County Communications with Board members				
Pike, Douglas		7/22/2020	1.00	200.00	200.00	
		Co-Location of County Bike Path and Los Olivos CSD Facility Exhibit communication with County				
Pike, Douglas		7/27/2020	1.50	200.00	300.00	
		ROW Communications (.5)				
		Cloacina Communications and transmittal of maps/info (.5)				
		Renee Biscoff Notice to Voters_Consolidation Request (.5)				
Pike, Douglas		7/28/2020	2.00	200.00	400.00	
		Water Board Meeting (1)				
		Todd Groundwater Revised RFQ (.5)				
		GSI Water Revised RFQ (.5)				
Pike, Douglas		7/29/2020	1.50	200.00	300.00	
		ROW Intake Form & Carlo Communications (.5)				
		Catch Up Call with Lisa (.5)				
		Correspondence to Regional Board (.5)				
Pike, Douglas		7/30/2020	2.00	200.00	400.00	
		ROW Intake Form (1)				
		Regional Board Communications (1)				

Project	LOCSD.180392.00	General Manager Services			Invoice	75860
Pike, Douglas		7/31/2020	.50	200.00	100.00	
CSD SRF Application Handoff to MNS (.5)						
Project Coordinator						
Zepeda, Mary		7/21/2020	5.50	90.00	495.00	
Begin preparing 337 direct mailers (label and filling direct mailers)						
Zepeda, Mary		7/22/2020	.50	90.00	45.00	
Pick-up & delivered direct mailers to USPS						
Zepeda, Mary		7/23/2020	1.50	90.00	135.00	
Update district email distribution list; Prepare email analytics for district update and forward to LP						
Totals			56.50		8,526.25	
<b>Total Labor</b>						<b>8,526.25</b>
					<b>Level 2 Subtotal</b>	<b>\$8,526.25</b>

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Level 2	TASK02	Engineering Tasks				
<b>Professional Personnel</b>						
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
General Consulting/Requested						
City Inspector						
Haefele, Matthew		7/6/2020	2.00	125.00	250.00	
Worked on various updates to the CSD trail exhibit drawings for Doug.						
Haefele, Matthew		7/21/2020	1.00	125.00	125.00	
performed updates to the CSD trail exhibits.						
Haefele, Matthew		7/27/2020	.25	125.00	31.25	
Made some measurements of the WWTP location in the trail exhibit.						
Totals			3.25		406.25	
<b>Total Labor</b>						<b>406.25</b>
					<b>Level 2 Subtotal</b>	<b>\$406.25</b>
					<b>Project Total</b>	<b>\$8,932.50</b>
					<b>Total this Report</b>	<b>\$8,932.50</b>

**Report : Financial Status (Real-Time)**

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Last Updated: 8/4/2020 6:05:01 PM

Accounting Period: OPEN

**Fund 3490 -- Los Olivos CSD**

Line Item Account	6/30/2021 Fiscal Year Adjusted Budget	8/4/2020 Year-To-Date Actual	6/30/2021 Fiscal Year Variance	6/30/2021 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Taxes</b>				
3066 -- Special Tax Assessment	188,887.00	0.00	0.00	0.00%
Taxes	0.00	0.00	0.00	0.00%
<b>Use of Money and Property</b>				
3380 -- Interest Income	0.00	0.00	0.00	--
3381 -- Unrealized Gain/Loss Invstmnts	0.00	0.00	0.00	0.00%
Use of Money and Property	0.00	0.00	0.00	0.00%
<b>Intergovernmental Revenue-Other</b>				
4840 -- Other Governmental Agencies	180,000.00	0.00	0.00	--
Intergovernmental Revenue-Other	0.00	0.00	0.00	--
Revenues	368,887.00	0.00	0.00	0.00
<b>Expenditures</b>				
<b>Services and Supplies</b>				
7090 -- Insurance	2,320.00	0.00	0.00	0.00%
7324 -- Audit and Accounting Fees	4,000.00	0.00	0.00	0.00%
7430 -- Memberships	1,200.00	0.00	0.00	0.00%
7450 -- Office Expense	2,000.00	0.00	0.00	0.00%
7460 -- Professional & Special Service (Consultant Exp)	193,500.00	645.00	-645.00	0.33% \$4,490.00 Pending
7508 -- Legal Fees	27,000.00	3,238.02	-3,238.02	11.99% \$3,325.00 Pending
7510 -- Contractual Services (IGM Contract)	80,400.00	6,190.00	-6,190.00	7.70% \$7,143.75 Pending
7530 -- Publications & Legal Notices	1,000.00	0.00	0.00	0.00%
7732 -- Training	1,500.00	0.00	0.00	0.00%
Services and Supplies	309,920.00	10,073.02	-10,073.02	3.25%
<b>Other Charges</b>				
7894 -- Communication Services	930.00	0.00	0.00	0.00%
Other Charges (County Election Fees)	8,000.00	0.00	0.00	0.00%
Expenditures	318,850.00	10,073.02	-10,073.02	3.16%

**Cash Balance**

Fund	Beginning Balance	Month-to-date cash receipts	Month-To-Date Treasury Credits (+)	Month-To-Date Treasury Debits (-)	Ending Balance
3490 -- Los Olivos CSD					
6/1/2019 - 6/30/2019 (FY 2018-19)	112,073.98	0.00	189,600.16	184,868.00	116,806.14
7/1/2019 - 7/31/2019 (FY 2019-20)	116,806.14	0.00	568.10	14,530.44	102,843.80
8/1/2019 - 8/31/2019 (FY 2019-20)	102,843.80	0.00	0.00	0.00	102,843.80
9/1/2019 - 9/30/2019 (FY 2019-20)	102,843.80	0.00	0.00	0.00	102,843.80
10/1/2019 - 10/31/2019 (FY 2019-20)	102,843.80	0.00	502.03	21,826.18	81,519.65
11/1/2019 - 11/30/2019 (FY 2019-20)	81,519.65	0.00	0.00	12,726.68	68,792.97
12/1/2019 - 12/31/2019 (FY 2019-20)	68,792.97	0.00	118,021.75	12,772.97	174,041.75
1/31/2019 - 1/30/2020 (FY 2019-20)	174,041.75	0.00	0.00	1,799.03	172,242.72
2/1/2020 - 2/29/2020 (FY 2019-2020)	172,671.12	0.00	257.75	11,695.00	161,233.87
3/1/2020 - 3/31/2020 (FY 2019-2020)	161,233.87	525.00	117,224.70	122,555.77	156,472.80
4/1/2020 - 4/30/2020 (FY 2019-2020)	156,427.80	0.00	72,396.85	6,402.60	222,422.05
5/1/2020 - 5/31/2020 (FY 2019-2020)	222,422.05	0.00	72,309.08	96,379.70	198,351.43
6/1/2020 - 6/30/2020 (FY 2019-2020)	198,351.43	0.00	7,231.00	11,696.49	193,885.94
7/1/2020 - 7/31/2020 (FY 2020-21)	193,885.94	0.00	608.94	6,190.00	188,304.88
8/1/2020 - 8/31/2020 (FY 2020-21)	188,304.88	0.00	0.00	3,883.02	184,421.86
9/1/2020 - 9/02/2020 (FY 2020-21)	184,421.86	0.00	0.00	0.00	184,421.86
			<b>With Pending, approved adjustments</b>		<b>169,463.11</b>

**Los Olivos Community Services District  
 Consultant Budget Status**

**STATUS DATE 9/2/2020**

	Project	Consultant	Contract Value	FY 2019-20	FY 2020-21			TOTAL CONTRACT TO-DATE	
				TOTAL FY 2019-20	Jul-20	Aug-20	Sep-20		TOTAL FY 2020-21
1	Local LAMP Supplement	Paul Jenzen	\$19,200.00	\$1,960.00				\$0.00	\$1,960.00
2a	Grant Writing	Wallace Group	\$5,000.00	\$3,060.00		\$430.00		\$430.00	\$3,490.00
2b	Grant Writing	MNS	\$5,000.00	\$0.00				\$0.00	\$0.00
3	Assessment Engineer's Report	Water Consultancy	\$15,280.00	\$5,800.00		\$4,060.00		\$4,060.00	\$9,860.00
4	Preliminary Design Services	Stantec	\$20,000.00					\$0.00	\$0.00
5	Preliminary Hydrogeologic/ Geotechnical Services	TBD	\$85,000.00					\$0.00	\$0.00
6	Preliminary Environmental Services	TBD	\$45,000.00					\$0.00	\$0.00
			<b>TOTAL</b>	\$10,820.00				<b>TOTAL</b>	\$15,310.00

**Los Olivos Community Services District**  
**Consultant: Aleshire & Wynder LLP**

Invoice			Approval		FIN			Comment
Number	Date	Amount	Committee	Board	Input Date	Date	Status	
49977	2/6/2019	\$ 3,040.00	2/5/2019	2/13/2019	3/5/2019	3/6/2019	PAID	
50388	3/6/2019	\$ 2,869.00	3/5/2019	3/13/2019	4/11/2019	4/11/2019	PAID	
50799	4/1/2019	\$ 2,128.71	4/8/2019	5/3/2019	5/22/2019	5/28/2019	PAID	
51242	5/3/2019	\$ 1,701.82	6/7/2019	6/12/2019	7/2/2019	7/5/2019	PAID	
51683	6/4/2019	\$ 1,121.00	7/1/2019	7/10/2019	8/30/2019	10/2/2019	PAID	May 1-31 2019 services
52238	7/11/2019	\$ 1,634.00	8/9/2019	8/14/2019	8/30/2019	10/2/2019	PAID	June 1-30 2019 services
52613	8/2/2019	\$ 1,953.77	8/9/2019	8/14/2019	8/30/2019	10/2/2019	PAID	
53050	9/5/2019	\$ 2,223.00	10/4/2019	10/9/2019	11/25/2019	12/4/2019	PAID	
53560	10/7/2019	\$ 3,591.47	11/8/2019	11/13/2019	11/25/2019	12/4/2019	PAID	
53946	11/4/2019	\$ 2,299.00	11/8/2019	11/13/2019	11/25/2019	12/4/2019	PAID	
54420	12/1/2019	\$ 1,799.03	12/6/2019	12/11/2019	1/3/2020	1/6/2020	PAID	
54835	1/9/2020	\$ 3,843.72	2/7/2020	2/12/2020	3/3/2020	3/5/2020	PAID	
54836	1/9/2020	\$ 106.00	2/7/2020	2/12/2020	3/3/2020	3/5/2020	PAID	
55301	2/5/2020	\$ 1,782.85	3/6/2020	3/11/2020	3/18/2020	4/6/2020	PAID	
55302	2/5/2020	\$ 106.00	3/6/2020	3/11/2020	3/18/2020	4/8/2020	PAID	
55999	3/18/2020	\$ 1,254.00	4/10/2020	4/15/2020	4/30/2020	5/6/2020	PAID	
56676	5/11/2020	\$ 494.00	6/5/2020	6/10/2020	6/23/2020	6/24/2020	PAID	
57081	6/1/2020	\$ 722.00	6/5/2020	6/10/2020	6/23/2020	6/23/2020	PAID	
57491	7/8/2020	\$ 475.00	7/10/2020	7/15/2020	7/28/2020			
56201	4/7/2020	\$ 2,763.02	7/10/2020	7/15/2020	7/28/2020			

Approved for Payment

\_\_\_\_\_  
Douglas Pike, Interim General Manager

\_\_\_\_\_  
Date



**Los Olivos Community Services District**  
**Consultant: MNS Engineers, Inc.**

Invoice			Approval		FIN			Comment
Number	Date	Amount	Finance Committee Meeting Date	Regular Board Meeting Date	Input Date	Disbursement Date	Status	
71276	10/18/2018	\$300.00	11/9/2018	11/14/2018	12/19/2018	12/19/2018	PAID	
71470	11/15/2018	\$4,262.50	12/7/2018	12/12/2018	12/19/2018	12/19/2018	PAID	
71686	12/12/2018	\$6,333.75	1/4/2019	1/9/2019	3/5/2019	3/6/2019	PAID	
71888	1/14/2019	\$5,905.00	2/8/2019	2/13/2019	3/5/2019	3/6/2019	PAID	
72056	2/5/2019	\$2,970.00	3/8/2019	3/13/2019	5/23/2019	5/28/2019	PAID	
72237	3/11/2019	\$4,760.00	4/8/2019	4/10/2019	5/23/2019	5/28/2019	PAID	
72455	4/4/2019	\$3,725.00	5/3/2019	5/8/2019	5/23/2019	5/28/2019	PAID	
72601-R1	6/4/2019	\$6,727.50	6/7/2019	6/12/2019	7/2/2019	7/5/2019	PAID	
72810	6/4/2019	\$6,101.12	6/7/2019	6/12/2019	7/2/2019	7/5/2019	PAID	
72975	7/5/2019	\$ 9,127.50	8/9/2019	8/14/2019	8/30/2019	10/2/2019	PAID	Paid in 2019-20 FY May 1-31 2019 services
73215	8/2/2019	\$ 5,780.25	8/9/2019	8/14/2019	8/30/2019	10/2/2019	PAID	Paid in 2019-20 FY June 1-30 2019 services
73353	8/30/2019	\$ 5,395.40	10/4/2019	10/9/2019	11/25/2019	11/27/2019	PAID	
73595	10/1/2019	\$ 3,221.89	11/8/2019	11/13/2019	11/25/2019	11/27/2019	PAID	
73749	10/22/2019	\$ 2,585.39	11/8/2019	11/13/2019	11/25/2019	11/27/2019	PAID	
73947	11/29/2019	\$ 7,195.00	12/6/2019	12/11/2019	2/4/2020	2/10/2020	PAID	
74206	12/20/2019	\$ 4,500.00	1/2/2020	1/8/2020	2/4/2020	2/10/2020	PAID	
74351	1/20/2020	\$ 5,234.30	2/7/2020	2/12/2020	3/3/2020	3/5/2020	PAID	
74647	2/28/2020	\$ 3,388.75	3/6/2020	3/11/2020	3/18/2020	4/8/2020	PAID	
74845	3/25/2020	\$ 6,431.25	4/10/2020	4/15/2020	4/30/2020	5/6/2020	PAID	
75033	4/16/2020	\$ 6,727.50	5/8/2020	5/13/2020	5/19/2020	5/21/2020	PAID	
75271-R1	5/22/2020	\$ 6,055.00	6/5/2020	6/10/2020	6/23/2020	6/23/2020	PAID	
75491	6/19/2020	\$ 6,190.00	7/10/2020	7/15/2020	7/28/2020			

Approved for Payment

\_\_\_\_\_  
Douglas Pike, Interim General Manager

\_\_\_\_\_  
Date

**Los Olivos Community Services District**  
**Consultant: Wallace Group**

Invoice			Approval		FIN			Comment
Number	Date	Amount	Finance Committee Meeting Date	Regular Board Meeting Date	Input Date	Disbursement Date	Status	
50456	3/23/2020	\$910.00	4/10/2020	4/15/2020	4/30/2020	5/6/2020	PAID	
50791	4/30/2020	\$1,505.00	5/8/2020	5/13/2020	5/19/2020	5/21/2020	PAID	
50974	6/5/2020	\$645.00	7/10/2020	7/15/2020	7/28/2020			

Approved for Payment

\_\_\_\_\_  
 Douglas Pike, Interim General Manager

\_\_\_\_\_  
 Date

**Los Olivos Community Services District**  
**Consultant: Water Consultancy, Inc.**

Invoice			Approval		FIN			Comment
Number	Date	Amount	Finance Committee Meeting Date	Regular Board Meeting Date	Input Date	Disbursement Date	Status	
379	3/11/2020	\$4,640.00	4/10/2020	4/15/2020	5/19/2020	5/26/2020	PAID	
383	4/7/2020	\$1,160.00	4/10/2020	4/15/2020	5/19/2020	5/22/2020	PAID	

Approved for Payment

\_\_\_\_\_  
 Douglas Pike, Interim General Manager

\_\_\_\_\_  
 Date

**Los Olivos Community Services District**  
**Consultant: Coastal Onsite Design Services (Paul Jenzen)**

Invoice			Approval		FIN			Comment
Number	Date	Amount	Finance Committee Meeting Date	Regular Board Meeting Date	Input Date	Disbursement Date	Status	
110	2/24/2020	\$1,960.00	4/10/2020	4/15/2020	4/30/2020	5/20/2020	PAID	

Approved for Payment

\_\_\_\_\_  
 Douglas Pike, Interim General Manager

\_\_\_\_\_  
 Date

**Los Olivos Community Services District**  
**Non-Consultant: Misc Vendors**

Invoice				Approval		FIN		
Number	Description	Date	Amount	Finance Committee Meeting Date	Regular Board Meeting Date	Input Date	Disbursement Date	Status
65417	SDRMA Invoice - Property & Liability Insurance	9/11/2018	\$1,783.79	11/9/2018	11/14/2018	1/6/2019	1/23/2019	PAID
N/A	Reimbursement to Julie Kennedy: i. Publication Proof-Legal Notice: \$40.89 ii. PO Box Fee of \$70.00 iii. BOE Charge/Letter Dated 7/18/18: \$35.00 iv. CSDA Membership \$1,196.00	See Individual Receipts	\$1,341.89	11/9/2018	11/14/2018	12/19/2018	12/19/2019	PAID
LOCSD-01302018	County Election Fee to Auditor Controller by Ledger Transfer	4/25/2019	#####	1/4/2019	1/9/2019	4/10/2019	4/15/2019	PAID
99485	Streamline Invoice - Website Fee 12 Months @ \$50/month	2/4/2019	\$600.00	2/8/2019	2/13/2019	4/24/2019	4/25/2019	PAID
66789	SDRMA Invoice - Property & Liability Insurance	5/16/2019	\$2,209.66	8/9/2019	8/14/2019	8/30/2019	10/2/2019	PAID
62083	2020 CSDA Membership Renewal	10/1/2019	\$1,024.00	11/27/2019	11/13/2019	11/25/2019	11/27/2019	PAID
JE - 0191430	Fin Quarterly Billing	8/13/2019	\$1,000.00	10/4/2019	10/9/2019	11/25/2019	11/27/2019	PAID
N/A	Reimbursement to Julie Kennedy: i. 2019 CSDA Board Secretary Conference: \$525.00	6/5/2019	\$525.00	3/6/2020	3/11/2020	3/18/2020	4/9/2020	PAID
103000	Streamline Invoice - Website Fee 12 Months @ \$50/month	1/1/2020	\$600.00	3/6/2020	3/11/2020	3/18/2020	4/8/2020	PAID
67824	SDRMA Invoice - Property & Liability Insurance (Special Certificate Fee - Additional Insured/EHS Funding Agreement)	4/6/2020	\$50.00	5/8/2020	5/13/2020	5/19/2020	5/26/2020	PAID
68815	SDRMA Invoice - Property & Liability Insurance	5/27/2020	\$2,925.49	6/5/2020	6/10/2020	6/23/2020	6/24/2020	PAID
JE-0203013	Fin Quarterly Billing	5/29/2020	\$3,000.00	6/5/2020	6/10/2020	6/23/2020	6/23/2020	PAID

Approved for Payment

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Douglas Pike, Interim General Manager

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Date