

Tom Fayram, President  
Brad Ross, Vice President  
Julie Kennedy, Director  
Lisa Palmer, Director  
Greg Parks, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT**

**Posted: 12-27-2022**

**SPECIAL MEETING**

**December 30, 2022, 6:00 PM**

**St Mark's in the Valley Episcopal Church – Stacy Hall**

**2901 Nojoqui Ave, Los Olivos CA 93441**

**Please observe decorum and instructions from the President**

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:  
St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/82515801920?pwd=VHFQd1VDZUUVucFZXZEVEdVhzVjhkQT09>

By Phone:

Meeting ID: 825 1580 1920 Passcode: 378600

One tap mobile +16694449171,,82515801920#,,,,\*378600# US

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to [losolivoscscd@gmail.com](mailto:losolivoscscd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

**MEETING AGENDA**

**1. CALL TO ORDER**

**President Fayram calls the meeting to order at 6:00 PM.**

**2. ROLL CALL**

**President Fayram requests a roll call be taken.**

**PRESENT: President Fayram, Vice President Ross, Director Kennedy, Director Palmer, Director Parks**

**ABSENT: None.**

**3. PLEDGE OF ALLEGIANCE**

Note that while Pledge of Allegiance was originally on the agenda as item #2 (with Roll Call being #3), these minutes reflect the order in which the meeting actually occurred; with the President calling for a roll call prior to the pledge of allegiance.

**4. PUBLIC COMMENTS**

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**President Fayram opens the floor to public comment.**

Kathryn Rohrer, Anna Marie Gott, and Mark Herthel speak

**5. BUSINESS ITEMS**

**A. CONSIDERATION OF FOUR CONTRACTS FOR ENGINEERING AND TECHNICAL SERVICES; REGEN (\$10,600), NV5 (\$26,520), REGEN (\$40,000), AND NV5 (\$84,020).**

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**

[losolivoscscd@gmail.com](mailto:losolivoscscd@gmail.com), [www.losolivoscscd.com](http://www.losolivoscscd.com)

Proposals from REGEN, Inc. and NV5, Inc. were reviewed by an ad hoc Technical Committee appointed by President Fayram in May 2022. The ad hoc committee consisted of President Fayram, Vice-President Ross, and General Manager Savage. No specific recommendation was made by the Technical Committee. Instead, all four proposals are being brought to full Board of Directors for consideration and possible approval. All of the proposals are intended to further the District’s understanding of gravity collection, septic tank effluent pumping (STEP), and/or advanced on-site approaches. The proposals (in cost order) include:

1. REGEN – An hourly contract, not to exceed \$10,600, to provide a comparison and recommendation on gravity, STEP, and advanced on-site alternatives being considered by the LOCSO. A brief set of pros/cons for each alternative would be provided.
2. NV5 – An hourly contract, not to exceed \$26,520, to provide a detailed comparison of gravity versus STEP collection approaches.
3. REGEN – An hourly contract, not to exceed \$40,000, to provide a “30% Design” for STEP. The proposal includes system layouts in sufficient detail for estimating purposes, technical documentation and issue enquiries for all major equipment for the purposes of developing the capital, operating cost, and repair and replacement frequency and cost estimates.
4. NV5 – An hourly contract, not to exceed \$84,020, to provide a detailed analysis of STEP versus traditional collection approaches, plus an evaluation of installing advanced on-site treatment systems for residential properties in lower density areas with larger lots. The contract would include the development of a conceptual combined (hybrid) collection system layout.

Authority is being sought for the President and/or General Manager to sign a District Counsel approved contract with any selected vendors.

General Manager Savage provides a brief introduction and overview of the four contract to be considered. GM Savage describes why a recommendation from the Technical Committee was not put forward.

Directors ask questions of GM Savage, including clarifications of vendor qualifications, ability to execute, and costs. Questions also arise over the District’s ability to fund the proposals. GM Savage responds that there are other funds that could be used for this purpose, that are not likely to be used in the current Fiscal Year, should the Board choose to exceed the approximately \$26,000 that remains unused from the Stantec 30% gravity-fed collection design contract (contract finished under budget).

**President Fayram opens the floor to public comment.**

Paul Rohrer, Kathryn Rohrer, Mark Herthel, and Anna Marie Gott speak

President Fayram brings it back to the Board for further discussion. General Board discussion ensues about which option(s) Directors could support, costs of the contracts, what other information they would like to have on hand, and what is important to them should we move forward. Directors also comment on additional deliverables they would like to see included in the REGEN \$10,600 deliverables should it be approved.

**Motion for the President and/or General Manager to sign a District Counsel approved contract with REGEN in the amount of \$10,600, with authority for the General Manager to authorize up to an additional 10% as needed. Said contract will provide a comparison and recommendation on gravity, STEP, and advanced on-site alternatives for use in the LOCSO, including a set of pros/cons for each alternative. If possible, said contract will also include a recommendation on (1) passive treatment solutions and (2) areas for further study.**

**Motion By: Vice President Ross, Second: Director Kennedy**

**Roll call vote**

**AYES:** Vice President Ross, Director Kennedy, Director Palmer, Director Parks, President Fayram

**NOES:** None

**ABSTAIN:** None

**6. ADJOURNMENT**

**Motion to adjourn at 6:54 PM.**

**Motion By: Director Palmer, Second: Director Parks**

**AYES:** President Fayram, Vice President Ross, Director Kennedy, Director Palmer, Director Parks

**NOES:** None

**ABSTAIN: None**

Respectfully submitted:



Guy W. Savage  
General Manager – Los Olivos Community Services District

Approved:



---

Tom Fayram,  
President