

Julie Kennedy, President
Lisa Palmer, Vice President
Tom Fayram, Director
Tom Nelson, Director
Greg Parks, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT
REGULAR MEETING
May 14, 2025, 6PM (Pacific)
Los Olivos Grange Hall
2374 Alamo Pintado Ave, Los Olivos CA 93441

Posted: 5-9-2025

Please observe decorum and instructions from the President

NOTE: This meeting will begin approximately 10 minutes following the Community Workshop

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the address above. The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/85195290804?pwd=rO5nrKISaewJAVMeY3MbZ7mtLlxudn.1>

By Phone:

Meeting ID: 851 9529 0804 Passcode: 473619

One tap: +14086380968,,85195290804#,,,,*473619# US (San Jose)

The Los Olivos Community Services District (LOCS D) is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act (ADA), if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscscsd@gmail.com. Agendas and meeting packets are generally available to the public at the Los Olivos Post Office - 2880 Grand Avenue. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

MEETING AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

INFORMATIONAL ITEM:

Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting.

This item is informational only, no action will be taken, and no public comment will be received.

5. GENERAL MANAGER'S BRIEF DISTRICT STATUS REPORT

ADMINISTRATIVE ACTION ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only at the request of a member of the Board, in which

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscscsd@gmail.com, www.losolivoscscsd.com

event the matter may be removed from the Consent Agenda and considered as a separate item. The public may comment on any of the items prior to the vote being taken by the Board.

6. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

Meeting minutes of April 9, 2025.

B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE MAY 1, 2025.

No.	Invoice Date	Invoice #	Provider	Amount
1	4/30/2025	2388606	Stantec – LOCSD to Sunny Field Park force main	\$ 306.00
2	4/22/2025	95000	A&W – Legal Services	\$ 819.00
3	5/1/2025	20254	GWS – General Manager Services	\$ 4,350.00

Project	Vendor	To Date (inc. above)	Total Authorization
City of Solvang Connection	Stantec – LOCSD to Sunny Field Park force main	\$ 56,250.00	\$ 56,250.00
Groundwater Monitoring	GSI – Bi-annual sampling and testing	\$ 7,414.01	\$ 14,300.00

BUSINESS ITEMS:

7. CONSIDERATION OF COMMUNITY WORKSHOP, ADOPT A PROJECT DEFINITION/DESCRIPTION, AND/OR SET A POTENTIAL SPECIAL MEETING DATE OF MAY 28, 2025

A Community Workshop immediately precedes this Regular Meeting of the Board of Directors. The Board will generally discuss what they heard from the public at the workshop. The Board will consider whether they are ready to define a project description, need more information, and/or want to hold a special meeting to define a project description or wait until the June 11 Regular Meeting.

General Manager’s recommendation: Discussion, adopt a Project Description, provide direction to staff as applicable.

8. CONSIDERATION OF FISCAL YEAR 2025-26 BUDGET AND SETTING OF BUDGET HEARING DATE

The General Manager will present his draft budget for Fiscal Year 2025-26 (FY 2025-26). The District’s FY 2025-26 budget will run from July 1, 2025 through June 30, 2026. As part of their deliberations, the Board may set the date and time for the FY 2025-26 Budget Hearing. In keeping with the State law, notice of the Hearing must be posted more than two weeks prior to the Hearing being held. Likely dates for the Budget Hearing include June 11, 2025. The FY 2025-26 Proposed Budget can be found at:

<https://www.losolivoscsd.com/files/966c15c34/Proposed+Budget+FY+2025-26.pdf>

General Manager’s recommendation: Set a hearing date and direct staff to publish notices as required by State law.

INFORMATIONAL ITEMS:

These items are informational only, no action will be taken, and no public comment will be received.

9. REPORTS

A. SUBCOMMITTEE REPORTS

- Finance Subcommittee (President Kennedy Chair)
- Grants Subcommittee (Vice President Palmer Chair)
- Project Management Subcommittee (Vice President Palmer Chair)
- Technical Subcommittee (Director Fayram Chair)

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review the Budget Reports. See the packet for more details.

Notable upcoming meeting items:

- May – Project Description(?)
- June – Budget Hearing; Tax Assessment; Gann Limit; Project Description (if not completed in May)
- July – RFP for 80% Design, Engineering, and Cost Estimation; Assessment allocation discussion

10. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

11. ADJOURNMENT