

Tom Fayram, President  
 Brad Ross, Vice-President  
 Mike Arme, Director  
 Lisa Palmer, Director  
 Tom Nelson, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT**      **Posted: 09-02-2022**  
**Finance Committee Meeting, September 6, 2022, 9:30 AM**  
 Please observe decorum and instruction from Committee Chair

**FINANCE COMMITTEE MEETING AGENDA**

**This meeting will be held in person at St. Mark's In The Valley Episcopal Church, Common Room  
 2901 Nojoqui Ave, Los Olivos CA 93441**

**Finance Committee: President Tom Fayram, Director Lisa Palmer, and General Manager Guy Savage**

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations: St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

On Zoom:

<https://us06web.zoom.us/j/89407884419?pwd=QmVVCVUMwK2xqSWpoY2pteTJDY0xgUT09>

By Phone:

+1 669 900 6833 US (San Jose)

Meeting ID: 894 0788 4419

Passcode: 208251

One tap mobile: +16699006833,,89407884419#,,,,\*208251# US (San Jose)

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the Committee and/or choose to comment on various Committee activities.

**4. PUBLIC COMMENTS**

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**5. ADMINISTRATIVE AGENDA**

**A. APPROVAL OF MEETING MINUTES**

Finance Committee Meeting Minutes of August 5, 2022.

**6. BUSINESS ITEMS**

**A. Review and recommend to full Board of Directors' payment of invoices received by September 1, 2022.**

No.	Invoice Date	Invoice #	Provider	Amount
1.	May 9, 2022	80407	MNS Engineers, Inc. – District Services	\$ 3,204.50
2.	August 4, 2022	69621	Aleshire & Wynder – Legal Services June	\$ 4,381.10
3.	August 8, 2022	80986	MNS Engineers, Inc. – District Services	\$ 1,256.25
4.	August 10, 2022	00876.003-2	GSI – Effluent Study / Alternatives	\$2,417.50
5.	August 22, 2022	286284	NV5 – Assessment Engineering Services	\$ 6,588.16
6.	August 25, 2022	1968507	Stantec – 30% Design / Loading Study	\$ 13,392.25

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098  
[losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com), [www.losolivoscscsd.com](http://www.losolivoscscsd.com)

7.	August 30, 2022	220830	Savage – GM Services	\$5,648.55
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**B. Review Budget Reports (See Packet)**

**7. ADJOURNMENT**

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to [losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

**ITEM 5A - MINUTES TO APPROVE**

**MINUTES TO APPROVE**

Tom Fayram, President  
Brad Ross, Vice-President  
Mike Arme, Director  
Lisa Palmer, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
**Finance Committee Meeting, August 5, 2022, 8:30 AM**  
Please observe decorum and instruction from Committee Chair

Posted: 08-01-2022

**FINANCE COMMITTEE MEETING AGENDA**

This meeting will be held in person at St. Mark's In The Valley Episcopal Church, Common Room  
2901 Nojoqui Ave, Los Olivos CA 93441

**Finance Committee: President Tom Fayram, Director Lisa Palmer, and General Manager Guy Savage**

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations: St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

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By Phone:

+1 669 900 6833 US (San Jose)

Meeting ID: 894 0788 4419

Passcode: 208251

One tap mobile: +16699006833,,89407884419#,,,,\*208251# US (San Jose)

**1. CALL TO ORDER**

The meeting was called to order at 8:30.

**2. ROLL CALL**

**PRESENT:** President Tom Fayram, Director Lisa Palmer, and General Manager Guy Savage

**ABSENT:** None

**3. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the Committee and/or choose to comment on various Committee activities.

None

**4. PUBLIC COMMENTS**

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

None – No public in attendance

**5. ADMINISTRATIVE AGENDA**

**A. APPROVAL OF MEETING MINUTES**

Finance Committee Meeting Minutes of June 3, 2022 and July 8, 2022.

**Motion to approve 5.A.**

**Motion By:** Director Palmer **Second:** President Fayram

**AYES:** President Tom Fayram, Director Lisa Palmer, and GM Guy Savage

**NOES:** None

**ABSTAIN:** None

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**  
[losolivoscsd@gmail.com](mailto:losolivoscsd@gmail.com), [www.losolivoscsd.com](http://www.losolivoscsd.com)

**6. BUSINESS ITEMS**

**A. Review and recommend to full Board of Directors’ payment of invoices received by July 31, 2022.**

No.	Invoice Date	Invoice #	Provider	Amount
1.	July 9, 2022	80829	MNS Engineers, Inc. – District Services	\$1,698.75
2.	July 1, 2022	69029	Aleshire & Wynder – Legal Services June	\$1,420.00
3.	July 1, 2022	69029	Aleshire & Wynder – Reimbursable June	\$495.00
4.	July 7, 2022	00876.003-1	GSI – Data Review	\$2,156.25
5.	July 19, 2022	00876.001-16	GSI – Monitoring Well and PM	\$672.60
6.	June 10, 2022	1932022	Stantec – 30% Design / Loading Study	\$28,501.25
7.	July 30, 2022	220730	Savage – GM Services	\$4,725.00

President Fayram notes that he wants to be sure that Grant funds are being appropriately billed and used. Director Palmer notes that the EHS grant was previously extended by Interim GM Pike. GM Savage notes that No. 3 should read Invoice #69030.

**Motion to approve 6.A, items 1-7.**

**Motion By:** President Fayram **Second:** Director Palmer

**AYES:** President Tom Fayram, Director Lisa Palmer, and GM Guy Savage

**NOES:** None

**ABSTAIN:** None

**B. Review Budget Reports (See Packet)**

GM Savage provides an overview of the introductory letter included in the agenda packet. Palmer asks if FIN continues to be our best solution for managing finances. General discussion ensues about managing financing. No action is taken.

**C. Audit Contract**

GM Savage introduces the item, noting that the costs are unbudgeted. Discussion in general support of doing all three years follows.

**Motion to recommend to the full Board of Directors that both contracts, covering three fiscal years, in an amount not to exceed \$7,775, be approved by the Board and that they direct the President and GM to sign associated agreements and contracts.**

**Motion By:** GM Savage **Second:** President Fayram

**AYES:** President Tom Fayram, Director Lisa Palmer, and GM Guy Savage

**NOES:** None

**ABSTAIN:** None

**7. ADJOURNMENT**

**Motion to adjourn at 8:43.**

**Motion By:** GM Savage **Second:** President Fayram

**AYES:** President Tom Fayram, Director Lisa Palmer, and GM Guy Savage

**NOES:** None

**ABSTAIN:** None

Respectfully submitted:

Guy W. Savage  
General Manager – Los Olivos Community Services District

Approved:

\_\_\_\_\_  
Tom Fayram,  
President

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**ITEM 6A - INVOICE PAYMENT**

**INVOICE PAYMENT**



201 N. Calle Cesar Chavez, Suite 300  
 Santa Barbara, CA 93103

ENGINEERING  
 PLANNING  
 SURVEYING  
 CONSTRUCTION MANAGEMENT

May 9, 2022  
 Project No: LOCS.D.180392.00  
 Invoice No: 80407

Los Olivos Community Services District  
 P.O. Box 553  
 Los Olivos, CA 93441

Principal Jeffrey Edwards  
 Project Manager Douglas Pike  
 Project LOCS.D.180392.00 District Support Services

This Invoice includes:

1. IGM and general District Support Tasks: \$2,880.75
2. Engineering Tasks:
  - a. Effluent Disposal Study: \$138.75
  - b. Stantec Contract Support: \$92.50
  - c. Assessment Engineer: \$92.50
  - d. General Engineering Tasks: \$0.00

**Professional Services for the Period: April 1, 2022 to April 30, 2022**

Level 2 TASK01 District Management

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Administrative Support				
Project Coordinator	9.00	105.00	945.00	
Project Management				
Engineering Technician	1.00	95.00	95.00	
District Engineer	6.75	185.00	1,248.75	
Project Meeting				
Senior Project Engineer	.50	180.00	90.00	
General Consulting/Requested				
Senior Project Engineer	1.00	180.00	180.00	
Totals	18.25		2,558.75	
<b>Total Labor</b>				<b>2,558.75</b>

**Reimbursable Expenses**

Pike, Douglas				
1/26/2022	Pike, Douglas	CSDA Job Listing for LOCS.D	280.00	
	<b>Total Reimbursables</b>	<b>1.15 times</b>	<b>280.00</b>	<b>322.00</b>



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Project	LOCD.180392.00	District Support Services	Invoice	80407
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<b>Level 2 Subtotal</b>	<b>\$2,880.75</b>
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Level 2            TASK02            Engineering Tasks

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Project Management				
District Engineer	1.75	185.00	323.75	
Totals	1.75		323.75	
<b>Total Labor</b>				<b>323.75</b>
				<b>Level 2 Subtotal</b>
				<b>\$323.75</b>
				<b>Current Invoice Amount</b>
				<b>\$3,204.50</b>

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
80252	4/9/2022	8,753.75
<b>Total</b>		<b>8,753.75</b>

# Billing Backup

Monday, August 15, 2022

MNS Engineers, Inc.

Invoice 80407 Dated 5/9/2022

2:30:38 PM

Project	LOCS.D.180392.00	District Support Services
Level 2	TASK01	District Management

## Professional Personnel

		Hours	Rate	Amount
<b>Administrative Support</b>				
Project Coordinator				
Zepeda, Mary	4/1/2022	1.00	105.00	105.00
Update Budget Tracking Log; Follow-up with GS re New GM Bio and Picture for posting on Los Olivos CSD; Add GS as new Gmail Account Recovery Phone #; Add GS as New User within Streamline				
Zepeda, Mary	4/4/2022	.50	105.00	52.50
District correspondences including emails; and Coordinate Uploading of DM Bio and Pictures with TG				
Zepeda, Mary	4/11/2022	.25	105.00	26.25
Update Budget Tracking Log				
Zepeda, Mary	4/14/2022	2.00	105.00	210.00
Prepare MNS, Aleshire and Wynder, GSI Water Solution, Streamline, Stantech Invoices for payment via FIN and forward Invoice Approvals to DP for review and final approval; Update Budget Tracking Log				
Zepeda, Mary	4/18/2022	3.25	105.00	341.25
District correspondences including emails; Create Single Payment Claims for MNS, Aleshre & Wynder, Stantec, Streamline, and GIS Invoices; Update Budget Tracking Log				
Zepeda, Mary	4/22/2022	2.00	105.00	210.00
Prepare Los Olivos CSD Meeting Minutes and Resolution Update to GS; Notify GS re need for LOCS.D Website Calenda update; rFile and Upload Stantec Invoice and update Budget Tracking Log				
<b>Project Management</b>				
Engineering Technician				
Gullikson, Taylor	4/1/2022	.25	95.00	23.75
Removing "Hiring GM" teaser and page from website				
Gullikson, Taylor	4/4/2022	.25	95.00	23.75
Updating GM profile on website				
Gullikson, Taylor	4/8/2022	.25	95.00	23.75
Posting agenda on website				
Gullikson, Taylor	4/19/2022	.25	95.00	23.75
Emails, updating website meeting attachment names				
District Engineer				
Pike, Douglas	4/4/2022	2.00	185.00	370.00
PRA Support Rohrer Requests (2 hrs)				
Misc.: Mike Rohrer call,				

Project	LOCSD.180392.00	District Support Services			Invoice	80407
Pike, Douglas		4/12/2022	2.00	185.00	370.00	
		Prepare Minutes:				
		1.Regular Meeting February 2, 2022 (Corrected)				
		2.Special Board Meeting, March 15, 2022				
		3.Regular Meeting March 9, 2022				
Pike, Douglas		4/13/2022	1.00	185.00	185.00	
		Attend and Report Project Progress at District Meeting				
Pike, Douglas		4/14/2022	.25	185.00	46.25	
		Posting Audiofile to Website				
Pike, Douglas		4/18/2022	.50	185.00	92.50	
		Weekly Update with Lisa and Tom				
Pike, Douglas		4/25/2022	1.00	185.00	185.00	
		EHS Meeting to discuss various project and timing topics (.5)				
		Financial Report updates (.5)				
Project Meeting						
Senior Project Engineer						
Jaquez, Gregory		4/4/2022	.50	180.00	90.00	
		Meeting with Lisa Palmer and Guy Savage on Congressional Community Project Funding.				
General Consulting/Requested						
Senior Project Engineer						
Jaquez, Gregory		4/1/2022	1.00	180.00	180.00	
		Review resource guide from Rep. Carbajal for Community Project Funding.				
		Totals	18.25		2,558.75	
		<b>Total Labor</b>				<b>2,558.75</b>
					<b>Level 2 Subtotal</b>	<b>\$2,880.75</b>

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Level 2	TASK02	Engineering Tasks				
<b>Professional Personnel</b>			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Project Management						
District Engineer						
Pike, Douglas		4/1/2022	.25	185.00	46.25	
		GSI update and schedule Meeting (.25)				
		Transfer keys and interface with Guy including emails to update him (1 hr -no charge)				
Pike, Douglas		4/4/2022	.50	185.00	92.50	
		GSI Proposal Meeting (.5 hrs)				
Pike, Douglas		4/8/2022	.50	185.00	92.50	
		MAs and Parcel Data Transmittal to Jeff Cooper, Assessment Engineer.				
Pike, Douglas		4/25/2022	.50	185.00	92.50	
		Online update with Stantec				
		Totals	1.75		323.75	
		<b>Total Labor</b>				<b>323.75</b>

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Project	LOCSD.180392.00	District Support Services	Invoice	80407
			<b>Level 2 Subtotal</b>	<b>\$323.75</b>
			<b>Project Total</b>	<b>\$3,204.50</b>
			<b>Total this Report</b>	<b>\$3,204.50</b>

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PAPPY'S 101 DINER  
Hwy 101 @ Betteravia Road  
Santa Maria, California  
(805) 922-3553

**\* SINCE 1959 \***

Date: Jan10'22 01:08PM  
Card Type: Amex  
Acct #: XXXXXXXXXXX1001  
Card Entry: SWIPED  
Trans Type: PURCHASE  
Trans Key: AIA000180276347  
Auth Code: 519440  
Check: 3432  
Table: 19/1  
Server: 148 YASHA

Subtotal: 43.19  
Chg Tip: 8-  
Total: 51.19

Sign. *J.P. He*

I agree to pay the above total  
according to my card issuer's  
agreement.  
(Customer Copy)

California Gourmet Pizza  
670 Walnut Avenue  
Greenfield, CA 93927  
(831) 674-5900  
275200024188-07

01/06/2022 13:03

Sale

Trans #: 9 Batch #: 284

AMEX CHIP  
\*\*\*\*\*1001 \*\*/\*\*

AMOUNT: \$37.52

TIP AMT: \$ 7.-

TOTAL AMT: \$ 44.52

Resp: CAPTURE  
Code: 892977  
Ref #: 00162715  
CID Rsp: P-Not Processed  
App Name: AMERICAN EXPRESS  
AID: A000000025010801  
TVR: 0000008800  
TSI: E800

Thank You!  
Please Come Again!

**CUSTOMER COPY**

Welcome  
 SPENCER'S  
 FRESH MARKET  
 (805)937-3702  
 3580 arcutt rd.  
 Santa Maria, CA 9345  
 www.spencersfreshmarkets.com

01/25/2022  
 AMERICAN EXPRESS Entry Method: 12:31:33  
 CARD #: XXXXXXXXXXXX1001 Chip  
 PURCHASE - APPROVED  
 AUTH CODE:877090

Mode: Issuer  
 AID: A000000025010801  
 TVR: 0800008000  
 IAD: 06550103A02000  
 TSI: E800  
 ARC: 00  
 TC: 6D3C4B1CAF9B8248  
 MID: 000000 TID: 001 SEQ: 035679  
 Total: USD\$ 35.69

DAIRY

SIMPLY LEMONADE 3.69 F  
 Your Savings \$ 0.20  
 CA REDEMPTION VALUE 0.10 F  
 SIMPLY LT LEMONADE 3.75 F  
 Your Savings \$ 0.14

GROCERY

KETTLE CHIPS SEA SAL 2 @ 1.39 EA 2.78 F

SERVICE DELI

DIRTY CHIPS SCO 1.39 F  
 BH ITALIAN SUB 6.99 F  
 BH ITALIAN SUB 6.99 F  
 BH ITALIAN SUB 6.99 F

TAXABLE GROCERY

EED RED PRY CUP 18Z 2.79 T

TAX-CODE TAXABLE-VAL TAX-VALUE  
 TAX 2.79 0.22

BALANCE DUE 35.69  
 American Express 35.69  
 Auth Code = 877090

CHANGE 0.00

Total number of items sold = 10



**California Special  
Districts Association**  
*Districts Stronger Together*

**SECURE CHECKOUT**

[< Edit Job](#)

[Payment Method](#)

[Confirm Purchase](#)

[Receipt](#)

### Your Order

#### Single 30-day Online Job Posting Package

\$105.00

- Includes resume database search access.

#### Featured Job

\$50.00

- Give your job more exposure!
- A 'Featured Job' will appear on the job seekers home page for 30 days.
- A 'Featured Job' will be flagged on the results page giving you a better opportunity to get your job seen.

#### Social Recruiting

\$125.00

**Distribute your jobs to the social and mobile jobseeker!** CareerArc's social recruiting solution helps you reach the best talent in an increasingly social and mobile world— via Twitter, mobile applications for iOS and Android, and more. Distribute your jobs socially, amplify your employment brand, and target your ideal hire. Get started today!

Enter Promo/Marketing Code:

[Recalculate](#)

You may enter a promotional code if you have one.

**Order Total: \$280.00**

### PO/IO Number (Optional)

**You may enter your organization's internal PO number here.**

(This appears on your receipt and is intended only to help you track this purchase.)

### Billing Contact

All fields are required.

Full Name

Douglas Pike

Address

599 El Camino Real

Email

dpik@mnsengineers.com

PO Box 127

City

Greenfield

Phone

18053313553

Country

We use cookies so that we can remember you and understand how you use our site. If you do not agree with our use of cookies, please change the current settings found in our [Cookie Policy](#). Otherwise, you agree to the use of the cookies as they are currently set.

[Cookie Settings](#)

[Got it](#)

93927

**Pay with Credit Card**

All fields are required.

**First name**

Douglas

**Last name**

Pike

**Card Number**

379655953571001



**Expiration**

02 - Feb ▾

2024 ▾

**Card Security Code**

787

[How to locate this](#)

The charge on your credit card statement will appear as  
**"CSDA Career Center."**

**Total: \$280.00**

Pay With Credit Card

**Pay Later**

**Invoicing is currently unavailable.**

Reason: Needs Approval

Contact customer service (below) to request invoicing capability.

Customer Service: 1-888-491-8833

We use cookies so that we can remember you and understand how you use our site. If you do not agree with our use of cookies, please change the current settings found in our Cookie Policy. Otherwise, you agree to the use of the cookies as they are currently set.

[Cookie Settings](#)

[Got it](#)





**California Special  
Districts Association**  
*Districts Stronger Together*

**SECURE CHECKOUT**

[< Edit Job](#)

[Payment Method](#)

[Confirm Purchase](#)

[Receipt](#)

To complete your order, click the "Process Order" button.

**PROCESS ORDER**

**Order Item Summary**

[Modify](#)

Single 30-day Online Job Posting Package <ul style="list-style-type: none"> <li>Includes resume database search access.</li> </ul>	\$105.00
Featured Job <ul style="list-style-type: none"> <li>Give your job more exposure!</li> <li>A 'Featured Job' will appear on the job seekers home page for 30 days.</li> <li>A 'Featured Job' will be flagged on the results page giving you a better opportunity to get your job seen.</li> </ul>	\$50.00
Social Recruiting <b>Distribute your jobs to the social and mobile jobseeker!</b> CareerArc's social recruiting solution helps you reach the best talent in an increasingly social and mobile world– via Twitter, mobile applications for iOS and Android, and more. Distribute your jobs socially, amplify your employment brand, and target your ideal hire. Get started today!	\$125.00
<b>Total: \$280.00</b>	
<b>Your credit card will be charged: \$280.00</b>	

**Billing Contact**

[Modify](#)

Douglas Pike  
599 El Camino Real PO Box 127  
Greenfield, CA 93927 (USA)

dpike@mnsengineers.com  
18053313553

**Payment Summary**

[Modify](#)

We use cookies so that we can remember you and understand how you use our site. If you do not agree with our use of cookies, please change the current settings found in our Cookie Policy. Otherwise, you agree to the use of the cookies as they are currently set.

[Cookie Settings](#)

[Got it](#)

When you click on the "Process Order" button, you expressly acknowledge and understand that upon approval of your credit card, you will have completed your purchase and that your credit card will be charged the amount listed above. **The charge on your credit card statement will appear as "CSDA Career Center."**

Please be patient and **do not use the STOP or BACK buttons.**

**To complete your order, click the "Process Order" button.**

**PROCESS ORDER**

**Cancel**

Customer Service: 1-888-491-8833

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[Cookie Settings](#) [Got it](#)

## Invoice Detail (3823688)

Los Olivos Community Services District  
Douglas Pike  
599 El Camino Real  
PO Box 127  
Greenfield, CA 93927 USA  
18053313553  
dpik@mnsengineers.com

Wednesday, January 26, 2022  
**Invoice #:** 3823688  
**Aged:** PAID  
**Total:** \$280.00  
**Balance:** \$0.00  
**PO Number:** -

Type	Date	Amount	Description
Invoice	Jan 26, 2022	\$105.00	Single 30-day Online Job Posting Package
Invoice	Jan 26, 2022	\$50.00	Featured Job
Invoice	Jan 26, 2022	\$125.00	Social Recruiting
Payment	Jan 26, 2022	\$(280.00)	Paid by American Express card ending in 1001

Any credit card charges appear on your statement as "CSDA Career Center."



August 4, 2022

Via Email: Guy Savage – [GM.LOCSD@gmail.com](mailto:GM.LOCSD@gmail.com)

General Manager  
Los Olivos Community Services District  
P.O. Box 345  
Los Olivos, CA 93441

Re: **August 2022 Billing Statement (for services through 7/31/22);  
Aleshire & Wynder, LLP**

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Dear Bob:

Enclosed please find a billing statement for the month of August, which includes services rendered and costs incurred by Aleshire & Wynder, LLP, through July 31, 2022.

Should you have any questions or require additional information concerning the foregoing, please let me know.

Sincerely,

ALESHIRE & WYNDER, LLP

Peggy Middleton *for*  
G. Ross Trindle, III

Enclosure

cc: Mary Zepeda – [mzepeda@mnsengineers.com](mailto:mzepeda@mnsengineers.com)

## LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245) MONTHLY BILLING SUMMARY

Billing Period: July 1 thru July 31, 2022

	Total Hours	Hourly Rate	Total Fees	Total Costs	Total Fees & Costs	Writeoff Value	Comments
<b>0001 General</b> (\$200 Blended: Atty / Paralegal / Law Clerk)	21.90	200	4,380.00	1.10	4,381.10	0.00	(Advisory/Transactional Svcs)
<b>TOTALS:</b>	21.90		<b>\$4,380.00</b>	<b>\$ 1.10</b>	<b>\$4,381.10</b>	<b>\$ 0.00</b>	



201 N. Calle Cesar Chavez, Suite 300  
 Santa Barbara, CA 93103

ENGINEERING  
 PLANNING  
 SURVEYING  
 CONSTRUCTION MANAGEMENT

August 9, 2022

Project No: LOCD.180392.00

Invoice No: 80986

Los Olivos Community Services District  
 P.O. Box 553  
 Los Olivos, CA 93441

Principal Jeffrey Edwards  
 Project Manager Douglas Pike  
 Project LOCD.180392.00 District Support Services

This Invoice includes:

- 1. IGM and general District Support Tasks: \$886.25
- 2. Engineering Tasks:
  - a. Effluent Disposal Study: \$185.00
  - b. Stantec Contract Support: \$185.00
  - c. Assessment Engineer: \$0
  - d. General Engineering Tasks: \$0
  - e. Grant Support: \$0

**Professional Services for the Period: July 1, 2022 to July 31, 2022**

Level 2 TASK01 District Management

**Professional Personnel**

	Hours	Rate	Amount
Administrative Support			
Project Coordinator	6.25	105.00	656.25
Project Management			
District Engineer	1.00	185.00	185.00
General Consulting/Requested			
Senior Project Engineer	.25	180.00	45.00
Totals	7.50		886.25
<b>Total Labor</b>			<b>886.25</b>
		<b>Level 2 Subtotal</b>	<b>\$886.25</b>

Level 2 TASK02 Engineering Tasks

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Project Management				
District Engineer	2.00	185.00	370.00	
Totals	2.00		370.00	
<b>Total Labor</b>				<b>370.00</b>
		<b>Level 2 Subtotal</b>		<b>\$370.00</b>
		<b>Current Invoice Amount</b>		<b>\$1,256.25</b>

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
80407	5/9/2022	3,204.50
80829	7/9/2022	1,698.75
<b>Total</b>		<b>4,903.25</b>

# Billing Backup

Tuesday, August 9, 2022

MNS Engineers, Inc.

Invoice 80986 Dated 8/9/2022

7:02:10 AM

Project	LOCS.D.180392.00	District Support Services
Level 2	TASK01	District Management

## Professional Personnel

		Hours	Rate	Amount	
Administrative Support					
Project Coordinator					
Zepeda, Mary	7/18/2022	3.50	105.00	367.50	
Prepare MNS, A&W, SDRMA, Stantec and GWS Invoices for payment via FIN and obtain DP final approval; Prepare and Forward GSI Invoice 00876.001-15 to EHS for reimbursement					
Zepeda, Mary	7/19/2022	2.75	105.00	288.75	
Create and Process Single Payment Claims for MNS, A&W, SDRMA, Stantec and GWS Invoices for DP; Process EHS Payment Transfer for DP; Update Budget Tracking Log; File Stantec New Billing and Update Budget Tracking Log					
Project Management					
District Engineer					
Pike, Douglas	7/5/2022	1.00	185.00	185.00	
Budget Docs to Guy Savage for Finance Committee Meeting					
General Consulting/Requested					
Senior Project Engineer					
Jaquez, Gregory	7/6/2022	.25	180.00	45.00	
Update funding strategy PPT slide for July 2022. Send to Guy Savage.					
Totals		7.50		886.25	
<b>Total Labor</b>					<b>886.25</b>
				<b>Level 2 Subtotal</b>	<b>\$886.25</b>

Level 2	TASK02	Engineering Tasks
---------	--------	-------------------

## Professional Personnel

		Hours	Rate	Amount	
Project Management					
District Engineer					
Pike, Douglas	7/15/2022	1.00	185.00	185.00	
Wastewater Flows - GPD by phase for Guy					
Pike, Douglas	7/19/2022	.50	185.00	92.50	
30% Design Review Zoom Meeting with Stantec					
Pike, Douglas	7/20/2022	.50	185.00	92.50	
GSI Effluent disposal study meeting (Teams)					
Totals		2.00		370.00	
<b>Total Labor</b>					<b>370.00</b>
				<b>Level 2 Subtotal</b>	<b>\$370.00</b>
				<b>Project Total</b>	<b>\$1,256.25</b>
				<b>Total this Report</b>	<b>\$1,256.25</b>





55 SW Yamhill Street, Suite 300  
 Portland, OR 97204  
 P: 503.239.8799  
 accounting@gsiws.com  
 www.gsiws.com

Guy Savage  
 Los Olivos Community Services District  
 PO Box 345  
 Los Olivos, CA 93441

August 08, 2022  
 Invoice No: 00876.003 - 2

Project 00876.003 Effluent Disposal Study – Los Olivos Wastewater Reclamation

**Professional Services from July 1, 2022 to July 31, 2022**

Task .001 Initial Data Review and Meeting

**Labor**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Consulting Geologist				
Lapostol, Andres	7.50	145.00	1,087.50	
GIS/Graphics/Database				
Palmer, Nicole	.50	140.00	70.00	
Administration				
Steensma, Nancy	.50	90.00	45.00	
Totals	8.50		1,202.50	
<b>Total Labor</b>				<b>1,202.50</b>
				<b>Total this Task</b>
				<b>\$1,202.50</b>

Task .002 Alternatives Analysis and Technical Memorandum

**Labor**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Principal Consultant				
Thompson, Timothy	4.50	270.00	1,215.00	
Totals	4.50		1,215.00	
<b>Total Labor</b>				<b>1,215.00</b>
				<b>Total this Task</b>
				<b>\$1,215.00</b>

<b>Project Summary</b>	<b>Current Period</b>	<b>Prior Periods</b>	<b>Invoiced to Date</b>
Total Billings	2,417.50	2,156.25	4,573.75
Authorized Budget			19,500.00
Budget Remaining			14,926.25
			<b>Total this Invoice</b>
			<b><u><u>\$2,417.50</u></u></b>

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
1	7/7/2022	2,156.25
<b>Total</b>		<b>2,156.25</b>

**Invoice**

Remit to:  
 NV5, Inc.  
 PO Box 74008680  
 Chicago, IL 60674-8680



Guy Savage  
 Los Olivos Community Services District  
 PO Box 345  
 Los Olivos, CA 93441

August 22, 2022  
 Project No: 227022-0001110.00  
 Invoice No: 286284  
 Due Date: September 21, 2022

Project 227022-0001110.00 Los Olivos Comm Svcs-Assessment Eng Svcs

**Professional Services from July 1, 2022 to July 31, 2022**

Phase 01 Assessment District

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Principal/Assessment Engineer Cooper, Jeffrey	17.00	250.00	4,250.00	
Senior CAD Technician/Financial Analyst Gutierrez, Rafael	13.00	135.00	1,755.00	
Totals	30.00		6,005.00	
<b>Total Labor</b>				<b>6,005.00</b>

**Reimbursable Expenses**

Cooper, Jeffrey 7/22/2022	Cooper, Jeffrey	Los Olivos Hotel- 2 nights	583.16	
	<b>Total Reimbursables</b>	<b>1.0 times</b>	<b>583.16</b>	<b>583.16</b>
		<b>Total this Phase</b>		<b>\$6,588.16</b>

**Billing Limits**

	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings	6,588.16	0.00	6,588.16	
Limit			20,000.00	
Remaining			13,411.84	
		<b>Total this Invoice</b>		<b>\$6,588.16</b>

For invoice inquiries, please contact your Project Analyst @ Gary.Rivas@NV5.com

Project Manager Jeffrey Cooper

Total Contract Fee 20,000.00



SANTA YNEZ VALLEY MARRIOTT

GUEST FOLIO

430	COOPER/JEFF/MR	379.00	07/22/22	09:55	41614
ROOM	NAME	RATE	DEPART	TIME	ACCT#
PRES	[REDACTED]		07/20/22	18:34	
TYPE	POWAY CA 920642240		ARRIVE	TIME	
133					
ROOM			PASSPORT:		
CLERK	ADDRESS		AXXXXXXXXXXXXX5000		MBV#: XXXXX0401
			PAYMENT		

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
07/20	GIFT SHP	WATER	4.00	
07/20	ROOM	430, 1	254.00	
07/20	TAX	430, 1	30.48	
07/20	SYV TBID	430, 1	3.00	
07/20	CA TOURI	430, 1	.64	
07/21	ROOM	430, 1	254.00	
07/21	TAX	430, 1	30.48	
07/21	SYV TBID	430, 1	3.00	
07/21	CA TOURI	430, 1	.64	
07/22	FOOD&BEV	3494 430	2.92	
07/22	CCARD-AX			583.16
	SETTLED TO:	AMERICAN EXPRESS XXXXXXXXXXXXXXX5000		.00

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SANTA YNEZ VALLEY MARRIOTT  
 555 MCMURRAY RD  
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Signature X



INVOICE

**Invoice Number** 1968507  
**Invoice Date** August 25, 2022  
**Customer Number** 163739  
**Project Number** 184031368

**Bill To**

Los Olivos Community Service District  
Guy Savage  
PO Box 345  
Los Olivos CA 93441  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID  
11-2167170

---

**Project Description:** Los Olivos Community Service District Project Design Services – Task Order No. 1 rev 01 (Loading Study)

**Stantec Project Manager:** Glaeser, Autumn Lee  
**Authorization Amount:** \$296,750.00  
**Authorization Previously Billed:** \$175,143.40  
**Authorization Billed to Date:** \$188,535.65  
**Current Invoice Due:** \$13,392.25  
**For Period Ending:** July 22, 2022

---

**email invoice to:** Guy Savage (GM.LOCSD@gmail.com)

INVOICE

Invoice Number

1968507

Project Number

184031368

**Top Task 202**

**Basis of Design**

Low Task 202.002

30 Percent Design

Professional Services

Category/Employee

	Date	Hours	Rate	Current Amount
Glaeser, Autumn Lee	2022-07-19	2.00	237.00	474.00
		<b>2.00</b>		<b>474.00</b>
Loucks, James L	2022-06-24	4.00	253.00	1,012.00
		<b>4.00</b>		<b>1,012.00</b>
Maddux, Michael Louis (Mike)	2022-07-22	2.00	200.00	400.00
		<b>2.00</b>		<b>400.00</b>
Poytress, Carrie Elizabeth	2022-06-20	0.50	237.00	118.50
Poytress, Carrie Elizabeth	2022-06-21	0.50	237.00	118.50
Poytress, Carrie Elizabeth	2022-06-23	2.50	237.00	592.50
Poytress, Carrie Elizabeth	2022-06-24	3.50	237.00	829.50
Poytress, Carrie Elizabeth	2022-06-27	4.75	237.00	1,125.75
Poytress, Carrie Elizabeth	2022-06-28	4.25	237.00	1,007.25
Poytress, Carrie Elizabeth	2022-06-29	0.50	237.00	118.50
Poytress, Carrie Elizabeth	2022-07-18	2.50	237.00	592.50
Poytress, Carrie Elizabeth	2022-07-19	4.75	237.00	1,125.75
Poytress, Carrie Elizabeth	2022-07-20	7.00	237.00	1,659.00
		<b>30.75</b>		<b>7,287.75</b>
Sanchez Gomez, Reyna	2022-06-20	5.00	160.00	800.00
Sanchez Gomez, Reyna	2022-06-21	4.00	160.00	640.00
Sanchez Gomez, Reyna	2022-06-22	0.75	160.00	120.00
Sanchez Gomez, Reyna	2022-06-27	1.25	160.00	200.00
Sanchez Gomez, Reyna	2022-07-19	2.75	160.00	440.00
		<b>13.75</b>		<b>2,200.00</b>
Whelan, Chisa N	2022-06-27	3.00	171.00	513.00
Whelan, Chisa N	2022-07-21	4.50	171.00	769.50
		<b>7.50</b>		<b>1,282.50</b>
<b>Professional Services Subtotal</b>		<b>60.00</b>		<b>12,656.25</b>

Low Task 202.002 Subtotal

12,656.25

Low Task 202.004

Project Management, Meetings, and Communication

INVOICE

Invoice Number

1968507

Project Number

184031368

Professional Services

Category/Employee

Date

Hours

Rate

Current  
Amount

Aronow, Gabriel I (Gabe)

2022-07-20

1.00

262.00

262.00

**1.00**

**262.00**

Glaeser, Autumn Lee

2022-06-20

2.00

237.00

474.00

**2.00**

**474.00**

**Professional Services Subtotal**

**3.00**

**736.00**

**Low Task 202.004 Subtotal**

**736.00**

**Top Task 202 Total**

**13,392.25**

Total Fees & Disbursements

\$13,392.25

**INVOICE TOTAL (USD)**

**\$13,392.25**

Project Name: Septic to Sewer Preliminary Design Project  
 Contract Order No.:  
 Progress Report No.: **13**  
 Ending Date: **22-Jul-22**

**TASK SUMMARY**

Task	Title	Authorized		Billed this Invoice	Total Billed	Status
		Budget	Billed to Date			
201	Loading Study	\$ 19,862.00	\$ 16,845.50	\$ -	\$ 16,845.50	Complete
202	Basis of Design	\$ 266,750.00	\$ 148,375.65	\$ 13,392.25	\$ 161,767.90	In Progress
203	WWTP Siting Study	\$ 10,000.00	\$ 9,922.25	\$ -	\$ 9,922.25	Complete
<b>Total Due this invoice</b>				<b>\$ 13,392.25</b>		

**TASK EXPENDITURE SUMMARY**

WORK		EXPENDED	EXPENDED	TOTAL	% OF FUNDS	% ACTUAL
TASK	DESCRIPTION	ASSIGNED	PREVIOUSLY	THIS PERIOD	EXPENDED	EXPENDED COMPLETED
<b>201</b>	<b>Loading Study</b>	<b>\$ 19,862.00</b>	<b>\$ 16,845.50</b>		<b>\$ 16,845.50</b>	<b>85% 100%</b>
<b>202</b>	<b>Basis of Design</b>	<b>\$ 266,750.00</b>	<b>\$ 148,375.65</b>	<b>\$ 13,392.25</b>	<b>\$ 161,767.90</b>	<b>61% 60%</b>
202.001	Basis of Design	\$ 13,876.00	\$ 13,320.00		\$ 13,320.00	96% 100%
202.002	30 Percent Design	\$ 173,048.00	\$ 124,704.65	\$ 12,656.25	\$ 137,360.90	79% 95%
202.003	60 Percent Design	\$ 51,040.00			\$ -	0% 0%
202.004	PM	\$ 28,786.00	\$ 10,351.00	\$ 736.00	\$ 11,087.00	39% 40%
<b>203</b>	<b>Siting Study</b>	<b>\$ 10,000.00</b>	<b>\$ 9,922.25</b>	<b>\$ -</b>	<b>\$ 9,922.25</b>	<b>99% 100%</b>
203.001	3rd Party Review	\$ 10,000.00	\$ 9,922.25		\$ 9,922.25	99% 100%
<b>CONTRACT TOTALS:</b>		<b>\$ 296,612.00</b>	<b>\$ 175,143.40</b>	<b>\$ 13,392.25</b>	<b>\$ 188,535.65</b>	<b>63.6% 64%</b>

# INVOICE

**FROM:**

Guy W. Savage  
PO Box 894  
Los Olivos, Ca 93441

**BILL TO:**

Via electronic delivery  
President Thomas Fayram  
Los Olivos Community Services District  
PO Box 345  
Los Olivos, Ca 93441

**Invoice # 220830**  
**Invoice Date: 8/30/2022**

Dear President Fayram,

Please see the below for professional services provided, plus any purchases made on behalf of the District. The attached tally of hours (units) exceeds those being billed below. This is being done to track the hours for future reference. Per agreement, the hours will be capped at the number below.

Date	Description	Units	Rate	Amount
8/30/2022	General Manager Services - LOCSD (8/1/22-8/31/22) See Attached for Details	40	\$ 135.00	\$ 5,400.00
8/9/2022	Invoice - Annual Post Office Box rental	1	\$ 156.00	\$ 156.00
8/10/2022	Invoice - Printing (Public Speaker Slips)	1	\$ 29.10	\$ 29.10
8/22/2022	Invoice - Replacement Bulb - Dell Projector	1	\$ 63.45	\$ 63.45
<b>Total</b>				<b>\$ 5,648.55</b>

Thank you for your continued support.





Date	Description	Hours	Rate	Amount
8/1/2022	Fayram - Check-in	0.5	\$ 135.00	\$ 67.50
	8/5 Finance agenda, publish, post	1	\$ 135.00	\$ 135.00
	Well, Environmental, STEP follow-ups, general PM	1.5	\$ 135.00	\$ 202.50
8/2/2022	District update, distribute finance agenda	2	\$ 135.00	\$ 270.00
	Five Star Bank - Jerry, quarterly update, 30% design presentation			
8/3/2022	review	4	\$ 135.00	\$ 540.00
8/5/2022	Finance Committee Meeting and minutes	1	\$ 135.00	\$ 135.00
	8/10 regular meeting agenda, publish, post	2.5	\$ 135.00	\$ 337.50
	PM Report	1	\$ 135.00	\$ 135.00
	Communications Intern	1	\$ 135.00	\$ 135.00
	Website	0.5	\$ 135.00	\$ 67.50
	Orenco - STEP estimate	1.5	\$ 135.00	\$ 202.50
	Fayram - Check-in; Pike meeting; quarterly report final update,			
8/8/2022	post	2	\$ 135.00	\$ 270.00
8/9/2022	Finalize District Update	1.5	\$ 135.00	\$ 202.50
	Groundwater monitor well estimates	1	\$ 135.00	\$ 135.00
	Los Olivos Business Org presentation preparation	2	\$ 135.00	\$ 270.00
8/10/2022	Los Olivos Business Org presentation	0.75	\$ 135.00	\$ 101.25
	Phone calls from public, invoices	0.75	\$ 135.00	\$ 101.25
	Regular Meeting	4	\$ 135.00	\$ 540.00
8/11/2022	Regular Meeting Minutes	0.5	\$ 135.00	\$ 67.50
8/17/2022	Finish Regular meeting minutes, email responses, elections	1	\$ 135.00	\$ 135.00
8/18/2022	LO Rotary prep, website updates	1	\$ 135.00	\$ 135.00
8/19/2022	Pike meeting	1	\$ 135.00	\$ 135.00
	EIR Proposal review	1	\$ 135.00	\$ 135.00
	Prelos / Orenco design doc	1.5	\$ 135.00	\$ 202.50
	Presby/Elgin discussion	1.5	\$ 135.00	\$ 202.50
8/22/2022	Doug Dove funding options	1	\$ 135.00	\$ 135.00
	Website updates, new bulb, budget tracking, land research	1	\$ 135.00	\$ 135.00
8/23/2022	TFG discussion	1	\$ 135.00	\$ 135.00
8/24/2022	Supv. Hartmann/EHS/RWQCB discussion	1	\$ 135.00	\$ 135.00
	Stantec 30% design discussion	1	\$ 135.00	\$ 135.00
8/25/2022	LO Rotary	1	\$ 135.00	\$ 135.00
8/26/2022	Nexgen - Elgin/Presby treatment discussion	1.25	\$ 135.00	\$ 168.75
	Website updates	0.5	\$ 135.00	\$ 67.50
	Orenco - STEP follow-up discussion	1	\$ 135.00	\$ 135.00
8/29/2022	Fayram - Check-in	1	\$ 135.00	\$ 135.00
	Property Tax assessments, reschedule meetings, monitoring well,			
	system cost follow up	2.5	\$ 135.00	\$ 337.50
8/30/2022	Pike meeting - flows, O&M, technical review of docs	1.5	\$ 135.00	\$ 202.50
	<b>Totals</b>	<b>49.75</b>	<b>\$</b>	<b>\$ 6,716.25</b>



Guy Savage &lt;gm.locsd@gmail.com&gt;

---

**Re: Request to exceed 30 hours**

---

**Brad Ross** <rossbrada@gmail.com>  
To: Guy Savage <gm.locsd@gmail.com>

Tue, Aug 23, 2022 at 7:22 AM

Guy,

I approve your charging up to 10 additional hours (over 30) for August, 2022.

Brad

On Tue, Aug 23, 2022 at 6:36 AM Guy Savage &lt;gm.locsd@gmail.com&gt; wrote:

Brad,

Most months run in the neighborhood of 35 hours and I do expect that to continue. When it is only 35, I am happy to donate the extra 5 hours or so for our community. The additional time this month is being driven by continued review and discussions about the 30% documents, conversations about funding (The Ferguson Group federal lobbying group, Five Star bank, Carbajal's Office, and Doug Dove), presentations to Los Olivos Business Group and Los Olivos Rotary, research into alternatives to MBR treatment, and on-going conversations with EHS/RWQCB.

Guy

On Aug 22, 2022, at 9:30 PM, Brad Ross &lt;rossbrada@gmail.com&gt; wrote:

Guy,

Please provide a brief justification for the additional up-to-10 hours. Is this trend going to continue?

Brad

On Mon, Aug 22, 2022 at 2:59 PM General Manager - LOCSD &lt;gm.locsd@gmail.com&gt; wrote:

Brad,

Tom is on vacation (Alaska?). I'd like to get approval to bill up to 10 hours of extra time this month. As usual, unless there is something really crazy going on, I expect to donate anything over 40 in month. Can you please approve?

Guy

----- Forwarded message -----

From: **General Manager - LOCSD** <gm.locsd@gmail.com>

Date: Thu, Aug 18, 2022 at 4:50 PM

Subject: Request to exceed 30 hours

To: Tom Fayram &lt;tom.fayram.locsd@gmail.com&gt;

Tom,

I'm nearing 30 hours and haven't begun reviewing various documents yet. In keeping with my contract, I am requesting your permission to exceed 30 hours this month.

As always, I intend to "donate" something in the realm of 10 hours a month. I expect I have 15-20 more hours to complete this month's efforts; so, I will not bill for more than 40 hours in August.

Guy

-----

Guy Savage  
General Manager  
Los Olivos Community Services District  
PO Box 345, Los Olivos, CA 93441  
(805) 500-4098  
[www.LosOlivosCSD.com](http://www.LosOlivosCSD.com)

--

Guy Savage  
General Manager  
Los Olivos Community Services District  
PO Box 345, Los Olivos, CA 93441  
(805) 500-4098  
[www.LosOlivosCSD.com](http://www.LosOlivosCSD.com)



LOS OLIVOS  
2880 GRAND AVE STE B  
LOS OLIVOS, CA 93441-9997  
(800)275-8777

08/09/2022 12:04 PM

Product	Qty	Unit Price	Price
---------	-----	------------	-------

Box Renewal			\$156.00
ZIP Code: 93441			
Box #: 345			
Rental Start Date: 09/01/2022			
Next Renewal Date: 08/31/2023			
Customer Name: LISA PALMER			

Grand Total: \$156.00

Personal/Bus Check \$156.00

\*\*\*\*\*  
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\*\*\*\*\*

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or call 1-800-410-7420.

UFN: 054560-0441  
Receipt #: 840-59130124-2-949786-1  
Clerk: 07

# Order Confirmation

## Thank you for your order!

If you chose store pickup, please bring a copy of this order confirmation when you come to pick up your order.

Order #	Status:	Order Date: 8/10/2022 11:43:19 AM PDT
<b>1165709</b>	<b><u>User approved</u></b>	Due Date: 8/11/2022 8:00:00 AM PDT
	As of 8/10/2022 11:43:22 AM PDT	

Order placed by:	Print Shop
Guy Savage	The UPS Store #1882
gm.locsd@gmail.com	store1882@theupsstore.com
PO Box 894	606 ALAMO PINTADO
Los Olivos	#3
CA - California	SOLVANG
93441	CA - California
United States	93463-2296
8054035384	United States
	(805)688-7116

### Hours Of Operation

Sun : 10:00 AM-3:00 PM  
 Mon-Fri : 8:00 AM-6:00 PM  
 Sat : 8:00 AM-4:00 PM

## DELIVERY METHOD 1

Customer Pick-Up

### ADDRESS

Guest User  
 606 ALAMO PINTADO  
 #3  
 SOLVANG  
 United States  
 CA - California - 93463-2296 (805)688-7116  
 The UPS Store #1882  
 gm.locsd@gmail.com

### Hours Of Operation

Sun : 10:00 AM-3:00 PM  
 Mon-Fri : 8:00 AM-6:00 PM  
 Sat : 8:00 AM-4:00 PM

## Products

### LOCSD

Item Name: Copies and Quick Prints - 8.5x11

Qty	Unit Price	Total
-----	------------	-------

50	\$0.54	\$27.00
----	--------	---------

Payment Method:

**Credit Card**

Card Type:

**VISA**

Amount:

**\$29.10**

Subtotal	\$27.00
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Taxes	\$2.10
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<b>Total</b>	<b>\$29.10</b>
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### Details for Order #113-6327800-8135436

[Print this page for your records.](#)

**Order Placed:** August 22, 2022  
**Amazon.com order number:** 113-6327800-8135436  
**Order Total: \$63.45**

### Not Yet Shipped

<b>Items Ordered</b>	<b>Price</b>
1 of: <i>ABITAN 2400MP Replacement Projector Lamp Bulb for Dell 2400MP 310-7578/725-10089 Projector with Housing...</i> Sold by ABITAN ( <a href="#">seller profile</a> ) Condition New	\$58.89

#### Shipping Address:

Guy Savage  
[Redacted]  
United State

#### Shipping Speed:

FREE Shipping

### Payment information

**Payment Method:**  
Visa | Last digits: 0153

**Billing address**  
Guy W. Savage  
[Redacted]  
Los Olivos, CA 93441  
United States

Item( ) Subtotal:	\$58.89
Shipping & Handling:	\$7.27
Free Shipping:	-\$7.27
	-----
Total before ta :	\$58.89
Estimated tax to be collected:	\$4.56
	-----
<b>Grand Total:</b>	<b>\$63.45</b>

To view the status of your order, return to [Order Summary](#).

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# ITEM 6B – BUDGET REPORTS

## BUDGET REPORTS



## Report : Financial Status (Real-Time)

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Last Updated: 08/02/2022

Accounting Period: OPEN

### Fund 3490 -- Los Olivos CSD

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	08/02/2022 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Taxes</b>				
3066 -- Special Tax Assessment	136,475.00	0.00	-136,475.00	0.00%
Taxes	136,475.00	0.00	-136,475.00	0.00%
<b>Use of Money and Property</b>				
3380 -- Interest Income	724.00	0.00	-724.00	--
3381 -- Unrealized Gain/Loss Invstmnts	0.00	0.00	0.00	#DIV/0!
Use of Money and Property	0.00	0.00	-724.00	#DIV/0!
<b>Intergovernmental Revenue-Other</b>				
4840 -- Other Governmental Agencies	169,804.00	1,835.75	-167,968.25	1.08%
Intergovernmental Revenue-Other	274,000.00	1,835.75	-272,164.25	0.67%
<b>Revenues</b>	<b>306,279.00</b>	<b>1,835.75</b>	<b>-305,167.25</b>	<b>0.60%</b>

### Expenditures

#### Services and Supplies

7090 -- Insurance	2,500.00	2,799.92	299.92	112.00%	SDRMA Membership-Liability Coverage
7324 -- Audit and Accounting Fees	4,000.00	0.00	-4,000.00	0.00%	FIN Expenses,Audit Expenses
7430 -- Memberships	1,200.00	0.00	-1,200.00	0.00%	CSDA
7450 -- Office Expense	2,000.00	0.00	-2,000.00	0.00%	Postage, Printing,supplies
7460 -- Professional & Special Service (Project, Planning & Studies)	189,908.00	25,851.25	-164,056.75	13.61%	Includes FY 2021-22 Services (Stantec \$25,851.25)
7508 -- Legal Fees	30,000.00	3,365.28	-26,634.72	11.22%	Includes FY 2021-22 Services (A&W \$3365.28)
7510 -- Contractual Services (IGM Contract, Engineer)	49,000.00	6,635.05	-42,364.95	13.54%	Includes FY 2021-22 Services (MNSS2077.50+GWS \$4557.55)
7530 -- Publications & Legal Notices	1,000.00	0.00	-1,000.00	0.00%	
7671 -- Special Projects	175,000.00	0.00	-175,000.00	0.00%	Special Assessment Vote
7732 -- Training	1,500.00	0.00	-1,500.00	0.00%	
<b>Services and Supplies</b>	<b>456,108.00</b>	<b>38,651.50</b>	<b>-417,456.50</b>	<b>8.47%</b>	
<b>Expenditures</b>	<b>456,108.00</b>	<b>38,651.50</b>	<b>-417,456.50</b>	<b>8.47%</b>	

### Cash Balance

Fund	Beginning Balance	Month-to-date cash receipts	Month-To-Date Treasury Credits (+)	Month-To-Date Treasury Debits (-)	Ending Balance
7/1/2022 - 7/31/2022 (FY 2022-23)	\$220,879.68	0.00	2,235.85	38,651.50	\$184,464.03

### Los Olivos CSD Cash Balance History

