

Tom Fayram, President  
Brad Ross, Vice-President  
Mike Arme, Director  
Tom Nelson, Director  
Lisa Palmer, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT**

**Posted: 12-11-2022**

**REGULAR MEETING**

**December 14, 2022, 6:00 PM**

**St Mark's in the Valley Episcopal Church, Stacy Hall**

**2901 Nojoqui Ave, Los Olivos CA 93441**

**Please observe decorum and instructions from the President**

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:  
St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/82515801920?pwd=VHFQd1VDZUVucFZXZEVEdVhzVjhkQT09>

By Phone:

Meeting ID: 825 1580 1920 Passcode: 378600

One tap mobile +16694449171,,82515801920#,,,,\*378600# US

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to [losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

**MEETING AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. SWEARING IN OF ELECTED DIRECTORS**

Directors of the Los Olivos Community Services District, elected in November 2022, will be sworn in. The elected Directors include:

Brad Ross (term: 2022-2024)

Julie Kennedy (term: 2022-2026)

Lisa Palmer (term: 2022-2026)

Greg Parks (term: 2022-2026)

Following the swearing in ceremony, the newly elected Directors will take their place at the dais.

**4. PUBLIC COMMENTS**

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**5. REPORTS**

The Directors, General Manager, and District Engineer will report on activities related to District business. Reports are informational only, no action will be taken, and public comment not received.

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**

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**A. DIRECTORS COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities.

**B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS**

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review Budget Reports. See packet for more details.

**6. ADMINISTRATIVE AGENDA**

All matters listed hereunder constitute the consent agenda and will be acted upon by a single vote of the Board. Individual matters listed on the Administrative Agenda can be pulled by a member of the Board, or the public, in which case the pulled matter will be discussed and considered separately.

**A. APPROVAL OF MEETING MINUTES**

Regular Meeting Minutes of November 9, 2022.

**B. REVIEW AND APPROVE PAYMENT OF INVOICES RECEIVED BY DECEMBER 2, 2022.**

The following invoices have been reviewed by the Finance Committee and are recommended for approval.

No.	Invoice Date	Invoice #	Provider	Amount
1.	Aug 8, 2022	876.001-17	GSI Water Solutions, Inc. – Groundwater Wells	\$ 310.00
2.	Oct 1, 2022	62083	CSDA – Annual Membership	\$ 1,287.00
3.	Nov 2, 2022	71469	Aleshire & Wynder, LLP – Legal Services	\$ 5,852.00
4.	Nov 2, 2022	71470	Aleshire & Wynder, LLP – Legal Services	\$ 330.00
5.	Nov 17, 2022	81747	MNS – Engineering and Support Services	\$ 1,212.50
6.	Nov 30, 2022	221130	Savage – General Manager services	\$ 4,905.00
7.	Dec 1, 2022	72290	Aleshire & Wynder, LLP – Legal Services	\$ 3,673.88
8.	Dec 2, 2022	22-28540	BC2 Engineering – Well drilling and development	\$ 34,006.88

**C. APPROVAL OF TASK ORDER #2 – GSI WATER SOLUTIONS, INC., IN THE AMOUNT OF \$10,900.**

The Finance Committee has reviewed and recommends approval of the attached Task Order from GSI Water Solutions, Inc. for completion of the two groundwater monitoring wells in the amount of \$10,900. As was noted at the November 9, 2022 Regular Meeting, GSI Water Solutions, Inc. was anticipated to exceed the originally budgeted amounts for supporting the drilling and development of groundwater monitoring wells. Two prime drivers for exceedance are: (1) the original quote and task order were for only one well, whereas now two wells are being drilled and developed which has significantly increased the originally anticipated scope of work; and (2) the original quote was provided in 2021; subsequently, costs have gone up and much of the original budget was spent with starts and stops to drill just one well.

**7. INFORMATIONAL ITEMS**

All items hereunder are for general information purposes only.

**A. EFFLUENT DISPOSAL STUDY**

The Board will hear a presentation from GSI Water Solutions and Confluence ES related to the attached effluent disposal study and recommendation.

**B. BROWN ACT PRESENTATION**

**8. BUSINESS ITEMS**

**A. CONSIDERATION OF A RESOLUTION ESTABLISHING THE REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2023**

The Board will discuss meeting schedules for calendar year 2023. The attached resolution is recommended to be adopted to establish the regular meeting schedule. In addition to the regular meeting schedule, there will be discussion about special meetings and workshops being planned for calendar year 2023.

**B. DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTING STAFF TO INCLUDE COMPLETE MONTHLY LEGAL BILLING DETAILS AND WAIVING ATTORNEY-CLIENT PRIVILEGE AS TO THE DESCRIPTIONS PROVIDED BY DISTRICT COUNSEL**

**9. ADJOURNMENT**