



POSTED 10-19-2019

Tom Fayram, President  
Lisa Palmer, Vice President  
Julie Kennedy, Secretary  
Mike Arme, Director  
Brian O'Neill, Director

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
Board of Directors **SPECIAL MEETING**, October 23, 2019, 6:00 p.m.  
Los Olivos School, Room 602  
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

**SPECIAL MEETING AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MEETING MINUTES**

- a. Minutes of 10-9-2019 Regular Meeting

**5. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

**6. PUBLIC COMMENTS**

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**7. INTERIM GENERAL MANAGER REPORT**

Interim General Manager Report on current assignments and general District business.

**8. BUSINESS ITEMS**

**A. Funding Outline all phases/purposes**

- 1. IGM Pike

**B. Proposition 218 Assessment Process.**

- 1. Review Updated Prop 218 Assessment Procedures (oral Presentation) by Lynn Takaichi, as a professional courtesy.
  - Consider Alternate funding methods for soft costs, or they can be included in the Prop 218 process.
  - Q&A
- 2. Consider Alternate funding methods for soft costs, or they can be included in the Prop 218 process.
- 3. Review, comment on and adopt schedule. (Reference Priveledged Attorney-Client memo)

**Simplified Milestones**

- The following *minimum* milestones (Board Actions) apply
  - i. **Order Engineer's Report**: Starts Process

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 946-0431  
[losolivoscscd@gmail.com](mailto:losolivoscscd@gmail.com), [www.losolivoscscd.com](http://www.losolivoscscd.com)

- ii. **Receive Engineer's Report:** Can Be done within 1-2 months)
- iii. **Consider & Approve Engineer's Report:** Can Be done at Special or Regular Meeting
- iv. **Consider & Approve Resolution of Intent:** Can be done concurrent with iii.
- v. **Mail Notice of Public Hearing & Assessment Ballot:** *Must Observe noticing requirements*
- vi. **Public Hearing:** Can Be done at Special or Regular Meeting
- vii. **Tabulation of Ballots:** *after close of public hearing;* ballots remain sealed until this tabulation
- viii. **Adopt Resolution Levying the Assessment:** *after tabulation of results;* can occur at following meeting

**C. Update Flyer for District Residents**

1. Review, comment and approve for release to email subscribers and stakeholders.

**D. Project Work Plan and Financial Plan Progress and Planning:**

1. Review Plan.
2. Comments & discussion.
3. Take Action and direct next steps (see recommendations in Work Plan).
4. Possible items of discussion/action (below):
  - Note we have a Proposal from Paul Jenzen's to Develop A Local Agency Management Program for the Los Olivos Community Services District. (Attached), Rough Budgetary Cloacina Draft Proposal Based on 2016 AECOM Report. (Attached)
  - Review and potential action regarding Matteis Project Update and Plans.
  - RWQCB Support.
  - EHS Support
  - Funding and Grants
  - Report from Ad hoc Technical Committee – Report and Potential Action.
  - Report from Individual Board Members Regarding Project Assignments and Actions– Report and Potential Action.

**9. Next Regular Meeting:**

Wednesday, November 13, 2019, 6:00 p.m.  
 Los Olivos School, Room 602  
 2540 Alamo Pintado Avenue, Los Olivos, CA 93441

**10. ADJOURNMENT**

*The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.*