

Lisa Palmer, President
Tom Fayram, Vice President
Julie Kennedy, Director
Mike Arme, Director
Brian O'Neill, Director



POSTED 11-13-2020

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Meeting, November 18, 2020, 6:00 p.m.

The Meeting will be held electronically via RingCentral Meetings. The public will be able to hear and participate.

1. Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1481709820>
Or iPhone one-tap : +1(623)4049000,,1483608617#
2. Via telephone: +1(623)404-9000 **Meeting ID: 148 170 9820**
3. If you choose to access through your browser, visit <https://meetings.ringcentral.com/join>, enter meeting ID above , Join Meeting

REGULAR MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MEETING MINUTES

- a. Minutes of 10-14-2020 Regular Meeting

5. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

6. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general District business.

8. BUSINESS ITEMS

A. WWTP Siting Options

- a. Update, discussion and action/assignments.
 - a. County Communications, Easement description progress and estimate to complete. County Road Parcel Status discussion and action/assignments.
 - b. ID1 Well 5 site discussion and action/assignments. ID1 discussions.

B. Consultant Progress Update: EHS Funded Projects

1. Design – Stantec Load Study and Preliminary Design progress and estimate to complete.
2. Groundwater Monitoring Plan Consultant -GSI
 - a. GSI Task Order No. 1 proposal preparation progress.
 - b. Board Consider and Approve Task Order No. 1. As reviewed and recommended by the Technical Ad-Hoc Committee.

- c. **Environment Consultant Selection:** RFP Schedule to go out to three Environmental/Planning firms by December 1, 2020.

C. Funding and Grant Update

1. Update on Funding and grants
 - a. Greg Jaquez, PE (MNS) presentation.
 - b. Discuss GSA engagement and participation. (IGM Presentation)

D. **LAMP Q & A Document (Paul Jenzen contract)** Update of progress and estimate to complete.

E. **District Election and Appointment Status Update**

F. **Action Item List Review and Update Assignments**

G. Project Work Plan and Financial Plan Progress and Planning:

1. Review Project Planning Tools as desired: Financial Plan, Project Schedule, Project progress, discussion & direct action.
2. Possible items of discussion/action (below):
 - All preliminary project tasks, and future project tasks including Environmental and planning tasks, funding tasks, project siting, phasing, analysis and design tasks. Proposition 218 related items.
 - Review and potential action regarding Mattei's Project Update and Cooperation with the District.
 - RWQCB and EHS Support.
 - LAFCO Status and Actions
 - Open Consultant Contract scope, project discussion, comments direct action

H. Finance Committee Business Summary and Report & Budget Review. Approved for recommendation for payment:

1. 10-23-2020 MNS Invoice 76271 (Sept. Services) \$8,136.25
 2. 11-2-2020 Aleshire & Wynder Invoice 59256 (Oct. Services) \$817.00
 3. 10-1-2020 CSDA 2021 Dues \$1050.00
 4. 11-11-2020 Stantec Invoice 1722550 (Services Ending October 16) \$1760
- Budget Review, See Attached budget Status Report and Consultant Status Report

9. Next Regular Meeting:

Wednesday, December 9, 2020, 6:00 p.m.

Via RingCentral Meeting Link to be posted in the agenda (at the Post Office Bulletin Board & CSD Website www.losolivoscsd.com)

10. ADJOURNMENT

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

Lisa Palmer, President
Tom Fayram, Vice President
Julie Kennedy, Director
Mike Arme, Director
Brian O'Neill, Director



POSTED 10-9-2020

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Meeting, October 14, 2020, 6:00 p.m.

The Meeting will be held electronically via RingCentral Meetings. The public will be able to hear and participate.

1. Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1483608617>
Or iPhone one-tap : +1(623)4049000,,1483608617#
2. Via telephone: +1(623)404-9000 Meeting ID: 148 360 8617
3. If you choose to access through your browser, visit <https://meetings.ringcentral.com/join>, enter meeting ID see above , Join Meeting

REGULAR MEETING MINUTES

1. CALL TO ORDER – 6:00 p.m.
2. ROLL CALL: *Present – Directors Palmer, Fayram, Kennedy and Arme. Absent – Director O'Neill.*
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MEETING MINUTES
 - a. *Minutes of 9-9-2020 Regular Meeting – Tabled until Next meeting*
5. DIRECTOR COMMENTS: *Director Fayram call EHS Director Larry Faye to discuss a neighboring resident's experience with getting their septic system pumped and being told by the pumping tech. Their tank needed replacement. Director Palmer contacted Director Lori Parker on ID1 Board to see if we could get on their agenda to get to know them and explore possible sharing of resources.*
6. PUBLIC COMMENTS - None
7. INTERIM GENERAL MANAGER REPORT: *Interim General Manager Reported on current assignments and general District business. See meeting Packet. Mr. Pike asked to obtain a program schedule for appointments by County BOS from County Elections.*
8. BUSINESS ITEMS
 - A. **WWTP Siting Options**
 - a. Update, discussion and action/assignments.
 - a. County Communications, Platt map and parcel description progress. – *County slow to respond. Map review in process by County. IGM Pike to follow-up.*
 - b. ID1 Well 5 site discussion and action/assignments.- *Will address ID1 in both an informal meeting and at their Board. IGM Pike and Director Palmer to work.*
 - B. **Consultant Progress Update: EHS Funded Projects**
 1. *Design – Stantec Load Study and Preliminary Design – IGM Pike met with Stantec to answer questions on the data and to request a schedule for completion.*
 2. Groundwater Monitoring Plan Consultant -GSI
 - a. *Task Order No. 1 in work.IGM Pike working to get a schedule.*
 3. *Environment Consultant Selection: RFP Schedule to go out : pending Site selection.*
 - C. Funding and Grant Update

1. Update on Funding and grants
 - a. Greg Jaquez, PE (MNS) has started the Data Gap Analysis for the proposed RWF Application
 - b. Discuss IRWMP Membership to facilitate application for new grant opportunity.

D. LAMP Q & A Document (Paul Jenzen contract) Update – Draft in work, with some back-and-forth with IGM Pike and Ad Hoc Tech. Committee.

E. Coordination with Regional Water Board

- a. Mattei's Wastewater Permit Application – Reported that a Board Letter Sent regarding Support of Mattei's and anticipated future connection to the District.

F. Grant Application Update – MNS to provide formal update in Dec. Meeting

G. Action Item List Review and Update Assignments – List with updates reviewed.

H. Project Work Plan and Financial Plan Progress and Planning: No new action

I. Finance Committee Business Summary and Report & Budget Review. Approved for recommendation for payment:

1. 9-22-2020 MNS Invoice 76045 (August Services) \$7,507.50
2. State Board of Equalization filing Fee (Effective on FY 2019/20) \$2,000
3. 2020-10-6 Aleshire & Wynder Invoice 58817 (September Services) \$969.00

Budget Review, See Attached budget Status Report and Consultant Status Report

Motion to approve – Director Kennedy, Second Director Fayram. Approved 4-0, 1 absent

9. Next Regular Meeting: Wednesday, November 18, 2020, 6:00 p.m.

Via RingCentral Meeting Link to be posted in the agenda (at the Post Office Bulletin Board & CSD Website www.losolivoscsd.com)

10. ADJOURNMENT 6:45 p.m. Motion to Adjourn: Director Fayram, Second: Director Arme. Passed 4-0, 1 Absent.

Lisa Palmer, President
Tom Fayram, Vice President
Julie Kennedy, Director
Mike Arme, Director
Brian O'Neill, Director



11-18-2020 IGM Notes

Informational Items

1. Communications with County:
 - a. Assessor: Received Confirmation of Special Assessments and Service Charges (Fixed Charges) added to the 2020/21 Secured Tax Roll.
 - b. County ROW Agent Carlo Achdjian regarding status of Easement preparation and review.
 - c. County Elections, (Hector) - Process for appointment:
 - i. County Elections notifies the Board of Supervisors of the vacancy that is going to result since Director' Kennedy missed the deadline to declare candidacy.
 - ii. The Board will, in an upcoming meeting, affirm a vacancy, and the Clerk of the Board will contact me outlining the appointment process and timeframe, as well as provide an application form for potential appointee.
 - iii. **The Board of Supervisors will take up the appointment at a meeting prior to the middle of January.** Julie's term does not officially expire until December 4.
 - iv. Los Olivos CSD Board (IGM) to confirm this meeting date, when scheduled (Not yet scheduled).
 - v. Applicants for appointment can request consideration for appointment. Director Kennedy intends to apply for appointment, however others can as well.
 - vi. If Director Kenney wants to continue to serve AND at least one member of the public also desires the position, then both candidates would be submitted to the Board of Supervisors for consideration for appointment. In such a case, the District would not be able to "campaign" or take any position on a preferred candidate; it would be up to the candidates who complete the County's process for consideration by the Board of Supervisors, and the Board of Supervisors' vote to fill the office.
2. County to conduct groundwater survey flights as part of a project to map aquifers and improve our understanding of groundwater in the area. The project is being conducted by Santa Barbara County and the Santa Ynez River Water Conservation District in cooperation with the local water agencies that comprise the three Groundwater Sustainability Agencies in the Santa Ynez River Valley Groundwater Basin.
 - a. IGM Pike communications with our GSA.

COUNTY TO CONDUCT GROUNDWATER SURVEY FLIGHTS

PUBLIC NEWS

NOV 04 2020 09:32 AM

Source: Public Works Department

Residents of the Santa Ynez and Lompoc Valleys may see an unusual sight in the skies this November: a low-flying helicopter carrying a large hexagonal frame. This unique equipment is part of a project to map aquifers and improve our understanding of groundwater in the area. The project is being conducted by Santa Barbara County and the Santa Ynez River Water Conservation District in cooperation with the local water agencies that comprise the three Groundwater Sustainability Agencies in the Santa Ynez River Valley Groundwater Basin.

During the Aerial Electromagnetic Method survey (AEM), instruments suspended approximately 100 feet above the ground use an electromagnetic signal to measure the subsurface. The signal interacts with the geologic materials below the ground, stimulates a response from those materials, and generates another signal that is picked up by receivers. The technology allows for fast data acquisition from the air. Data are continually acquired while the helicopter makes its 600-mile flight between 50 to 75 miles per hour. This process produces images that reveal the detailed variation in the earth's electrical properties, down to 1,000 feet below the land surface. When combined with well data and knowledge of the geology, these data will refine understanding—in three dimensions—of the geographic extent of sands, gravels, and clays that make up the aquifers of the regional groundwater system.

Many protocols are in place to ensure the safety of the mission. The airborne geophysical survey will be conducted by pilots who are specially trained for low-level flying. The helicopter will not fly over businesses, homes, other inhabitable structures, or confined animal feeding operations. The intensity of the magnetic field generated by the AEM transmitter is below 1% of the accepted general public exposure level. At 60 hertz, the magnetic field experienced by standing next to the transmitter is the same as standing 1 foot away from a toaster. Similar AEM surveys have been conducted throughout California with no reported ill effects to humans or animals. Flights are scheduled to occur for five to seven days beginning November 15. However, the flight period may be extended. Please visit www.santaynezwater.org/aem-survey-ema for up-to-date information.

From: [Doug Pike](#)
To: [Achdjian, Carlo](#); [Lindgren, Jeffrey](#)
Cc: [Christopher Vandrey](#)
Subject: RE: Los Olivos CSD; Location of County Bike Path and Los Olivos CSD Requested Area D3
Date: Friday, November 13, 2020 3:51:00 PM
Attachments: [County Owned Parcel Exhibit B.pdf](#)
[image002.png](#)
[County Owned Parcel Exhibit A.pdf](#)

Hi Carlo,

Hope you are well! Just a follow-up to see if you have any additional Comments for the District on the Draft Parcel Exhibits beyond this in red below. Would you like our surveyor to address these and resubmit? Also, the Board asked me to get a ball-park estimate on timing to get the easement to the Board of Supervisors. As you could imagine, our progress on Environmental, preliminary Engineering and Geotech are on hold pending the granting of this easement.

Thanks again for your help!

Best regards,

Doug

Doug Pike, PE

Interim General Manager

Los Olivos CSD

PO BOX 345, LOS OLIVOS CA 93441

(805) 500-4098

MNS Engineers, Inc.

201 Industrial Way, Ste A / Buellton, CA 93427

Direct (805) 697-1416 / Cell (805) 331-3553 (preferred)

dpike@mnsengineers.com

From: Doug Pike

Sent: Wednesday, October 7, 2020 2:19 PM

To: Achdjian, Carlo <cachdjian@countyofsb.org>; Lindgren, Jeffrey <jlindgren@co.santa-barbara.ca.us>

Cc: Christopher Vandrey <cvandrey@mnsengineers.com>; Lisa Palmer <lisa@lpalmerconsulting.com>; Brian O'Neill (brian@onefineserv.com) <brian@onefineserv.com>

Subject: RE: Los Olivos CSD; Location of County Bike Path and Los Olivos CSD Requested Area D3

Thanks Carlo!

Doug Pike, PE

Interim General Manager

Los Olivos CSD

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Direct (805) 697-1416 / Cell (805) 331-3553 (preferred)

dpike@mnsengineers.com

From: Achdjian, Carlo <cachdjian@countyofsb.org>

Sent: Wednesday, October 7, 2020 2:15 PM

To: Doug Pike <dpike@mnsengineers.com>; Lindgren, Jeffrey <jlindgren@co.santa-barbara.ca.us>

Cc: Christopher Vandrey <cvandrey@mnsengineers.com>; Lisa Palmer <lisa@lpalmerconsulting.com>; Brian O'Neill (brian@onefineserv.com) <brian@onefineserv.com>

Subject: RE: Los Olivos CSD; Location of County Bike Path and Los Olivos CSD Requested Area D3

Doug,

I will review, however, in the interim please reference my comments in red below.

Thank you,
Carlo

From: Doug Pike <dpike@mnsengineers.com>
Sent: Wednesday, October 7, 2020 2:04 PM
To: Achdjian, Carlo <cachdjian@countyofsb.org>; Lindgren, Jeffrey <jlindgren@co.santa-barbara.ca.us>
Cc: Christopher Vandrey <cvandrey@mnsengineers.com>; Lisa Palmer <lisa@lpalmerconsulting.com>; Brian O'Neill (brian@onefineserv.com) <brian@onefineserv.com>
Subject: RE: Los Olivos CSD; Location of County Bike Path and Los Olivos CSD Requested Area D3

Caution: This email originated from a source outside of the County of Santa Barbara. Do not click links or open attachments unless you verify the sender and know the content is safe.

Carlo,

Thanks for the note. Attached are the draft parcel exhibits for your review. We would appreciate your comments on how we can best address the below thoughts, whether in the agreement, or as addition/adjustments to these exhibits.:

1. Trail Easement - We assume at this point that the parcel will be conveyed to the District in-fee, and a 12' easement will be retained on the southerly and easterly sides for the trail. ***Parcel will be retained by the County with an easement to the District***
2. The District will need to have access rights across the trail easement for construction and maintenance, as well as under for Utilities. ***I would like Jeff's thought on this as it may interfere with any potential future trail, unless specific provisions in a separate agreement or part of the grant of easement language specifically sets a protocol for District maintenance. This may be as simple as a set schedule acceptable to all.***
3. Although unlikely to happen, there should probably be a provision that if the District is ever dissolved, and no facility is built, that the parcel reverts back to the County. ***That is why the parcel should be retained by the County. If the District is dissolved, we can include that the easement will be quitclaimed prior to dissolution.***

Thanks Carlo!

Doug Pike, PE

Interim General Manager

Los Olivos CSD

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dpike@mnsengineers.com

Los Olivos Community Services District Intro & Update

Santa Ynez River Water Conservation
District ID 1

November 17, 2020



Purpose For This Afternoon's Presentation

- Provide an Update on the District's Mission and Progress
- Develop Working Relationship in Order to Best Serve Our Common Constituents
 - Understand ID1 Priorities



Los Olivos CSD and SYRWCD-ID1: Common Goals

- Serve Common Constituents
- Provide Infrastructure for the Common Good and Public Health
- Protect and Improve the Shallow Groundwater Aquifer Quality, Which Benefits the Deep Groundwater Aquifer Long Term
- Provide Quality, Reliable, Cost Effective Services to the Community



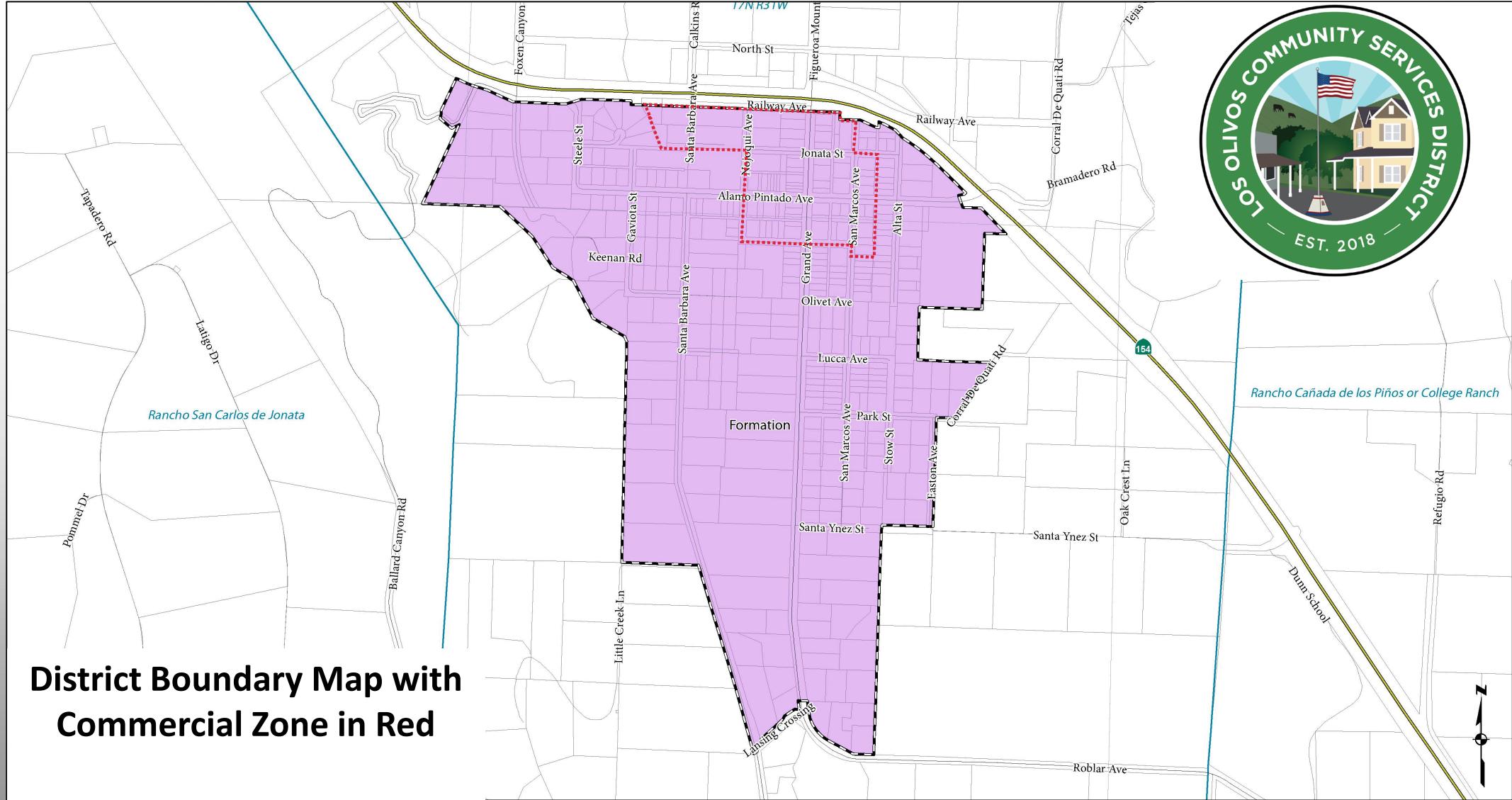
Los Olivos CSD Mission

- Formed January 2018 to provide a funding mechanism for the building and operating facilities necessary to collect, treat, and reclaim wastewater, and improve groundwater quality in unincorporated Los Olivos

Los Olivos CSD Project Components

1. Develop Residential Onsite Wastewater Treatment System (OWTS) Requirements
2. Funding Outreach for Program Development, Construction and Operation
3. Implementation of a Local Groundwater Monitoring Program; and
4. Phased Collection and Treatment





**District Boundary Map with
Commercial Zone in Red**

Los Olivos CSD Mission Progress

- Approved Project Description for Collection and Treatment Phase 1 (Downtown Commercial Zone)
- Work Underway
 - Preliminary Design
 - Groundwater Hydro-geology Investigation and Report
 - Groundwater Quality Monitoring Plan
 - Siting of Package WWTP
 - Preliminary Design & Environmental work
- Relationship with County BOS, EHS, RWQCB
 - Grant/ Loan Funding Applications



Questions & Comments

Thank You



Lars Siefert & Los Olivos CSD Introductory Meeting

AGENDA

1. Introductions (Lisa)
2. Los Olivos CSD Mission
 - a. Formed January 2018 to provide a funding mechanism for the building and operating of the facilities necessary to collect, treat, and reclaim wastewater, and improve groundwater quality in unincorporated Los Olivos
3. EHS Funded Support Elements - \$180,000 in FY 20-21 [confirm FY]
 - a. Wastewater influent loading study and collection system concept design - Brief Status/Deadline for completion
 - b. Preparation of a Groundwater Monitoring Plan and Program: includes preliminary hydrogeologic modeling and geotechnical investigation- Brief Status/Deadline for completion
 - c. Preliminary environmental baseline survey and report, draft environmental Report/Outline- Brief Status/Deadline for completion
4. Other Efforts In Process:
 - a. Develop/clarify Residential Onsite Wastewater Treatment System (OWTS) Requirements
 - b. Grant Funding Applications for Planning, Design, and Construction and Operations
 - c. Planned Phased Collection and Treatment – Phase 1: Commercial Area
5. Relationship with County BOS, RWQCB.
6. CSD hopes for continued close relationship, cooperation and communications with EHS
7. EHS Priorities & Questions

Consultant Contract Cost Summary

STATUS DATE

11/18/2020

	Project	Consultant	SCHEDULE		Contract Value	FY 2019-20	FY 2020-21			FY 2020-21	TOTAL
			START	FINISH		TOTAL FY 2019-20	Jul-20	Aug-20	Sep-20	TOTAL FY 2020-21	CONTRACT TO-DATE
1	Local LAMP Supplement	Paul Jenzen			\$19,200.00	\$1,960.00				\$0.00	\$1,960.00
	MNS Project Management		1/31/2020	1/30/2021		\$905.00			\$300.00	\$300.00	\$1,205.00
	A&W Contract Review/Support					\$0.00				\$0.00	\$0.00
2a	Grant Writing	Wallace Group			\$5,000.00	\$3,490.00				\$0.00	\$3,490.00
	MNS Project Management		CLOSED	CLOSED		\$350.00	\$200.00			\$200.00	\$550.00
	A&W Contract Review/Support					\$0.00				\$0.00	\$0.00
2b	Grant Writing	MNS Grant Writers			\$5,000.00	\$0.00		\$236.25	\$2,358.75	\$2,595.00	\$2,595.00
	MNS Project Management		10/1/2020	12/31/2020*		\$0.00				\$0.00	\$0.00
	A&W Contract Review/Support					\$0.00				\$0.00	\$0.00
3	Assessment Engineer's Report	Water Consultancy			\$15,280.00	\$9,860.00				\$0.00	\$9,860.00
	MNS Project Management		12/30/2019			\$855.00				\$0.00	\$855.00
	A&W Contract Review/Support					\$0.00				\$0.00	\$0.00
4	Preliminary Design Services	Stantec			\$20,000.00	\$0.00				\$0.00	\$0.00
	MNS Project Management		8/20/2020	1/15/2021		\$1,105.00		\$600.00	\$200.00	\$800.00	\$1,905.00
	A&W Contract Review/Support					\$0.00				\$0.00	\$0.00
5	Preliminary Hydrogeologic/ Geotechnical Services	GSI			\$85,000.00	\$0.00				\$0.00	\$0.00
	MNS Project Management		11/30/2020			\$1,000.00	\$200.00	\$100.00	\$1,100.00	\$1,400.00	\$2,400.00
	A&W Contract Review/Support					\$0.00		\$38.00		\$38.00	\$38.00
6	Preliminary Environmental Services	TBD			\$45,000.00	\$0.00				\$0.00	\$0.00
	MNS Project Management					\$0.00				\$0.00	\$0.00
	A&W Contract Review/Support					\$0.00				\$0.00	\$0.00
7	Parcel Acquisition	County of SB			\$5,000.00	\$0.00				\$0.00	\$0.00
	MNS Project Management/Engrg.					\$5,725.00	\$1,406.25	\$335.00	\$337.50	\$2,078.75	\$7,803.75
	MNS Survey		7/30/2020	1/30/2021	\$2,240.00	\$0.00		\$2,235.00		\$2,235.00	\$2,235.00
	A&W Contract Review/Support					\$0.00				\$0.00	\$0.00
TOTAL Contract Costs					#####	\$25,250.00				\$9,646.75	\$34,896.75
8	MNS IGM Dist. Mgmt.						\$7,126.25	\$4,237.50	\$3,040.00		
TOTAL IGM Dist Mgmt. Costs					#####	\$31,230.55				\$14,403.75	

Gantt Chart Schedule - Los Olivos CSD Project Design Services - Task Order No. 1

Task	2020									2021			
	Oct			Nov			Dec			Jan		Feb	Mar
Task 1 - Loading Study													
1.1 Validate Phase 1 Flows													
1.2 Determine BOD													
1.3 Determine Prelim Sizing of Commercial Zone													
1.4 Estimate subsequent phase flows													
1.5 Treatment Package Plant Sizing													
1.6 System Schematic Layout													
1.7 Schematic Treatment Plant Layout													

Los Olivos CSD Local LAMP Questions and Answers

**DRAFT
OUTLINE**

1. Question: I just had my Septic Tank pumped and the pumper told me that my tank had degraded and needs replacement because the County will not allow a repair. The Los Olivos CSD Sewer Project is in the works.

Answer: There are several factors that determine when the tank needs to be replaced. If the tank is made of either plastic or fiber glass repair is not an option and the tank must immediately be replaced under permit and inspection of Environmental Health Services. Plastic and fiber glass tanks can be prone to collapse or cracking and this kind of damage is not repairable.

Concrete tanks are susceptible to hydrogen sulfide damage particularly on the secondary discharge side. This kind of degradation eventually creates not only a safety hazard but will allow the tank to leak. The County Code does allow for the degraded portion to be removed and then patched but within the last couple of years Environmental Health Services made the administrative decision to not allow patching because the State & County Codes require that the septic tank meet IAPMO standards (sec. 8.2.1 of the State OWTS Policy & sec. 18c-5-D-2 of the County Code) and a partially degraded patched tank could not meet those requirements.

The amount of hydrogen sulfide damage can be subjective and open to interpretation. If there is any question about the adequacy of the septic tank structural integrity a second opinion should be obtained from another septic contractor or Professional Engineer. If the second opinion indicates that a replacement can be deferred, Environmental Health Services should be notified and concur with this conclusion.

In the event that the subject site will be incorporated into the public sewer within a reasonable amount of time a waiver may be requested from Environmental Health Services to allow the tank to remain until the property is connected to the public sewer.

2. Question: My leach field has experienced partial failure and does not strictly comply with the "pass" criteria for a Load Test. Sewer is expected to be available within 3-5 years. Can I defer entire system replacement until then?

Answer: The term "failure" is defined in Chapter 18C Article 1, Section 18C-2 Definitions (T). It provides some specific examples but also allows the Administrative Authority (Santa Barbara County EHS) to determine if the system is in a state of failure.

A "Load Test" is used by various septic system contractors to determine if the soil around the dispersal field has any absorptive capacity left. If the absorptive capacity shows a limited absorptive capacity, it is a likely indicator that the dispersal field is in a state of failure.

As with the septic tank question a second opinion may be an option, but the final decision would rest with Santa Barbara County EHS both with the state of failure and if a replacement dispersal field is immediately needed.

Los Olivos CSD Local LAMP Questions and Answers

**DRAFT
OUTLINE**

3. Question: When a sewer connection is available, will I be required to connect?

Answer: The LOCSO will have to make a policy statement regarding this matter but the whole point of having a public sewer is to mitigate the discharge of septic effluent and associated contamination into the environment.

The CPC does state that the Administrative Authority can't issue a septic system installation or repair permit if the septic system is within 200' of a public sewer and is otherwise available.

If a property already has supplemental treatment, the LOCSO will need to determine if the property should connect. If the subject property is not connected, then the LOCSO will need to assume responsibility to assure that the supplemental treatment system is properly maintained in perpetuity.

4. Question: If I am outside the District Boundary, but am convenient to a new sewer main, can I connect.

Answer: Yes, a property can be connected to the public sewer if it is outside the District boundary. Either by annexation of the property into the Los Olivos Community Services District or by issuance of an "Out of Area Service Agreement" which would have to be executed between the LOCSO and the property owner. These items would require a LAFCO action which has generally been approved in the past if the application is supported by the Santa Barbara County EHS.

5. Question: I live very close to the commercial zone on one of the "small railroad lots". How can I and my neighbors be included in Phase 1?

Answer: This is a policy issue for the Los Olivos Community Services District. Because the treatment system will likely be sized for future needs adding several nearby residences located on very small lots should be easily accommodated.

6. When is supplemental treatment needed?

Answer: The requirement for supplemental treatment is governed in the Santa Barbara County Code Sec. C-3 (A) (4). This section covers where and when supplemental treatment is required throughout Santa Barbara County. It should be noted that under Tier 3 of the State OWTS Policy, if the Regional Water Quality Control Board makes a finding that the waters of the State are impaired due to the use of septic systems then every septic system included within the State designated area will be required to use supplemental treatment. Currently there are no regions in Santa Barbara County that has this designation.

Since most of the lots within the Los Olivos Special Problems area would be considered substandard with respect to current code, anything that would increase flow, including but not limited to, adding bedrooms or a second unit would trigger the installation of supplemental treatment. Interior remodels that by their nature do not increase peak design flow do not

Los Olivos CSD Local LAMP Questions and Answers

**DRAFT
OUTLINE**

trigger the installation of supplemental treatment. Replacement of a septic tank alone does not trigger the installation of supplemental treatment however replacement of a dispersal field would require the installation of supplemental treatment.

7. Question: How does lot size impact the type of OWTS that will be required?

Answer: For large lots greater than 2.5 acres, standard conventional may be allowed depending on local site and soil conditions. The reason for this is that the density of septic systems would be low enough that if the OWTS is properly maintained the discharge would not likely create a significant contamination issue.

For lots of less than 2.5 acres located within designated Special Problems Areas supplemental treatment would be required for development that creates a wastewater flow.



201 N. Calle Cesar Chavez, Suite 300
Santa Barbara, CA 93103

ENGINEERING
PLANNING
SURVEYING
CONSTRUCTION MANAGEMENT

October 23, 2020

Project No: LOCSD.180392.00

Invoice No: 76271

Los Olivos Community Services District

P.O. Box 553

Los Olivos, CA 93441

Principal Jeffrey Edwards
Project Manager Douglas Pike
Project LOCSD.180392.00 General Manager Services

This Invoice includes:

1. General District Management: \$3,040.00
2. WWTP Site Acquisition: \$337.50
3. Design Contract: \$200.00
4. GSI Contract \$1,100.00
5. Grant Management: \$2,358.75
6. Jenzen Contract: \$300

Professional Services for the Period: September 1, 2020 to September 30, 2020

Level 2 TASK01 District Management

Professional Personnel

	Hours	Rate	Amount	
Project Management				
Project Coordinator	8.00	105.00	840.00	
District Manager	23.00	200.00	4,600.00	
Totals	31.00		5,440.00	
Total Labor				5,440.00
				Level 2 Subtotal
				\$5,440.00

Level 2 TASK02 Engineering Tasks

Professional Personnel

	Hours	Rate	Amount
Project Management			
Senior Project Engineer	1.00	180.00	180.00

Project	LOCS.D.180392.00	General Manager Services	Invoice	76271
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Fund Development/Grant Applications

Project Coordinator	20.75	105.00	2,178.75	
Totals	21.75		2,358.75	
Total Labor				2,358.75

Level 2 Subtotal \$2,358.75

Level 2 TASK03 Survey Tasks

Professional Personnel

	Hours	Rate	Amount	
Associate Project Surveyor	2.50	135.00	337.50	
Totals	2.50		337.50	
Total Labor				337.50

Level 2 Subtotal \$337.50

Current Invoice Amount \$8,136.25

Outstanding Invoices

Number	Date	Balance
76046	9/22/2020	7,507.50
Total		7,507.50

Billing Backup

Friday, October 23, 2020

MNS Engineers, Inc.

Invoice 76271 Dated 10/23/2020

5:23:19 PM

Project	LOCS.D.180392.00	General Manager Services
Level 2	TASK01	District Management

Professional Personnel

		Hours	Rate	Amount
Project Management				
Project Coordinator				
Zepeda, Mary	9/4/2020	2.50	105.00	262.50
Assist with the processing of Aleshire & Wynder, MNS, Wallace Group and Water Consultancy Inc Invoices, create backup documentation for FIN and update budget tracking log				
Zepeda, Mary	9/8/2020	.25	105.00	26.25
Check LOCS.D Gmail Account for emails from Community Members and forwarded email re Voice Message from County's Emergency Management as well as email re LAFCO Billing				
Zepeda, Mary	9/9/2020	.25	105.00	26.25
Followup with Streamline re Website Transparency Compliance; and with DP re Posting Meeting Minutes				
Zepeda, Mary	9/14/2020	.25	105.00	26.25
Check LOCS.D Gmail Account for emails from Community Members				
Zepeda, Mary	9/18/2020	2.00	105.00	210.00
Compile Finance, Regular Meeting Minutes for Signature				
Zepeda, Mary	9/21/2020	.25	105.00	26.25
Check LOCS.D Gmail Account for emails from Community Members				
Zepeda, Mary	9/22/2020	1.50	105.00	157.50
Assist with the processing of Aleshire & Wynder, MNS Invoices, create backup documentation for FIN and update budget tracking log; ; LOCS.D File Rename/Cleanup				
Zepeda, Mary	9/25/2020	1.00	105.00	105.00
Prepare Finance and Regular Meeting Minutes for Signatory Approval and Upload to LOCS.D Website				
District Manager				
Pike, Douglas	9/1/2020	1.00	200.00	200.00
Finance Committee Agenda				
Pike, Douglas	9/2/2020	2.00	200.00	400.00
Finance Committee Agenda Packet (1.5)				
Consultant Summary Matrix Creation (.5)				
Pike, Douglas	9/3/2020	1.00	200.00	200.00
Santa Barbara Local Agency Formation Commission Meeting (1)				
Pike, Douglas	9/4/2020	4.00	200.00	800.00
Regular Meeting Agenda (2.25)				
Geotech/Hydrogeologist selection (Ad Hoc Committee mtg) (.5)				
Design Task Order Onew review (Ad Hoc Tech Committee mtg) (.25)				
Finance Committee Meeting (1)				

Project	LOCSD.180392.00	General Manager Services			Invoice	76271
Pike, Douglas		9/7/2020	3.00	200.00	600.00	
		Geotech/Hydrogeologist selection (.5)				
		General Meeting Packet Preparation (2.5)				
Pike, Douglas		9/9/2020	2.00	200.00	400.00	
		Board Meeting and Prep				
Pike, Douglas		9/14/2020	1.50	200.00	300.00	
		Site topo retrieval from archive, Cloacina communication re site (1)				
		Communications with Jason Johnston (.5)				
Pike, Douglas		9/15/2020	2.50	200.00	500.00	
		Hydrogeologic Contract, and communications to both successful and unsuccessful firms. (1)				
		Site exhibit with 1990 Topo (.5)				
		Draft Letter to RWQCB (1)				
Pike, Douglas		9/16/2020	1.50	200.00	300.00	
		General Services Contract and Communications with GSI (1)				
		RWQCB Draft (.5)				
Pike, Douglas		9/21/2020	.50	200.00	100.00	
		Los Olivos CSD Supplemental LAMP Q@A				
Pike, Douglas		9/22/2020	1.00	200.00	200.00	
		NTP to Stantec (.5)				
		Misc. Correspondence Re GM Responsibilities (Invoices, Board Corresp., etc.) (.5)				
Pike, Douglas		9/23/2020	1.00	200.00	200.00	
		Los Olivos CSD Hydro-geologist General Services Contract For Signature & Task Order #1 to Tech Comm (.5)				
		Design Resources to Stantec (.5)				
Pike, Douglas		9/25/2020	1.00	200.00	200.00	
		Meeting bwith Paul Jenzen, Brian Oneil re LAMP				
Pike, Douglas		9/29/2020	1.00	200.00	200.00	
		Los Olivos CSD General Services Contract Hydro Geologist, and draft Task 1 with instructions to GSI				
		Totals	31.00		5,440.00	
		Total Labor				5,440.00
					Level 2 Subtotal	\$5,440.00

Level 2 TASK02 Engineering Tasks

Professional Personnel

			Hours	Rate	Amount
Project Management					
Senior Project Engineer					
Jaquez, Gregory		9/4/2020	1.00	180.00	180.00
		Review gap analysis organization.			

Fund Development/Grant Applications

Project Coordinator					
Palmquist, Linda	9/1/2020	1.00	105.00	105.00	
	Review documents for gap analysis				
Palmquist, Linda	9/3/2020	2.00	105.00	210.00	
	Review documents for gap analysis				
Palmquist, Linda	9/8/2020	1.50	105.00	157.50	
	Review documents for gap analysis				
Palmquist, Linda	9/10/2020	2.50	105.00	262.50	
	Review documents for gap analysis				
Palmquist, Linda	9/11/2020	1.00	105.00	105.00	
	Review documents for gap analysis				
Palmquist, Linda	9/14/2020	2.50	105.00	262.50	
	Review documents for gap analysis				
Palmquist, Linda	9/15/2020	3.75	105.00	393.75	
	Review documents for gap analysis				
Palmquist, Linda	9/17/2020	1.00	105.00	105.00	
	Review documents for gap analysis				
Palmquist, Linda	9/18/2020	1.50	105.00	157.50	
	Review documents for gap analysis and meeting with GJ				
Palmquist, Linda	9/23/2020	1.00	105.00	105.00	
	Review documents for gap analysis				
Palmquist, Linda	9/24/2020	1.00	105.00	105.00	
	Review documents for gap analysis				
Palmquist, Linda	9/28/2020	1.00	105.00	105.00	
	Review documents for gap analysis				
Palmquist, Linda	9/30/2020	1.00	105.00	105.00	
	Review documents for gap analysis				
	Totals	21.75		2,358.75	
	Total Labor				2,358.75
			Level 2 Subtotal		\$2,358.75

Level 2 TASK03 Survey Tasks

Professional Personnel

			Hours	Rate	Amount
	Associate Project Surveyor				
Sleeman, Richard	9/14/2020	1.00	135.00	135.00	
	Provide existing topography for area in question to D. Pike.				
Sleeman, Richard	9/21/2020	1.00	135.00	135.00	
	Place CAD reference with contour information per request by D. Pike.				
Sleeman, Richard	9/23/2020	.50	135.00	67.50	
	Prepare exhibit per request of D. Pike.				
	Totals	2.50		337.50	
	Total Labor				337.50
			Level 2 Subtotal		\$337.50
			Project Total		\$8,136.25
			Total this Report		\$8,136.25



**ALESHIRE &
WYNDER** LLP
ATTORNEYS AT LAW

ORANGE COUNTY | LOS ANGELES | RIVERSIDE | CENTRAL VALLEY

Eileen Lee
eelee@awattorneys.com

18881 Von Karman Avenue,
Suite 1700
Irvine, CA 92612
P (949) 223.1170
F (949) 223.1180

AWATTORNEYS.COM

November 3, 2020

VIA EMAIL ONLY: dpike@mnsengineers.com

Mr. Doug Pike, Interim General Manager
Los Olivos Community Services District
P.O. Box 345
Los Olivos, CA 93441

Re: **November 2020 Billing Statement (for services through 10/31/20);
Aleshire & Wynder, LLP**

Dear Doug:

Enclosed please find a billing statement for the month of November, which includes services rendered and costs incurred by Aleshire & Wynder, LLP, through October 31, 2020.

Should you have any questions or require additional information concerning the foregoing, please let me know.

Sincerely,

ALESHIRE & WYNDER, LLP

Eileen Lee for
G. Ross Trindle, III

Enclosure

LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245)
MONTHLY BILLING SUMMARY

Billing Period: October 1 thru October 31, 2020

	Total Hours	Hourly Rate	Total Fees	Total Costs	Total Fees & Costs	Writeoff Value	Comments
0001 General (\$190 Blended: Atty / Paralegal / Law Clerk)	4.30	190	817.00	0.00	817.00	0.00	(Advisory/Transactional Svcs)
TOTALS:	4.30		817.00	0.00	817.00	0.00	



Los Olivos Community Services District
Attn: Mr. Doug Pike, Interim General Manager
2540 Alamo Pintado Avenue
Los Olivos, CA 93441

November 2, 2020
Bill No. 59256

For Legal Services Rendered Through 10/31/20

CLIENT: 01245 - Los Olivos Community Services District
MATTER: 0001 - General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
10/12/20	GRT	(BOARD VACANCY) PHONE CONFERENCE WITH IGM RE PROCESS FOR FILLING BOARD VACANCY; CONDUCT FOLLOW UP LEGAL RESEARCH AND ANALYSIS RE VACANCY CREATED BY ABSENCE OF FILING OF DECLARATION OF QUALIFIED CANDIDATE FOR OFFICE AND APPLICATION OF ELECTIONS CODE SECTION 10554; PREPARE ANALYSIS MEMO TO IGM AND BOARD PRESIDENT RE ALL; UPDATE FILE	2.70	513.00
10/14/20	GRT	(REGULAR MEETING) COMPLETE PREPARATION FOR AND ATTEND REGULAR MEETING VIA RING CENTRAL	1.40	266.00
10/21/20	GRT	(BOARD VACANCY) REVIEW OF EMAIL EXCHANGES RE PROCESS FOR FILING BOARD VACANCY FOR OFFICE CURRENTLY HELD BY DIRECTOR KENNEDY	0.20	38.00
Total Professional Services			4.30	\$817.00

PROFESSIONAL SERVICES SUMMARY

Code	Name	Hours	Rate	Amount
GRT	George "Ross" Trindle	4.30	190.00	817.00
Total Professional Services		4.30		\$817.00

Client: 01245 - Los Olivos Community Services District
Matter: 0001 - General

November 2, 2020
Page 2

Receipts Since Last Bill

Prior Balance On This Matter -969.00

Date	Description	Total Applied to this Matter
10/26/20	COUNTY OF SANTA BARBARA	969.00
	Less Total Payments	<u>\$969.00</u>
	Current Matter Due Amount	<u>\$817.00</u>

CURRENT BILL TOTAL AMOUNT DUE **\$817.00**

Balance Forward: 969.00

Payments & Adjustments: -969.00

Total Due: **\$817.00**

Please return this page with remittance

to
Aleshire & Wynder, LLP

Bill Number: 59256
Bill Date: November 2, 2020
Client Code: 01245
Client Name: Los Olivos Community Services District
Matter Code: 0001
Matter Name: General

Total Professional Services	817.00
Total Disbursements	0.00
CURRENT BILL TOTAL AMOUNT DUE	<u>817.00</u>
Balance Forward:	969.00
Payments & Adjustments:	-969.00
Total Due:	<u>817.00</u>

Amount enclosed: _____

Thank You



**California Special
Districts Association**
Districts Stronger Together

California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814
Phone: 877.924.2732 Fax: 916.520.2470
www.csdanet

2021 CSDA MEMBERSHIP RENEWAL

To:
Los Olivos Community Services District
PO Box 345
Los Olivos, CA 93441-0305

Membership ID: 62083
Issue Date: October 1, 2020
Due Date: December 31, 2020

RMS-Regular Member	\$1,050.00
<u>Optional Purchases</u>	
New Member Benefit! Participants receive CSDA Administrative Salary and Benefits Survey results FREE!	NOW FREE FOR CSDA MEMBERS!
\$225 CSDA Sample Policy Handbook	
Total	\$
PAYMENT	
Account Name:	Account Number:
Expiration Date	Auth Signature

Please return this form with payment to CSDA Member Services, 1112 I Street, Suite 200, Sacramento, CA 95814, fax: 916.520.2470. To pay by ACH, please contact membership@csda.net.

OBRA 1993 prohibits taxpayers from deducting, for federal income tax purposes, the portion of membership dues that are allocable to the lobbying activities of trade organizations. The nondeductible portion of your dues is estimated to be 8%. To view dues categories, please visit the CSDA transparency page at www.csdanet

Thank you for being a CSDA Member!



INVOICE

Invoice Number 1722550
Invoice Date November 11, 2020
Customer Number 163739
Project Number 184031368

Bill To

Los Olivos Community Service District
Douglas Pike
PO Box 345
Los Olivos CA 93441
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: Los Olivos Community Service District Project Design Services – Task Order No. 1 rev 01 (Loading Study)

Stantec Project Manager: Glaeser, Autumn Lee
Authorization Amount: \$20,000.00
Authorization Previously Billed: \$0.00
Authorization Billed to Date: \$1,760.00
Current Invoice Due: \$1,760.00
For Period Ending: October 16, 2020

email invoice to: Doug Pike (dpike@mnsengineers.com)

INVOICE

Invoice Number

1722550

Project Number

184031368

Top Task 201

Determine the flows&strength of commercial & residential wastewater loading to determine capacity of collection system and package plant treatment facilities.

Low Task 201.001

Determine the flows&strength of commercial & residential wastewater loading to determine capacity of collection system and package plant treatment facilities.

Professional Services

Category/Employee

	Date	Hours	Rate	Current Amount
Zukowski, Jonathan Thomas (Jonny)	2020-10-07	5.00	176.00	880.00
Zukowski, Jonathan Thomas (Jonny)	2020-10-13	1.00	176.00	176.00
Zukowski, Jonathan Thomas (Jonny)	2020-10-16	4.00	176.00	704.00
		10.00		1,760.00
Professional Services Subtotal		10.00		1,760.00

Low Task 201.001 Subtotal

1,760.00

Top Task 201 Total

1,760.00

Total Fees & Disbursements

\$1,760.00

INVOICE TOTAL (USD)

\$1,760.00

Report : Financial Status (Real-Time)

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Last Updated: 11/10/2020 5:12 PM

Accounting Period: OPEN

Fund 3490 -- Los Olivos CSD

Line Item Account	6/30/2021 Fiscal Year Adjusted Budget	11/10/2020 Year-To-Date Actual	6/30/2021 Fiscal Year Variance	6/30/2021 Fiscal Year Pct of Budget	
Revenues					
Taxes					
3066 -- Special Tax Assessment	188,887.00	-271.75	0.00	-0.14%	
Taxes	0.00	-271.75	0.00	0.00%	
Use of Money and Property					
3380 -- Interest Income	0.00	339.47	339.47	--	
3381 -- Unrealized Gain/Loss Invstmnts	-583.00	-582.03	0.97	99.83%	
Use of Money and Property	-583.00	-242.56	340.44	41.61%	
Intergovernmental Revenue-Other					
4840 -- Other Governmental Agencies	180,000.00	0.00	0.00	--	
Intergovernmental Revenue-Other	0.00	0.00	0.00	--	
Revenues	367,721.00	0.00	0.00	0.00	
Expenditures					
Services and Supplies					
7090 -- Insurance	2,320.00	0.00	2,320.00	0.00%	
7324 -- Audit and Accounting Fees	4,000.00	0.00	4,000.00	0.00%	
7430 -- Memberships	1,200.00	0.00	1,200.00	0.00%	
7450 -- Office Expense	2,000.00	0.00	2,000.00	0.00%	
7460 -- Professional & Special Service (Consultant Exp)	193,500.00	5,135.00	188,365.00	2.65%	
7508 -- Legal Fees	27,000.00	9,337.02	17,662.98	34.58%	\$3238.02 from FY 19-20
7510 -- Contractual Services (IGM Contract)	80,400.00	29,773.75	50,626.25	37.03%	\$13,333.75 from FY 19-20
7530 -- Publications & Legal Notices	1,000.00	0.00	1,000.00	0.00%	
7732 -- Training	1,500.00	0.00	1,500.00	0.00%	
Services and Supplies	309,920.00	44,245.77	268,674.23	14.28%	
Other Charges					
7894 -- Communication Services	930.00	0.00	0.00	0.00%	
Other Charges (County Election Fees)	8,000.00	0.00	0.00	0.00%	\$2,000 Pending
Expenditures	318,850.00	44,245.77	268,674.23	13.88%	

Cash Balance

Fund	Beginning Balance	Month-to-date cash receipts	Month-To-Date Treasury Credits (+)	Month-To-Date Treasury Debits (-)	Ending Balance
3490 -- Los Olivos CSD					
6/1/2019 - 6/30/2019 (FY 2018-19)	112,073.98	0.00	189,600.16	184,868.00	116,806.14
7/1/2019 - 7/31/2019 (FY 2019-20)	116,806.14	0.00	568.10	14,530.44	102,843.80
8/1/2019 - 8/31/2019 (FY 2019-20)	102,843.80	0.00	0.00	0.00	102,843.80
9/1/2019 - 9/30/2019 (FY 2019-20)	102,843.80	0.00	0.00	0.00	102,843.80
10/1/2019 - 10/31/2019 (FY 2019-20)	102,843.80	0.00	502.03	21,826.18	81,519.65
11/1/2019 - 11/30/2019 (FY 2019-20)	81,519.65	0.00	0.00	12,726.68	68,792.97
12/1/2019 - 12/31/2019 (FY 2019-20)	68,792.97	0.00	118,021.75	12,772.97	174,041.75
1/31/2020 - 1/30/2020 (FY 2019-20)	174,041.75	0.00	0.00	1,799.03	172,242.72
2/1/2020 - 2/29/2020 (FY 2019-2020)	172,671.12	0.00	257.75	11,695.00	161,233.87
3/1/2020 - 3/31/2020 (FY 2019-2020)	161,233.87	525.00	117,224.70	122,555.77	156,472.80
4/1/2020 - 4/30/2020 (FY 2019-2020)	156,427.80	0.00	72,396.85	6,402.60	222,422.05
5/1/2020 - 5/31/2020 (FY 2019-2020)	222,422.05	0.00	72,309.08	96,379.70	198,351.43
6/1/2020 - 6/30/2020 (FY 2019-2020)	198,351.43	0.00	7,231.00	11,696.49	193,885.94
7/1/2020 - 7/31/2020 (FY 2020-21)	193,885.94	0.00	608.94	6,190.00	188,304.88
8/1/2020 - 8/31/2020 (FY 2020-21)	188,304.88	0.00	0.00	3,883.02	184,421.86
9/1/2020 - 9/02/2020 (FY 2020-21)	184,421.86	0.00	0.00	25,696.25	158,453.86
10/1/2020 - 10/31/2020 (FY 2020-21)	158,453.86	0.00	339.47	8,476.50	150,316.83
11/1/2020 - 11/10/2020 (FY 2020-21)	150,316.83	0.00	0.00	0	150,316.83

Consultant Contract Cost Summary

STATUS DATE 11/10/2020

	Project	Consultant	Contract Value	FY 2019-20						FY 2019-20	FY 2020-21				FY 2020-21	TOTAL CONTRACT TO-DATE		
				Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	TOTAL FY 2019-20	Jul-20	Aug-20	Sep-20	Oct-20		TOTAL FY 2020-21	
1	Local LAMP Supplement	Paul Jenzen	\$19,200.00			\$1,960.00						\$1,960.00					\$0.00	\$1,960.00
	MNS Project Management				\$500.00	\$200.00	\$100.00	\$105.00				\$905.00			\$300.00		\$300.00	\$1,205.00
	A&W Contract Review/Support										\$0.00						\$0.00	\$0.00
2a	Grant Writing	Wallace Group	\$5,000.00			\$910.00	\$1,505.00	\$645.00		\$430.00		\$3,490.00					\$0.00	\$3,490.00
	MNS Project Management					\$200.00		\$100.00	\$50.00		\$350.00	\$200.00					\$200.00	\$550.00
	A&W Contract Review/Support										\$0.00						\$0.00	\$0.00
2b	Grant Writing	MNS Grant Writers	\$5,000.00									\$0.00	\$236.25	\$2,358.75			\$2,595.00	\$2,595.00
	MNS Project Management										\$0.00						\$0.00	\$0.00
	A&W Contract Review/Support										\$0.00						\$0.00	\$0.00
3	Assessment Engineer's Report	Water Consultancy	\$15,280.00		\$4,060.00	\$4,640.00	\$1,160.00					\$9,860.00					\$0.00	\$9,860.00
	MNS Project Management			\$600.00				\$100.00	\$155.00		\$855.00						\$0.00	\$855.00
	A&W Contract Review/Support										\$0.00						\$0.00	\$0.00
4	Preliminary Design Services	Stantec	\$20,000.00									\$0.00					\$0.00	\$0.00
	MNS Project Management							\$105.00		\$1,000.00	\$1,105.00		\$600.00	\$200.00			\$800.00	\$1,905.00
	A&W Contract Review/Support										\$0.00						\$0.00	\$0.00
5	Preliminary Hydrogeologic/ Geotechnical Services	GSI	\$85,000.00								\$0.00						\$0.00	\$0.00
	MNS Project Management							\$300.00	\$700.00		\$1,000.00	\$200.00	\$100.00	\$1,100.00			\$1,400.00	\$2,400.00
	A&W Contract Review/Support										\$0.00		\$38.00				\$38.00	\$38.00
6	Preliminary Environmental Services	TBD	\$45,000.00								\$0.00						\$0.00	\$0.00
	MNS Project Management										\$0.00						\$0.00	\$0.00
	A&W Contract Review/Support										\$0.00						\$0.00	\$0.00
7	Site Study and Selection	County of SB	\$5,000.00								\$0.00						\$0.00	\$0.00
	MNS Project Management/Engrg.						\$187.50	\$875.00	\$400.00	\$4,262.50	\$5,725.00	\$1,406.25	\$335.00	\$337.50			\$2,078.75	\$7,803.75
	MNS Survey		\$2,240.00								\$0.00		\$2,235.00				\$2,235.00	\$2,235.00
	A&W Contract Review/Support										\$0.00						\$0.00	\$0.00
	TOTAL Contract Costs		\$201,720.00								\$25,250.00						\$9,646.75	\$34,896.75
8	MNS IGM Dist. Mgmt.			\$4,634.30	\$2,888.75	\$6,031.25	\$6,440.00	\$4,770.00	\$5,285.00	\$1,181.25			\$7,126.25	\$4,237.50	\$3,040.00			
	TOTAL IGM Dist Mgmt. Costs		\$201,720.00								\$31,230.55						\$14,403.75	