

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director



POSTED 6-4-2019

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Finance Committee Meeting, June 7, 2019, 10:00 a.m.
201 Industrial Way, Ste A, Buellton, CA 93427

FINANCE COMMITTEE MEETING MINUTES

1. CALL TO ORDER

Meeting called to order at 10:10am

2. ROLL CALL (Some will attend via phone)

Directors Arme and Kennedy present along with IGM Doug Pike

3. APPROVAL OF MEETING MINUTES

Meeting of 5-3-2019

Action: Approve 5-3-2019 Meeting Minutes.

Motion: . Director Kennedy **Second:** Director Arme

Vote: Motion passed 3-0

4. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Committee and/or choose to comment on various Committee activities.

Director Arme – no report

Director Kennedy – will attend the June 11 Funding Fair in Santa Maria

5. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Government Code - 54954.3). Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

No public comments

6. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general Committee business.

IGM Pike – working with Legal Counsel, Ross Trindle, to develop a Purchasing Policy for consideration and approval by Finance Committee then Board approval. The Board will need this policy in place as work on the wastewater treatment and management project begins.

7. BUSINESS ITEMS

A. Review and recommend to full Board of Directors payment of invoices to the District.

1. 4-25-2019 MNS CORRECTED Invoice 72810 (IGM March Services) - \$6727.50 (Was \$6,707.50 on previous agenda, hours corrected)
2. 6-4-2019 MNS Invoice 72810 (IGM April Services) - \$6,101.12 (Includes \$298.80 for May workshop mailing)
3. 5-3-2019 Aleshire & Wynder Invoice 51242 (April Legal Services) - \$1,701.82

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 946-0431

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Action: Approve invoices for MNS Engineering and Aleshire & Wynder for payment, including the corrected MNS invoice.

Motion: . Director Kennedy **Second:** Director Arme

Vote: Motion passed 3-0

B. County FIN Billing. Authorization to pay a journal entry for the 4th quarter of Fiscal Year 2018-19. The total of the journal entry will be \$500 (amount for each quarter). From Andrea D. Johnson, Department Administrator, County of Santa Barbara, Office of the Auditor-Controller

Action: Approve payment for journal entry for Q4 FY2018-19 of \$500 to County of Santa Barbara.

Motion: . Director Kennedy **Second:** Director Arme

Vote: Motion passed 3-0

C. Review Financial Status & Next FY Budget

Action: Assign Director Kennedy and IGM Pike to develop 2019-20 Budget for Board consideration and approval.

Motion: . Director Arme **Second:** Director Kennedy

Vote: Motion passed 3-0

8. Next Meeting:

Friday, July 5, 2019, 10:00 a.m., MNS Engineers, 201 Industrial Way, Ste A, Buellton, CA 93427

9. ADJOURNMENT

Action: Adjourn meeting at 11:09am

Motion: . Director Kennedy **Second:** Director Arme

Vote: Motion passed 3-0

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APPROVED



Tom Fayram, President

ATTEST



Julie Kennedy, Secretary