

Tom Fayram, President
Brad Ross, Vice-President
Julie Kennedy, Director
Lisa Palmer, Director
Greg Parks, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE MEETING**

Posted: 4-4-2023

April 7, 2023 – 9:00 AM

**St Mark's in the Valley Episcopal Church
2901 Nojoqui Ave, Los Olivos CA 93441**

Please observe decorum and instructions from the Committee Chair

Finance Committee: Director Julie Kennedy, Director Lisa Palmer, and General Manager Guy Savage

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:
St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/81937722522?pwd=SWpSU0RYZFliZTBiLNGphZG41TGs4dz09>
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085
One tap mobile: +14086380968,,81937722522#,,,,*914085# US (San Jose)

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MEETING AGENDA

1. CALL TO ORDER

The meeting was called to order at: 9:05 AM.

2. ROLL CALL

Attending: Director Kennedy, Director Palmer, General Manager Savage

Absent: None

3. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Committee and/or choose to comment on various Committee activities. Committee member requests for future agenda items may also be made at this time.

No comments.

4. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments may be referred to District staff for discussion and possible action at a future meeting.

No comments.

5. ADMINISTRATIVE AGENDA

A. APPROVAL OF MEETING MINUTES

Finance Committee Meeting Minutes of March 9, 2023.

Motion to approve the Meeting Minutes of March 9, 2023.

Motion by: Director Palmer, Second: Director Kennedy. Voice vote: (3-0) All in favor.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscscsd@gmail.com, www.losolivoscscsd.com

6. BUSINESS ITEMS

A. Review and recommend to full Board of Directors’ payment of invoices received by April 3, 2023.

No.	Invoice Date	Invoice #	Provider	Amount
1.	1/31/2023	459	Moss, Levy & Hartzheim – Audit Services	\$ 2,500.00
2.	2/23/2023	GEN110822-44	County of Santa Barbara – Elections Services – Short Term Election	\$ 163.90
3.	2/23/2023	GEN110822-45	County of Santa Barbara – Elections Services – Full Term Election / General Election	\$ 409.74
4.	3/6/2023	74136	Aleshire & Wynder – Legal Services	\$ 3,476.00
5.	3/7/2023	876.001-24	GSI Water Solutions – Groundwater Monitoring	\$ 1,612.48
6.	3/15/2023	82597	MNS Engineering – District Engineer Services	\$ 1,931.25
7.	3/31/2023	20233	Savage – General Manager and District Services	\$ 4,050.00
8.	4/1/2023	326BDB28-0004	Streamline – Website software (annual fee)	\$ 600.00
9.	4/3/2023	151	Regen LLC – Technical Services	\$ 1,250.00

Project	Vendor	To Date (inc. above)	Remaining Authorization
Effluent Study	GSI	\$ 15,317.50	\$ 4,182.50
Effluent Study	ConfluenceES	\$ 19,421.20	\$ 1,578.80
Groundwater Monitoring	GSI	\$ 95,900.00	\$ 0.00
Audit	Moss, Levy & Hartzheim, LLP	\$ 2,500.00	\$ 5,275.00
Technical Recommendation	REGEN	\$ 10,470.00	\$ 530.00

Director Palmer asks about the Effluent Study, noting that there are two vendors who shared the work. GM Savage responds that he was expecting the final report this week, and that it may be on next week’s Regular Board agenda.

Greg Jaquez work to be limited to authorized work moving forward.

Motion to approve invoices as presented in item 6A.

Motion by: Director Palmer, Second: Director Kennedy. Voice vote: (3-0) All in favor.

B. Review Budget Reports (See Packet)

GM Savage describes a basically flat month financially due to the timing of paying bills. He adds that there is no update on the timing for when grants funds

Director Palmer asks about the Grants/Finance committee. Director Kennedy notes that it is her preference to have the committee meet twice a month.

7. ADJOURNMENT

Motion to adjourn at 9:14 AM.

Motion by: GM Savage, Second: Director Kennedy. Voice vote: (3-0) All in favor.

Respectfully submitted:



Guy W. Savage
General Manager – Los Olivos Community Services District

Approved:



Lisa Palmer or Julie Kennedy
Director – Los Olivos Community Services District