

Julie Kennedy, President  
Tom Nelson, Vice President  
Tom Fayram, Director  
Lisa Palmer, Director  
Greg Parks, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT**

**Posted: 3-7-2026**

**REGULAR MEETING**

**March 11, 2026, 6PM (Pacific)**

**Los Olivos Grange Hall**

**2374 Alamo Pintado Ave, Los Olivos CA 93441**

**Please observe decorum and instructions from the President**

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the address above. The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/85195290804?pwd=rO5nrKISaewJAVMeY3MbZ7mtLlxudn.1>

By Phone:

Meeting ID: 851 9529 0804 Passcode: 473619

One tap: +14086380968,,85195290804#,,,,\*473619# US (San Jose)

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**MEETING AGENDA**

**1. CALL TO ORDER**

**Vice President Nelson called the meeting to order at 6:00 PM**

**2. ROLL CALL**

**Present: Directors Palmer, Fayram, and Nelson**

**Absent: Directors Kennedy and Parks**

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board that is not on the agenda today (Gov. Code - 54954.3). The public may also suggest future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**VP Nelson opens the floor to public comment.**

No requests to speak.

**INFORMATIONAL ITEM:**

Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting.

This item is informational only, no action will be taken, and no public comment will be received.

**5. GENERAL MANAGER'S BRIEF DISTRICT STATUS REPORT**

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**

[losolivoscsd@gmail.com](mailto:losolivoscsd@gmail.com), [www.losolivoscsd.com](http://www.losolivoscsd.com)

**ADMINISTRATIVE ACTION ITEMS:**

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only at the request of a member of the Board, in which event the matter may be removed from the Consent Agenda and considered as a separate item. The public may comment on any of the items prior to any action being taken by the Board.

**6. CONSENT AGENDA**

**A. APPROVAL OF MEETING MINUTES**

Regular Meeting minutes of February 11, 2026.

**B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE MARCH 5, 2026.**

No.	Invoice Date	Invoice #	Provider	Amount
1	1/31/2026	20814	RGS – Proposition 218 Communications	\$ 403.30
2	2/6/2026	102534	Aleshire & Wynder – Legal Services	\$ 1,638.80
3	2/8/2026	2026-175	Padre – Environmental Services	\$ 2,280.00
4	2/9/2026	876.007-2	GSI – Monitoring Wells (reimbursable)	\$ 2,765.00
5	2/6/2026	92825	MNS – Engineering Services	\$ 370.00
6	2/25/2026	67258	Wallace Group – Phase 1 Design	\$ 60,447.45
7	3/4/2026	202602	GWS – General Management Services	\$ 6,151.24
8	3/5/2026	876.007-3	GSI – Monitoring Wells (reimbursable)	\$ 1,112.50
9	3/5/2026	1082	Civic Sol – Accounting Services, including audit support	\$ 243.75

Project	Vendor	To Date (including current invoices)	Total Authorization
Phase 1 - 90% Design / 30-year cost of ownership	Wallace Group	\$ 162,583.30	\$ 403,000.00
Environmental Review	Padre	\$ 11,325.00	\$ 57,383.00
Proposition 218 Communications	RGS	\$ 1,206.80	\$ 28,300.00

**VP Nelson opens the floor to public comment.**

No requests to speak.

**Motion to approve the Consent Agenda.**

**Motion by: Director Fayram, second: Director Palmer**

**Voice vote: 3-0**

**BUSINESS ITEMS:**

The public may comment on any business item prior to any action being taken by the Board.

**7. DISCUSSION REGARDING FUTURE COMMUNITY WORKSHOP DATES**

The District contracted with the Wallace Group of San Luis Obispo to complete a 30% design on a community collection system coupled with the necessary items to convey waste to the City of Solvang. Additional contract details included a 30-year life cycle cost of ownership for gravity fed collection and effluent collection for community collection. The Wallace Group is scheduled to provide a draft of the information later in March. Given the time, coordination, and general effort required to successfully hold community workshops, staff is requesting input from the Board of Directors related to the content of future workshops as well as potential dates for future workshops. Workshop topics may include the Wallace Group 30% design and 30-year life cycle costing efforts (30/30), selection of a community collection system, and Proposition 218.

*General Manager’s recommendation: Discuss content, timing, and topics of future workshops and provide direction to staff as appropriate.*

GM Savage reports that President Kennedy requested that this be on the agenda. He adds that Wallace Group is expected to deliver the 30/30 design/life-cycle document on March 27<sup>th</sup>. His plan is to call a Technical Subcommittee the first week of April, prior to the next full Board meeting.

**VP Nelson opens the floor to public comment.**

No requests to speak.

Director Fayram comments about the June 10 meeting. He ponders having a short Board meeting, including approving a budget, and then hold a Workshop. Director Palmer comments that there will be a Board meeting on April 8<sup>th</sup>. Her suggestion would be a Workshop a couple of weeks after that meeting. She adds that she likes the thought of putting pressure on the financial decision makers would be good. Directors Nelson and Fayram like the thought of GM Savage being present. Director Palmer suggests end of April. Direction to GM Savage is to query Directors, room, Wallace Group availability, etc. to make an April workshop. Director Palmer likes the thought of separate meetings if things need to be done in June.

#### **INFORMATIONAL ITEMS:**

These items are informational only, no action will be taken, and no public comment will be received.

#### **8. REPORTS**

##### **A. SUBCOMMITTEE REPORTS**

**Finance Subcommittee (President Kennedy Chair)** – did not meet  
**Grants Subcommittee (Vice President Palmer Chair)** – did not meet  
**Project Management Subcommittee (Vice President Palmer Chair)** – did not meet, last met April 2025  
**Technical Subcommittee (Director Fayram Chair)** – did not meet, last met August 2025  
**Prop 218 Ad hoc** – did not meet

##### **B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS**

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review the Budget Reports. See the packet for more details.

GM Savage reports that there is nothing special to report beyond what has already been conveyed. DE Pike notes that he is impressed with the work the Wallace Group is doing.

Notable upcoming meeting items:

March – Draft 30% design for effluent and gravity collection systems  
April – Collection approach discussion and decision  
April/May – Strategic Planning and Budget preparation discussion

#### **9. DIRECTORS COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

Vice President Nelson – None

Director Palmer – Describes her efforts related to Grants, meeting with Supervisors, met with communications firm RGS to best prepare for workshops.

Director Fayram – Met with Supervisor Hartmann, County's budget is tight. Meeting with Assemblymember Hart's office and putting pressure on them to help with the funding for our design efforts.

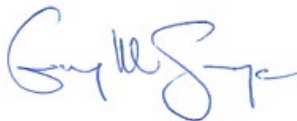
#### **10. ADJOURNMENT**

**Motion to adjourn at: 6:19 PM**

**Motion by: Director Fayram, second Director Palmer**

**Roll call vote: 3-0**

Respectfully submitted:



Guy W. Savage  
General Manager – Los Olivos Community Services District

Approved:

**President Julie Kennedy**