

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT
Finance Committee Meeting, November 9, 2018, 10:00 a.m.
201 Industrial Way, Ste A, Buellton, CA 93427

FINANCE COMMITTEE MEETING MINUTES

1. CALL TO ORDER

Meeting called to order at 10:35 a.m.

2. ROLL CALL (Some will attend via phone)

Attendees: Directors Kennedy and Arme via phone. IGM Pike, and two members of public: Kelly Grey, Bonita Seargent present in Buellton.

3. APPROVAL OF MEETING MINUTES

None

4. DIRECTOR COMMENTS

None

5. PUBLIC COMMENTS

Two visitors gave email address and asked to be added to the outreach campaign mailing list.

6. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general Committee business.

7. BUSINESS ITEMS

A. Approved invoices:

- a. SDRMA Invoice for property and liability insurance Invoice No. 65417 in the amount of \$1783.79
- b. Aleshire & Wynder, LLP Invoice 47551 dated 8/1/2018 in the amount of \$2448.00
- c. Aleshire & Wynder, LLP Invoice 47978 dated 9/7/2018 in the amount of \$3078.79
- d. Aleshire & Wynder, LLP Invoice 48421 dated 10/10/2018 in the amount of \$378.00
- e. Aleshire & Wynder, LLP Invoice 48421 dated 11/7/2018 in the amount of \$1877.32
- f. MNS Engineers, Inc. IGM Services Invoice 71276 dated 10/18/2018 in the amount of \$300.00
- g. Reimbursement to Director Kennedy of \$1,341.89 for the following:
 - i. Proof of Publication for Legal Notice: \$40.89
 - ii. PO Box Fee of \$70.00
 - iii. Board of Equalization \$35.00 billing Charge per letter dated July 18, 2018
 - iv. California Special Districts Association Membership \$1,196.00

B. County FIN System, use and access. Status Discussed

C. Discussion and Action Regarding Future Finance Committee Meetings.

Recommended frequency, structure, organization and implementation of committee meetings.

8. Next Meeting:

Friday, December 7, 2018, 10:00 a.m.
MNS Engineers, 201 Industrial Way, Ste A, Buellton, CA 93427

9. ADJOURNMENT

Meeting adjourned 11:20 a.m.
Motion: Director Kennedy, Second: Director Arme



Tom Fayram, President

ATTEST



Julie Kennedy, Secretary