

POSTED 10-5-2018

Tom Fayram, President  
Lisa Palmer, Vice President  
Julie Kennedy, Secretary  
Mike Arme, Director  
Brian O'Neill, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
Board of Directors Meeting, October 10, 2018, 6:00 p.m.  
Los Olivos School, Room 602  
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

**REGULAR MEETING AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MEETING MINUTES**

9-12-2018 Regular Meeting Minutes

**5. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

**6. PUBLIC COMMENTS**

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**7. INTERIM GENERAL MANAGER REPORT**

Interim General Manager Report on current assignments and general District business.

**8. BUSINESS ITEMS**

**A. Discussion regarding the City of Solvang Project to Increase Capacity at their Regional WWTP.** Correspondence from the City of Solvang's Public Works Director/City Engineer (Matt van der Linden, P.E.) asking if LOCSD is interested in purchasing treatment capacity in the Solvang WWTP. Attached letter from the City of Solvang, Matt van der Linden expected to be present, attached excerpt from Valley Community Plan. Receive information and letter, and add to information to be used during future options analysis for decision making.

**B. Discussion and Action Regarding Future Outreach Efforts.** Using MailChimp Opt-in Campaign Results with new subscribers, approve preparation of a monthly News and Updates e-mail to subscribers. When appropriate, schedule community work-shops.

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- C. **Discussion and Action Regarding LAFCO condition requiring a new assessment next spring unless an extension is granted.** LAFCO conditions require a new assessment next spring unless an extension is granted. Review information provided to the IGM by Paul Hood, LAFCO Executive Officer, and authorize the President to write a letter to LAFCO to request an extension.
- D. **Discussion and Action in Development of a Draft Work Plan.** Discussion on draft outline of the “Master Implementation Plan” with focus on a “First year Plan”. Review of Milestones.
- E. **Discussion and Action on Funding Options.** Discuss progress on Development of funding options and strategy. Review Connection of Funding to Draft Work Plan. Board Direction to continue funding options research and begin preparation of funding applications.
- F. **Formation of Subcommittees.** Authorize the formation of the Finance Subcommittee to focus on specific issues and tasks and facilitate the goals of the District. Review and approve a subcommittee policy (presented by the IGM).

District shall use, as needed, potential ad-hoc committees until they are formally needed. These may include:

- a. Planning Committee (Ad Hoc as Needed)
- b. Project Funding and Grant Committee (Ad Hoc as Needed)
- c. Technical Advisory Committee (Ad Hoc as Needed)
- d. Outreach Committee (Ad Hoc as Needed)

- G. **Appoint Finance Committee Members to Standing Committee.** Select Two Board Members to serve on the District Finance Committee.

#### **9. Next Meeting:**

Wednesday, November 8, 2018, 6:00 p.m.

Los Olivos School, Room 602

2540 Alamo Pintado Avenue, Los Olivos, CA 93441

#### **10. ADJOURNMENT**

The Los Olivos Community Services District is committed to ensuring equal access to meetings.

In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to [losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District’s Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.