

Tom Fayram, President
Brad Ross, Vice-President
Julie Kennedy, Director
Lisa Palmer, Director
Greg Parks, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE MEETING**

Posted: 7-3-2023

July 7, 2023 – 8:30 AM

**St Mark's in the Valley Episcopal Church
2901 Nojoqui Ave, Los Olivos CA 93441**

Please observe decorum and instructions from the Committee Chair

Finance Committee: Director Julie Kennedy, Director Lisa Palmer, and General Manager Guy Savage

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:
St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/81937722522?pwd=SWpSU0RYZFliZTBLNGphZG41TGs4dz09>
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085
One tap mobile: +14086380968,,81937722522#,,,,*914085# US (San Jose)

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MEETING AGENDA

1. CALL TO ORDER

The meeting was called to order at: 8:32 AM.

2. ROLL CALL

Attending: Director Kennedy, Director Palmer, General Manager Savage

Absent: None

3. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Committee and/or choose to comment on various Committee activities. Committee member requests for future agenda items may also be made at this time. GM Savage notes that he will not be able to attend next month as he will be travelling. He offers to attend via Zoom if needed. He adds that everything will be posted as required.

4. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments may be referred to District staff for discussion and possible action at a future meeting.

Public Comment: Michelle de Werd speaks.

5. ADMINISTRATIVE AGENDA

A. APPROVAL OF MEETING MINUTES

Finance Committee Meeting Minutes of June 9, 2023.

Public Comment: No comments.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscscsd@gmail.com, www.losolivoscscsd.com

Motion to approve the meeting minutes of June 9, 2023.

Motion by: Director Palmer, Second: Director Kennedy. Voice vote: (3-0) All in favor.

6. BUSINESS ITEMS

A. Review and recommend to full Board of Directors' payment of invoices received by July 1, 2023.

No.	Invoice Date	Invoice #	Provider	Amount
1.	6/5/2023	76112	Aleshire & Wynder – Legal Services	\$ 4,189.02
2.	6/21/2023	83478	MNS – Engineering Services	\$ 1,277.50
3.	7/1/2023	20236	Savage – General Manager and District Services	\$ 4,050.00

Project	Vendor	To Date (inc. above)	Remaining Authorization
Audit	Moss, Levy & Hartzheim, LLP	\$ 2,500.00	\$ 5,275.00

GM Savage notes that he has a meeting later this afternoon with Stantec to discuss recent billings and that the bills will be on the August agenda.

Public Comment: Michelle de Werd speaks.

Director Palmer asks about Aleshire & Wynder bill (PERSONNEL COMMITTEE) RETURN TRAVEL TIME FOR PERSONNEL COMMITTEE IN LIEU OF REGULAR 1.8 hours, \$396. She requests we hold the bill until it is clarified. Director Palmer asks about the work MNS did to create a map of parcel sizes. GM Savage responds

Motion by: Director Kennedy, Second: Director Palmer, invoices for MNS and General Manager Savage and hold invoice #1 Aleshire & Wynder until next month. Voice vote: (3-0) All in favor.

B. Review Budget Reports

GM Savage introduces the item and describes the year-end activities.

Public Comment: Michelle de Werd speaks.

7. ADJOURNMENT

Motion to adjourn at 8:48AM.

Motion by: Director Kennedy, Second: Director Palmer. Voice vote: (3-0) All in favor.

Respectfully submitted:



Guy W. Savage
General Manager – Los Olivos Community Services District

Approved:

Lisa Palmer or Julie Kennedy
Director – Los Olivos Community Services District