Julie Kennedy, President
Tom Nelson, Vice President
Tom Fayram, Director
Lisa Palmer, Director
Greg Parks, Director

LOS OLIVOS COMMUNITY SERVICES DISTRICT **Posted: 11-08-2026**
REGULAR MEETING
November 11, 2026 - 6PM (Pacific)
Los Olivos Grange Hall
2374 Alamo Pintado Ave, Los Olivos CA 93441
Please observe decorum and instructions from the President

This meeting will be held in person at the address listed above and electronically via Zoom.
Members of the public may listen to and participate in the meeting electronically using the following access information:
On Zoom:
https://us06web.zoom.us/j/85195290804?pwd=rO5nrKISaewJAVMeY3MbZ7mtLlxudn.1
By Phone:
Meeting ID: 851 9529 0804 Passcode: 473619
One tap: +14086380968,,85195290804#,,,,*473619# US (San Jose)

The Los Olivos Community Services District (LOCSD) is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act (ADA), if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscsd@gmail.com. Agendas and meeting packets are generally available to the public at the Los Olivos Post Office - 2880 Grand Avenue. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

MEETING AGENDA

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT**
   Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board that is not on the agenda today (Gov. Code - 54954.3). The public may also suggest future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

INFORMATIONAL ITEM:
At the public's request, a brief General Manager's report on District status and updates is included at the beginning of the agenda. The report may address key items in the project plan or schedule. The General Manager will provide detailed reports, including budget reports, at the end of the meeting.
This item is for information only. No action will be taken, and no public comment will be received.

5. **GENERAL MANAGER'S BRIEF DISTRICT STATUS REPORT**
   As part of his summary, the General Manager will touch on www.locsdinfo.com

ADMINISTRATIVE ACTION ITEMS:
All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of

the Board. Matters listed on the Consent Agenda will be read only at the request of a member of the Board, in which event the matter may be removed from the Consent Agenda and considered as a separate item. The public may comment on any of the items prior to any action being taken by the Board.

6. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

Regular Meeting minutes of November 14, 2026.

B. APPROVAL OF PAYMENT OF INVOICES RECEIVED ON OR BEFORE NOVEMBER 6, 2026.

No.	Invoice Date	Invoice #	Provider	Amount
1	6/30/2026	21515	RGS – Communications Services	$ 3,780.60
2	9/30/2026	21887	RGS – Communications Services	$ 2,636.70
3	10/1/2026	62083	CSDA – Annual Membership	$ 1,426.00
4	10/13/2026	109853	Aleshire & Winder – Legal Services	$ 1,928.00
5	10/20/2026	69111	Wallace Group – Engineering Services	$ 6,313.00
6	10/31/2026	202610	GWS – General Manager Services	$ 4,650.51
5	11/03/2026	1137	Civic Sol Accounting – Accounts Payable Services	$ 307.50

Project	Vendor	To Date (including current invoices)	Total Authorization
Phase 2 – 60 & 90% Design (total includes all phases)	Wallace Group	$ 333,878.15	$ 985,429.00
Environmental Review	Padre	$ 16,943.53	$ 57,383.00
Proposition 218 Communications	RGS	$ 15,648.50	$ 28,300.00
FY 2025-26 Audit	Nigro&Nigro	$ 5,000.00	$ 9,500.00

BUSINESS ITEMS:

The public may comment on any business item prior to any action being taken by the Board.

7. CONSIDERATION OF A PRESENTATION ON ASSESSMENT ENGINEERING FROM SCI CONSULTING GROUP

The Board of Directors has discussed assessment engineering at several prior regular meetings. Following discussions with SCI Consulting Group, the District's selected assessment engineering firm, an overview presentation at this meeting and a workshop after newly elected Directors are seated in January 2027 were identified as the preferred approach. Tonight's presentation will present a high-level overview and provide a brief opportunity to ask questions and discuss construction cost allocation and property owner voting.

General Manager's recommendation: Receive and file the SCI Consulting Group presentation on Assessment Engineering and provide direction to staff as appropriate.

8. CONSIDERATION OF A PROPOSAL FOR GROUNDWATER MONITORING FROM GSI WATER SOLUTIONS (GSI)

GSI Water Solutions (GSI) has been conducting groundwater sampling twice a year at the LOCSD's five groundwater monitoring wells. Each year, GSI provides a cost estimate for the next two sampling events. Sampling typically occurs in November or December and April or May. The attached proposal covers sampling in December 2026 and May 2027. The District will seek funding for sampling costs through reimbursement agreements with the County of Santa Barbara.

General Manager's recommendation: Approve the proposal from GSI, authorize the General Manager and/or President to sign as necessary, and authorize the General Manager to seek reimbursement for all monitoring-related work from the County of Santa Barbara.

9. CONSIDERATION OF AN UPDATED PROPOSAL FROM PADRE ASSOCIATES, INC. RELATED TO ENVIRONMENTAL REVIEW, INCLUDING ADDING FEDERAL NATIONAL ENVIRONMENTAL POLICY ACT (NEPA) REVIEW FOR AN AMOUNT NOT TO EXCEED $11,476.60.

The Board of Directors approved a contract with Padre Associates, Inc. to provide environmental review services in the amount of $57,383 on July 9, 2025. When the contract was signed, Padre and the LOCSD anticipated completion by December 31, 2026. Since the contract was signed, the District has considered a number of collection, conveyance, and treatment solutions; and hired the Wallace Group to complete 30%, 60%, and 90% designs and cost estimates for Septic Tank Effluent Pumping (STEP), gravity, and other approaches to collection and conveyance of wastewater. Your Board adopted Resolution 26-04 – Project Option on July 8, 2026 which made gravity the preferred option for collection within the District, while leaving the decision related to pressurized or non-pressurized (gravity) conveyance to the City of Solvang open. Following adoption of Resolution 26-04, the Wallace Group has determined that gravity conveyance is technically possible and less costly for both construction

and ongoing maintenance. Consequently, the 60% design and cost estimates have focused on gravity collection and gravity conveyance. As the District has made various decisions and considered different approaches to engineering design, Padre has reviewed the approaches and updated the initial environmental review documentation. To date, Padre has billed the LOCSD just under 30% of its initially contracted services. Delays associated with the District's decision-making process may have increased Padre's costs, as detailed in the attached proposal.

Earlier this year, the District received preliminary authorization of $30,000,000 ($30 million) in Water Resources Development Act (WRDA) funds with support from Congressman Salud Carbajal. Although WRDA legislation has been adopted, funding has not yet been authorized. Because WRDA funds are federal funds, the District will be required to complete National Environmental Policy Act (NEPA) reviews of the project to access the funding. NEPA review is similar to, but distinct from, California Environmental Quality Act (CEQA) review. Performing both NEPA and CEQA simultaneously is typical as it is the most time- and cost-effective approach. Padre has included an extension to their existing contract to perform NEPA review. Padre's estimate to complete the NEPA work simultaneously is $11,476.60.

Padre has also offered to assist the District with its overall environmental review process. Although the General Manager and Counsel are familiar with these processes, assigning several steps to Padre would expand the District's capacity. Padre has not included an optional scope of work to provide such services, but could do so in the future.

General Manager's recommendation: Approve the revised scope of work and costs for Padre's environmental review services; authorize an extension of the Padre contract through December 31, 2027, and authorize the President and/or General Manager to sign updated agreements as necessary.

INFORMATIONAL ITEMS:

These items are for information only. No action will be taken, and no public comment will be received.

10. REPORTS

A. SUBCOMMITTEE REPORTS

Finance Subcommittee (President Kennedy Chair) – did not meet
Grants Subcommittee (Director Palmer Chair) – did not meet
Project Management Subcommittee (Director Palmer Chair) – did not meet
Technical Subcommittee (Director Fayram Chair) – Met to discuss Wallace Group progress
Prop 218 Ad hoc – did not meet

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The General Manager and District Engineer will report on meetings attended on behalf of the District, District-related activities, and/or project status. The General Manager may also review budget reports. Additional details are provided in the meeting packet.

Notable upcoming meeting items:

Dec/Jan: Wallace Group 60% design
Jan: SCI CG – Assessment Engineering and the Prop 218 process ("workshop")

11. DIRECTORS' COMMENTS

Directors will report on meetings attended on behalf of the Board and/or comment on District-related activities. Directors may also request future agenda topics at this time.

12. ADJOURNMENT