

Lisa Palmer, President
 Tom Fayram, Vice President
 Mike Arme, Director
 Brian O'Neill, Director
 Brad Ross, Director



Posted: 4-8-2022

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting April 13, 2022, 6:00 PM

REGULAR MEETING AGENDA

**PLEASE NOTE: MEETING WILL BE HELD IN PERSON AT
 ST MARK'S EPISCOPAL CHURCH, STACY HALL
 2901 NOJOQUI AVE., LOS OLIVOS, CA 93441**

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

5. PUBLIC COMMENTS

Members of the public may address the Board on any subject within the jurisdiction of the Board and which is not on the agenda for Regular Meetings or that is on the agenda for Special Meetings. The public is encouraged to work through District staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three (3) minutes per person.

6. ADMINISTRATIVE AGENDA

All matters listed hereunder constitute a consent agenda and will be acted upon by a single roll call vote of the Board. Matters listed on the Administrative Agenda will be read-only on the request of a member of the Board or the public, in which event the matter shall be removed from the Administrative Agenda and considered as a separate item.

a. MEETING MINUTES

- i. Approve March 09, 2021 Minutes

b. INVOICE PAYMENTS

No.	Invoice Date	Invoice #	Provider	Amount
i.	January 18, 2022	79587	MNS Engineering Services – Support Services	\$2,283.77
ii.	January 7, 2022	66586	Aleshire and Wynder – Legal Services	\$1,964.90
iii.	February 8, 2022	00876.001-12	GSI Water Solutions, Inc. – Groundwater Quality Management Services	\$707.50
iv.	March 11, 2022	80015	MNS Engineering Services – Support Services	\$7,043.75
v.	April 1, 2022	326BDB28-0003	Streamline – Web Services	\$600.00
vi.	April 1, 2022	1906898	Stantec – Loading Study	\$25,772.40
vii.	April 7, 2022	67094	Aleshire and Wynder – Legal Services	\$3020.00

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

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7. BUSINESS ITEMS DISCUSSION AND ACTION ON THE FOLLOWING

- a. **General Manager Recruitment.** Welcome Guy Savage as the new contract General Manager for the Los Olivos Community Services District.
- b. **Effluent Disposal Study.** Recommendation to review, discuss and take action on effluent disposal study contracts with GSI Water Solutions in the amount of \$19,500 and Confluence Engineering Solutions in the amount of \$21,000.
- c. **Assessment Engineering:** Recommendation to view, discuss and take action on an assessment engineering services contract with NV5, Inc. in an amount not to exceed \$20,000.
- d. **Environmental Impact Rerport.** Discussion regarding the process for the selection a contractors to complete an Environmental Impact Report (EIR).
- e. **Meeting Format.** Discussion on the modality of District meetings, provide input and direction to the General Manager for the development of a written policy to be reviewed and approved at a future meeting.
- f. **Budget Process.** Receive an update on the Fiscal Year 2022-23 budget planning process, and provide direction to the General Manager on budget related items such as priorities and timing.

8. GENERAL MANAGER'S REPORT

General Manager Report on current assignments, action items, and general District business.

- a. **Review of Project Management and Financial Reports**
 1. 30% Design Effort (Stantec)
 2. LAMP Update Progress review (County effort)
 3. Cash Flow Chart

9. COMMENT ON INFORMATIONAL ITEMS

10. CALL FOR AGENDA ITEMS

NEXT REGULAR MEETING: May 11, 2022, St Mark's Episcopal Church, Stacy Hall, 6:00 PM

11. ADJOURNMENT

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos. California 93441.