



POSTED 9-7-2018

**Los Olivos Community Services District
Board of Directors Meeting
September 12, 2018, 6:00 p.m.
Los Olivos School, Room 602**

2540 Alamo Pintado Avenue, Los Olivos, CA 93441

REGULAR MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MEETING MINUTES

- A. 8-15-2018 Regular Meeting Minutes
- B. 8-24-2018 Special Meeting Minutes

5. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

6. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general District business.

8. BUSINESS ITEMS

- A. **Update** on “Dry Period Funding” between the District and the County of Santa Barbara. (Resolution No. 2018-03 approved, County Agreement executed.)
- B. **Update** on District membership in the California Special Districts Association (CSDA) and insurance through the SDRMA (Resolution 2018-02 approved, SDRMA Agreement Executed.)

- C. **Document Management.** Discussion and approval of a “Document Storage and Management Policy”. IGM will provide several Cloud Storage Options.
- D. **Discussion and Action Regarding a new assessment.** LAFCO conditions require a new assessment next spring unless an extension is granted. Authorize the President to write a letter to LAFCO to request an extension.
- E. **Discussion and Action in Development of a Draft Work Plan.** IGM to present a first draft outline of a “Master Implementation Plan” with recommendations for a “First year Plan”. This Work Plan is intended to address goals, schedule, budget, public outreach, and be broken into an annual program of practical and achievable milestones.
- F. **Authorize a public information outreach effort** by stating District goals and accomplishments through email and the new website. Assign and authorize an ad-hoc committee of two Board members and the IGM to author and distribute a Status for public use by 9/21/2018.
- G. **Formation of Subcommittees.** Authorize the formation of subcommittees to focus on specific issues and tasks and expedite the goals of the District. Duties of the various committees shall be defined and delegated by the Board Committees. Specific committee duties will be prepared with assistance of the IGM, and brought back to the Board at the next meeting. Suggested committees are:
 - a. District Finance Committee
 - b. Project Funding and Grant Committee
 - c. Technical Advisory Committee (including Treatment Recommendations)
 - d. Outreach Committee (Including Chamber of Commerce Liason)
 - e. Other Suggestions

9. Next Meeting:

Wednesday, October 10, 2018, 6:00 p.m.
Los Olivos School, Room 602
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

10. ADJOURNMENT

The Los Olivos Community Services District is committed to ensuring equal access to meetings.

In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District’s Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.