

Julie Kennedy, President
Tom Nelson, Vice President
Tom Fayram, Director
Lisa Palmer, Director
Greg Parks, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT

Posted: 9-6-2026

REGULAR MEETING

September 9, 2026 - 6PM (Pacific)

Los Olivos Grange Hall

2374 Alamo Pintado Ave, Los Olivos CA 93441

Please observe decorum and instructions from the President

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the address above. The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/85195290804?pwd=rO5nrKISaewJAVMeY3MbZ7mtLlxudn.1>

By Phone:

Meeting ID: 851 9529 0804 Passcode: 473619

One tap: +14086380968,,85195290804#,,, *473619# US (San Jose)

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MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board that is not on the agenda today (Gov. Code - 54954.3). The public may also suggest future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

INFORMATIONAL ITEM:

Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting. This item is informational only, no action will be taken, and no public comment will be received.

5. GENERAL MANAGER'S BRIEF DISTRICT STATUS REPORT

ADMINISTRATIVE ACTION ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only at the request of a member of the Board, in which

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event the matter may be removed from the Consent Agenda and considered as a separate item. The public may comment on any of the items prior to any action being taken by the Board.

6. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

Regular Meeting minutes of August 12, 2026.

B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE SEPTEMBER 1, 2026.

No.	Invoice Date	Invoice #	Provider	Amount
1	7/1/26	Workday	Santa Barbara County Local Area Formation Commission (LAFCO)	\$ 228.00
2	7/31/26	24524	NNPAS – FY 2025-26 Audit	\$ 5,000.00
3	7/31/26	21639	RGS – Communications Services	\$ 2,352.90
4	8/5/26	26080297	MNS / BKF – Engineering Services	\$ 185.00
5	8/24/26	108605	Aleshire and Wynder – Legal Services	\$ 2,024.40
6	8/24/26	68678	Wallace Group – Engineering Services	\$ 7,348.50
7	9/1/26	202608	GWS – General Manager Services	\$ 7,870.11
8	9/3/260	1120	Civic Sol Accounting – Accounts Payable Services	\$ 530.00

Project	Vendor	To Date (including current invoices)	Total Authorization
Phase 2 – 60 & 90% Design	Wallace Group	\$ 7,348.50	\$ 985,429.00
Environmental Review	Padre	\$ 16,943.53	\$ 57,383.00
Proposition 218 Communications	RGS	\$ 1,576.70	\$ 28,300.00
FY 2025-26 Audit	Nigro&Nigro	\$ 5,000.00	\$ 9,500.00

BUSINESS ITEMS:

The public may comment on any business item prior to any action being taken by the Board.

7. APPROVAL OF AN ASSESSMENT ENGINEERING CONTRACT WITH SCI CONSULTING GROUP IN AN AMOUNT NOT TO EXCEED \$45,600 (FORTY-FIVE THOUSAND SIX HUNDRED DOLLARS)

On February 10, 2026, the LOCSD began a formal Request for Proposal (RFP) professional services solicitation for qualified firms regarding Assessment Engineering, specifically including the production of an Assessment Report. Three responses were received. Following follow up phone calls, interviews, and review of the proposals submitted, SCI Consulting group was selected as the firm that offered the best value of all proposers. Selection criteria used in evaluating proposals included: readiness and ability to meet the requirements of the RFP, demonstrated expertise in project area and on similar projects, qualifications of individuals performing work, and project timeline.

At the August 29, 2026 Project Management Subcommittee, schedules for Assessment Engineering and other activities was discussed. Director Palmer noted that she believed having the selected Assessment Engineering firm provide a presentation would be helpful in determining the final methodologies to be used in making benefit assessment calculations as well as other general information regarding the assessment report. A copy of the General Manager's timelines is attached as part of item 8B.

General Manager's recommendation: Approve the contract with SCI Consulting Group for Assessment Engineering services in an amount not to exceed \$45,600.

INFORMATIONAL ITEMS:

These items are informational only, no action will be taken, and no public comment will be received.

8. REPORTS

A. SUBCOMMITTEE REPORTS

Finance Subcommittee (President Kennedy Chair) – did not meet

Grants Subcommittee (Director Palmer Chair) – did not meet

Project Management Subcommittee (Director Palmer Chair) – Met to discuss schedules

Technical Subcommittee (Director Fayram Chair) – did not meet

Prop 218 Ad hoc – did not meet

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on

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various District-related activities and/or provide status on projects. The GM may also review the Budget Reports. See the packet for more details.

Notable upcoming meeting items:

Dec/Jan: Wallace Group 60% design

9. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

10. ADJOURNMENT