

**Julie Kennedy, President**  
**Lisa Palmer, Vice President**  
**Tom Fayram, Director**  
**Greg Parks, Director**  
**Nina Stormo, Director**



**LOS OLIVOS COMMUNITY SERVICES DISTRICT  
REGULAR MEETING**

**Posted: 12-4-2024**

**December 11, 2024, 6PM (Pacific)**

**Los Olivos Grange Hall**

**2374 Alamo Pintado Ave, Los Olivos CA 93441**

**Please observe decorum and instructions from the President**

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the address above. The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/86135156557?pwd=4sl90bmVH88b51RlbLhlyUaGD52Cff.1>

By Phone:

Meeting ID: 861 3515 6557      Passcode: 157483

One tap mobile: +16699006833,,86135156557#,,,,\*157483# US (San Jose)

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**MEETING AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. SWEARING IN OF ELECTED DIRECTORS**

Directors of the Los Olivos Community Services District, elected in November 2024, will be sworn in.

The newly elected Directors include:

Tom Fayram (term: 2024-2028)

Tom Nelson (term: 2024-2028)

Following the swearing in ceremony, the newly elected Directors will take their place at the dais.

Existing Directors include:

Julie Kennedy (term: 2022-2026)

Lisa Palmer (term: 2022-2026)

Greg Parks (term: 2022-2026)

**5. PUBLIC COMMENT**

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future

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meeting.

**INFORMATIONAL ITEM:**

Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting. This item is informational only, no action will be taken, and no public comment will be received.

**6. GENERAL MANAGER’S BRIEF DISTRICT STATUS REPORT**

**ADMINISTRATIVE ACTION ITEMS:**

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only at the request of a member of the Board, in which event the matter may be removed from the Consent Agenda and considered as a separate item. The public may comment on any of the items prior to the vote being taken by the Board.

**7. CONSENT AGENDA**

**A. APPROVAL OF MEETING MINUTES**

Meeting minutes of November 13, 2024.

**B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE DECEMBER 2, 2024.**

The invoices below have been reviewed by the Finance Subcommittee and are recommended for approval.

No.	Invoice Date	Invoice #	Provider	Amount
1	10/31/2024	10180	WSC – City of Solvang Connection Engineering	\$ 2,473.25
2	11/14/2024	91108	A&W – Legal Services	\$ 1,641.60
3	11/11/2024	FB58364	Carollo – City of Solvang WWTP Engineering	\$ 6,252.50
4	12/2/2024	202411	Savage – General Manager Services	\$ 4,350.00

Project	Vendor	To Date (inc. above)	Total Authorization
City of Solvang Connection	WSC – Treatment Infrastructure (pumps, pipes)	\$ 17,032.50	\$ 18,787.00
City of Solvang Connection	Carollo – Treatment Plant Impacts	\$ 11,450.00	\$ 40,240.00
City of Solvang Connection	Stantec – Force main – LOCSD to Sunny Field Park		\$ 56,250.00
FY 2023-24 Audit	MLH		\$ 3,500.00

**BUSINESS ITEMS:**

**8. CONSIDERATION OF A RESOLUTION 24-08 ESTABLISHING THE REGULAR MEETING SCHEDULE FOR THE FULL BOARD OF DIRECTORS FOR CALENDAR YEAR 2025**

The Board will discuss meeting schedules for calendar year 2025. In addition to the regular meeting schedule, there may be discussion about special meetings and workshops being planned for calendar year 2025.

*General Manager’s recommendation: Approve Resolution 24-08.*

**9. CONSIDERATION OF ELECTION OF OFFICERS FOR CALENDAR YEAR 2025**

Consistent with Resolution 23-02 (Selection of Board Officers), the Board will consider election of officers to fill the positions of President and Vice-President.

*General Manager’s recommendation: Elect officers to serve as President and Vice-President for 2025.*

**10. CONSIDERATION OF APPOINTMENTS TO STANDING COMMITTEES (SUBCOMMITTEES) AND SETTING OF MEETING SCHEDULES**

Consistent with Resolution 23-01 (Standing Committees), the Board will consider appointments to standing committees/subcommittees. Preliminary selection for meeting days and times may also be considered. Note that not all standing committees/subcommittees are scheduled to meet on a monthly basis. In the past, the General Manager has been appointed to various standing committees or subcommittees. The General Manager is requesting that he not be included as a member of the subcommittee and instead serve as support staff to the subcommittees. Director appointees for the four standing subcommittees for 2024 are:

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Finance – Directors Kennedy and Palmer  
Grants – Directors Kennedy and Parks  
Project Management – Directors Palmer and Stormo  
Technical – Directors Fayram and Parks

*General Manager’s recommendation: Appoint Directors to serve as members of the Finance, Technical, Grants, and Project Management subcommittees.*

**INFORMATIONAL ITEMS:**

These items are informational only, no action will be taken, and no public comment will be received.

**11. REPORTS**

**A. SUBCOMMITTEE REPORTS**

**Finance Subcommittee (President Kennedy Chair)**  
**Grants Subcommittee (President Kennedy Chair)**  
**Project Management Subcommittee (Vice President Palmer Chair)**  
**Technical Subcommittee (Director Fayram Chair)**

**B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS**

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review Budget Reports. See the packet for more details.

Notable upcoming meeting items:

April/May – Stantec 30% design  
May/June – Potential Connection to the City of Solvang Workshop

**12. DIRECTORS COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

**13. ADJOURNMENT**