

Tom Fayram, President  
Lisa Palmer, Vice President  
Julie Kennedy, Secretary  
Mike Arme, Director  
Brian O'Neill, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
Board of Directors Meeting, January 9, 2019, 6:00 p.m.  
Los Olivos School, Room 602  
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

**REGULAR MEETING AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MEETING MINUTES**

12-12-2019 Regular Meeting Minutes

**5. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

**6. PUBLIC COMMENTS**

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**7. INTERIM GENERAL MANAGER REPORT**

Interim General Manager Report on current assignments and general District business.

**8. BUSINESS ITEMS**

**A. Presentation by Dan Klemann, Deputy Director, Long Range Planning Division, Santa Barbara County Planning and Development Department.** Topic: what SY regional planning documents (i.e. the SY Specific / General Plan Update, etc.) say about extension of Wastewater Pipelines, from Los Olivos to Solvang and any other WW treatment issues relevant to our efforts to convert septic to sewer in our community.

**B. Discuss and approve a contract extending Legal Service from ALESHIRE & WYNDER, LLP (A&W), a California limited liability partnership.** *Two contract options* have been presented by A&W:

1. **CONTRACT SERVICES AGREEMENT FOR INTERIM GENERAL COUNSEL LEGAL SERVICES.** District hereby appoints G. Ross Trindle, III as Interim General Counsel, and hires A&W therefore to render the legal services as specified herein, under the direction of the Board. Effective January 1, 2019 this agreement shall continue until terminated by either party hereto, subject to fees as follows. Rate: 2019: \$185/hour (through June 30, 2019), Cost for remainder of 2019 to be negotiated. These rates would remain in effect through December 31, 2019 when they would increase by \$10 per hour.
2. **CONTRACT SERVICES AGREEMENT FOR GENERAL COUNSEL LEGAL SERVICES.** District hereby appoints G. Ross Trindle, III as Interim General Counsel, and hires A&W therefore to render legal services under the direction of the Board. Effective January 1, 2019 this agreement shall

continue until terminated by either party hereto, subject to fees as follows. Rate: 2019 – 2020 (inclusive): \$190/hour, Cost for 2021 to be negotiated.

**C. General and Committee Meeting Times & Dates:**

1. Consider changing Board Meeting Time from 6:00 p.m. to 6:30 p.m.
2. Set a tentative date for the ad-hoc Technical Committee to meet.

**D. Amend District Budget Per Recommendation by County Auditor/Controller's Office (Director Kennedy)**

To comply with County recommended practice, for purposes of the current FY budget, move \$50,000 under "Salaries and Employee Benefits" (line 6100 in FIN System) into "Services and Supplies" (line 7510 Contractual Services). These funds were intended for IGM/GM expenses, which are currently contracted expenses. See attached District Budget and FIN System Status

**E. Discussion and Action in Development of a Draft Work Plan.** Discussion on draft outline of the "Master Implementation Plan" with focus on a "First year Plan". Review of Milestones.

**F. Discussion and Action on Draft Financial Plan.** Discuss progress on Development of funding options and strategy. Board Direction to continue funding options research and begin preparation of funding applications.

- a. Board request to County Environmental Health for funding for an updated cost study on the 2013 report that includes the collection systems, and per parcel on-site advanced treatment. Possible funding for Water Quality Monitoring Plan/Program.

**G.** Review and authorize an "Update E-mail" to opt-in subscribers to the District news and updates list.

**H. Committee Business Summary and Action.** Act on Finance Subcommittee recommendation to pay the following Invoices:

- a. Santa Barbara County Special Elections Invoice LOCSD-01302018 dated 04/25/2018 in the amount of \$18,576.26.
- b. MNS Engineers, Inc. IGM Services Invoice 71686 dated 12-12-2018 in the amount of \$6333.75

**9. Next Meeting:**

Wednesday, February 13, 2019, 6:00 p.m.  
Los Olivos School, Room 602  
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

**10. ADJOURNMENT**

*The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to [losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.*