

Julie Kennedy, President
Lisa Palmer, Vice President
Tom Fayram, Director
Greg Parks, Director
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
REGULAR MEETING**

Posted: 3-9-2024

March 13, 2024, 6PM (PST)

**St Mark's in the Valley Episcopal Church, Stacy Hall
2901 Nojoqui Ave, Los Olivos CA 93441**

Please observe decorum and instructions from the President

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:
St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/86135156557?pwd=4sl90bmVH88b51RlbLhlyUaGD52CFf.1>

By Phone:

Meeting ID: 861 3515 6557 Passcode: 157483

One tap mobile: +16699006833,,86135156557#,,,,*157483# US (San Jose)

The Los Olivos Community Services District (LOCS D) is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act (ADA), if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscscsd@gmail.com. Agendas and meeting packets are generally available to the public at the Los Olivos Post Office - 2880 Grand Avenue. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

INFORMATIONAL ITEM:

Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting. This item is informational only, no action will be taken, and no public comment will be received.

5. GENERAL MANAGER'S DISTRICT STATUS REPORT

ADMINISTRATIVE ACTION ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Board, in which

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event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Board.

6. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

Meeting minutes of February 28, 2024.

B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE MARCH 1, 2024.

The invoices below have been reviewed by the Finance Subcommittee and are recommended for approval.

No.	Invoice Date	Invoice #	Provider	Amount
1	2/6/2024	876.004-1	GSI – Groundwater Monitoring Wells (Grant Reimbursable)	\$ 13,266.81
2	2/7/2024	24-30118	BC2 Engineering – Groundwater Monitoring Well Drilling / Development (Grant Reimbursable)	\$ 31,662.50
3	2/15/2024	84161	Aleshire & Wynder – Legal Services	\$ 4,073.20
4	2/16/2024	85541	MNS Engineering – Engineering and Support Svcs. (Portions Grant Reimbursable)	\$ 962.50
5	2/27/2024	24-30118.1	BC2 Engineering – Groundwater Monitoring Well Drilling / Development (Grant Reimbursable)	\$ 6,891.25
6	2/28/2024	20242	Savage – General Manager Services (Portions Grant Reimbursable)	\$ 6,785.80

Project	Vendor	To Date (inc. above)	Remaining Authorization
Audit (Pre 2023)	Moss, Levy & Hartzheim, LLP	\$ 2,780.00	\$ 4,995.00
Audit (2023)	Moss, Levy & Hartzheim, LLP	\$ 0.00	\$ 2,900.00
30% Hybrid Design	REGEN, LLC.	\$ 25,306.59	\$ 49,693.41
Groundwater Wells	Various	\$ 121,445.00	\$ 59,087.55

BUSINESS ITEMS:

7. UPDATE AND DISCUSSION ON THE INSTALLATION OF THREE NEW GROUNDWATER MONITORING WELLS AND TESTING OF THE THREE NEW WELLS, PLUS TESTING OF TWO EXISTING WELLS

The LOCSD successfully applied for grant funds to install three new groundwater monitoring wells and test the three new wells plus two existing groundwater monitoring wells. Staff will provide an update on the progress of the effort. Information is also available on-line at:

<https://www.losolivoscsd.com/district-drills-three-additional-groundwater-monitoring-wells-6ee4aedd-e69b-4137-afc1-bc072cbcb7d0>

The update will include new information regarding test results and requirements from the Central Coast Regional Water Quality Control Board. Staff will be seeking direction from the Board of Directors on the new requirements and related efforts.

8. DISCUSSION REGARDING PLANNING FOR POTENTIAL UPCOMING WORKSHOPS – SITING AND SYSTEM OWNERSHIP

The Board will discuss two potential upcoming workshops: community treatment plant siting and ownership of system components. Staff will be seeking direction from the Board of Directors regarding the potential workshops, content of the workshops, and how best to facilitate the community discussion.

INFORMATIONAL ITEMS:

These items are informational only, no action will be taken, and no public comment will be received.

9. REPORTS

A. SUBCOMMITTEE REPORTS

- Finance Subcommittee (President Kennedy Chair)
- Grants Subcommittee (President Kennedy Chair)
- Project Management Subcommittee (Director Palmer Chair)
- Technical Subcommittee (Director Fayram Chair)

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on

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losolivoscsd@gmail.com, www.losolivoscsd.com

various District-related activities and/or provide status on projects. The GM may also review Budget Reports. See the packet for more details.

Notable upcoming meeting items:

April – Fiscal Year (FY) 2024-25 Budget and Strategic Planning, GM's Annual Report

May – REGEN 30% deliverable final presentation

May – FY 2024-25 Budget Workshop

July/June – FY 2024-25 Budget Hearing, Gann Limit, Tax Assessment Authorization

10. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

11. ADJOURNMENT

Julie Kennedy, President
Lisa Palmer, Vice President
Tom Fayram, Director
Greg Parks, Director
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
REGULAR MEETING**

Posted: 2-25-2024

February 28, 2024, 6PM (PST)

Los Olivos Grange Hall

2374 Alamo Pintado Ave, Los Olivos CA 93441

Please observe decorum and instructions from the President

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:
St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441

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On Zoom:

<https://us06web.zoom.us/j/86135156557?pwd=4sl90bmVH88b51RlbLhlyUaGD52CFf.1>

By Phone:

Meeting ID: 861 3515 6557 Passcode: 157483

One tap mobile: +16699006833,,86135156557#,,,,*157483# US (San Jose)

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MEETING AGENDA

1. CALL TO ORDER

President Kennedy calls the meeting to order at approximately: 6:05 PM

2. ROLL CALL

Present: President Kennedy, Vice President Palmer, Director Fayram, Director Parks, Director Stormo

Absent: None

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

President Kennedy opens the floor to public comment.

No requests to speak.

INFORMATIONAL ITEM:

Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting. This item is informational only, no action will be taken, and no public comment will be received.

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Agenda Packet
Page 5 of 30

5. GENERAL MANAGER’S DISTRICT STATUS REPORT

No report and no action taken.

ADMINISTRATIVE ACTION ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Board, in which event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Board.

6. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

Meeting minutes of January 10, 2024.

B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE FEBRUARY 1, 2024.

The invoices below have been reviewed by the Finance Subcommittee and are recommended for approval.

No.	Invoice Date	Invoice #	Provider	Amount
1	1/11/2024	83365	Aleshire & Wynder – Legal Services	\$ 1,122.00
2	1/22/2024	N55777	County of Santa Barbara – Encroachment Permits (Grant Reimbursable)	\$ 926.00
3	1/24/2024	85320	MNS Engineering – Engineering and Support Srvcs. (Portions Grant Reimbursable)	\$ 3,242.50
4	2/1/2024	20241	Savage – General Manager Services (Portions Grant Reimbursable)	\$ 8,670.89

Project	Vendor	To Date (inc. above)	Remaining Authorization
Audit (pre 2022-23)	Moss, Levy & Hartzheim, LLP	\$ 2,780.00	\$ 4,995.00
30% Hybrid Design	REGEN, LLC.	\$ 25,306.59	\$ 49,693.41
Groundwater Wells	Various	\$ 9,209.20	\$ 112,235.80

President Kennedy opens the floor to public comment.

No requests to speak.

Motion to approve the consent agenda.

Motion by: Vice President Palmer; Second: Director Fayram

Voice vote: 5-0

BUSINESS ITEMS:

7. CONSIDERATION OF REGEN 30% ENGINEERING DESIGN HYBRID COLLECTION CONTRACT – 15% PROGRESS POINT

The Board will receive an update from REGEN and the Technical Subcommittee related to the progress of the engineering design on a hybrid collection system. The hybrid collection system was originally developed by the LOCS D Technical Subcommittee and used as a basis for the REGEN contract. Staff and/or the Technical Subcommittee have met with REGEN on a monthly (minimum) basis since the contract was signed. As noted in the original 30% engineering design contract (see below), REGEN is returning at the “15% Design” point which marks the roughly halfway point in the engineering design and costing effort. REGEN and staff will be seeking direction on which option(s) to develop to the full 30% design level. The final 30% design of a hybrid collection system is anticipated to be presented at the April 2024 Regular Board meeting. Any issues raised by the contract will also be discussed. See the October 16, 2023 Regular Meeting agenda for the LOCS D Board of Directors, starting on page 74, for more details on the contract:

<https://www.losolivoscsd.com/files/211066245/2023-10-16+Packet+Los+Olivos+CSD+Regular+Meeting.pdf>

Note: The Technical Subcommittee will be meeting with REGEN on 2/26/2024 to discuss the “15% Design” – which is after the posting of this agenda. Consequently, an addendum will likely be published subsequent to the Technical Subcommittee meeting and prior to this meeting being held.

District Engineer Pike introduces Mr. Tristian Bounds from Regen. Unfortunately, my Bounds was unable to share his screen and had to manually show slides. Mr. Bounds notes that Regen is essentially halfway through the analysis, design, and costing per contract. He briefly describes gravity fed collection, effluent collection, and advanced onsite. He then walks through the four options he developed. He then covers the flows and concentrations that are to be considered per the designs. Mr. Bounds then covers costs as he has calculated them at this point and the impact on the Basis of Design. He notes that he included costs for laterals/service lines (connection from the home to the main sewer lines). Lastly, Mr. Bounds walks the audience through “key factors” that he has identified so far in his research. For example, he notes that prior 30% design efforts may have been overly conservative.; that advanced onsite may not be acceptable to the County and Central Coast Regional Water Quality Control Board; and setbacks may not be sufficient for all lots.

President Kennedy opens the floor to public comment.

Sam Marmorstein, Mark Herthel, Thomas Nelson, Anne Marie Gott, and Mike Brady speak.

The Board of Directors discusses the report, echoing issues identified by Regen and the public. Additional issues such as on-going costs (maintenance and operations) need to be considered are raised by Director Stormo. As part of its discussion, the Board engages in conversation with Mr. Bounds regarding Options C and D, setbacks, and advanced onsite systems. Director Parks starts a conversation about the use of an effluent solution in a commercial application, such as a restaurant, and the regularity of pumping. Mr. Bounds responds that a restaurant might need to be pumped every 6 months, residential applications tend to require pumping beginning around year 5. The Board discusses collection impacts should the District choose to connect to the City of Solvang’s infrastructure. The Board asks Mr. Bounds about timing of a final report. He responds that he will need approximately two months to complete the contract once clarity is received regarding the use of advanced onsite.

Motion to direct Regen to continue the 30% design with Options C and D; and instruction to the General Manager to work with the Project Management to schedule a related workshop.

Motion by: Director Fayram; Second: Vice President Palmer

At the suggestion from Counsel O’Neill, President Kennedy reopens the floor to public comment.

Mark Herthel, Thomas Nelson, and Anne Marie Gott speak.

Voice vote: 5-0

8. UPDATE ON THE INSTALLATION OF THREE NEW GROUNDWATER MONITORING WELLS AND TESTING OF THE THREE NEW WELLS, PLUS TESTING OF TWO EXISTING WELLS

The LOCS D successfully applied for grant funds to install three new groundwater monitoring wells and test the three new wells plus two existing groundwater monitoring wells. Staff will provide an update on the progress of the effort. The initial well drilling was completed in early February. Final well development of the three new wells and sampling of all five wells was completed in mid-February. Samples were sent for testing and results are expected in March or April. Staff has informed the County of Santa Barbara, Public Works about the additional wells and provided well data to them.

DE Pike briefly walks through the history of groundwater monitoring wells.

President Kennedy opens the floor to public comment.

Karen Steinwachs speaks.

9. CONSIDERATION OF A CONTRACT WITH MOSS, LEVY, AND HARTZHEIM, LLP. TO PERFORM INDEPENDANT AUDITOR SERVICES IN AN AMOUNT NOT TO EXCEED \$2,900 (TWO THOUSAND, NINE HUNDRED DOLLARS)

The Board will consider the attached contract from Moss, Levy, & Hartzheim, LLP (MLP) to perform Fiscal Year (FY) 2022-23 Independent Auditor services. MLP has provided similar services for all prior LOCS D FY audits. The contract is structured as not to exceed amount of \$2,900 (two thousand, nine hundred dollars).

DE Pike briefly introduces the item.

President Kennedy opens the floor to public comment.

There were no requests to speak.

Motion to approve the contract with Moss, Levy, and Hartzheim.

Motion by: Vice President Palmer; Second: Director Fayram

Roll Call vote: 5-0

10. CONSIDERATION OF UPCOMING ACTIVITIES AND 2024 LOCSD CALENDAR

The Board will consider and discuss upcoming activities for calendar year 2024. The Project Management Subcommittee will meet on 2/26/2024 (after this agenda will be posted) and is expected to have specific recommendations regarding scheduling of activities.

Vice President Palmer notes that the Project Management Subcommittee did meet, but no actionable recommendations are being made given the discussion about Regen and the City of Solvang treatment. President Kennedy notes that she will ensure that conversations with Los Olivos Elementary School and Mattei's Tavern occur.

President Kennedy opens the floor to public comment.

There were no requests to speak.

11. CONSIDERATION OF DONATIONS FOR PUBLIC ANNOUNCEMENT (PA) SYSTEM EQUIPMENT IN THE AMOUNT OF \$500 (FIVE HUNDRED DOLLARS) AND \$330.22 (THREE HUNDRED THIRTY DOLLARS AND TWENTY-TWO CENTS) IN THE COMBINED TOTAL AMOUNT OF \$830.22 (EIGHT HUNDRED THIRTY DOLLARS AND TWENTY-TWO CENTS)

The Board will consider two separate donations in the total amount of \$830.22 (eight hundred thirty dollars and twenty-two cents) for the purchase of a public announcement (PA) system (see attached email and staff report).

DE Pike provides some general information on the proposed donations. He reads, aloud, portions of the staff report that was included in the agenda packet.

President Kennedy opens the floor to public comment.

Anna Marie Gott and Thomas Nelson speak.

The Board of Directors discusses PA systems, location of meetings, and acoustics of different locations. Direction is given to the General Manager to research systems that provide both amplification as well as address difficulties experienced by those attending via Zoom.

Motion to respectively decline the donations and direct the General Manager to find a solution based on the location of future meetings.

Motion by: Director Fayram; Second: Director Parks

Voice vote: 5-0

INFORMATIONAL ITEMS:

These items are informational only, no action will be taken, and no public comment will be received.

12. REPORTS

A. SUBCOMMITTEE REPORTS

Finance Subcommittee (President Kennedy Chair)

President Kennedy comments that the Subcommittee met and the work product is in packet tonight.

Grants Subcommittee (President Kennedy Chair)

President Kennedy comments that the Subcommittee did not meet. However, there are outstanding items that still need to be addressed.

Project Management Subcommittee (Director Palmer Chair)

Vice President Palmer comments that the Subcommittee met as discussed earlier in the meeting.

Technical Subcommittee (Director Fayram Chair)

Director Fayram comments that the Subcommittee met several times.

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review Budget Reports. See the packet for more details.

None

Notable upcoming meeting items:

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscscsd@gmail.com, www.losolivoscscsd.com

April – REGEN 30% deliverable final presentation
April – Fiscal Year (FY) 2024-25 Budget and Strategic Planning, GM’s Annual Report
May – FY 2024-25 Budget Workshop
July/June – FY 2024-25 Budget Hearing, Gann Limit, Tax Assessment Authorization

13. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

Director Fayram – Notes he was asked to attend a meeting recognizing Assemblyman Hart. He adds that he will be introducing the Assemblyman.

President Kennedy - None

Vice President Palmer - None

Director Parks - None

Director Stormo - None

14. ADJOURNMENT

Motion to adjourn the meeting at 7:47 PM.

Motion by: Vice President Palmer; Second: Director Fayram

Voice vote: 5-0

Respectfully submitted:



Guy W. Savage
General Manager – Los Olivos Community Services District

Approved:

President Julie Kennedy

ITEM 6B – INVOICES

INVOICES



650 NE Holladay St., Suite 900
 Portland, OR 97232
 P: 503.239.8799
 accounting@gsiws.com
 www.gsiws.com

Guy Savage
 Los Olivos Community Services District
 PO Box 345
 Los Olivos, CA 93441

February 06, 2024
 Invoice No: 00876.004 - 1

Project 00876.004 Construction of Three New Monitoring Wells

Professional Services from January 01, 2024 to January 31, 2024

Task .001 Installation of Three Monitoring Wells

Labor

	Hours	Rate	Amount	
Principal Consultant				
Thompson, Timothy	8.00	305.00	2,440.00	
Managing Hydrogeologist				
Lapostol, Andres	28.25	175.00	4,943.75	
Staff Hydrogeologist				
Fortunelli, Nehuen	36.50	155.00	5,657.50	
Totals	72.75		13,041.25	
Total Labor				13,041.25

Reimbursable Expenses

Field Supplies			52.17	
Total Reimbursables		1.1 times	52.17	57.39

GSI Owned Equipment Billing

GSI Owned Vehicle				
Los Olivos MW-5 drilling	85.0 miles @ 0.67		56.95	
Los Olivos MW-4 drilling	94.0 miles @ 0.67		62.98	
Los Olivos MW-3 drilling	72.0 miles @ 0.67		48.24	
Total GSI Owned Equipment			168.17	168.17

Total this Task \$13,266.81

Project Summary

	Current Period	Prior Periods	Invoiced to Date
Total Billings	13,266.81	0.00	13,266.81
Authorized Budget			36,700.00
Budget Remaining			23,433.19

Total this Invoice \$13,266.81

BC2 ENVIRONMENTAL

1150 West Trenton Avenue
Orange, CA 92867
Phone (714) 744-2990 Fax (714) 744-2991

INVOICE

Bill to:
Los Olivos Community Services District
PO Box 345
Los Olivos, CA 93441

Invoice Date: 2/7/2024
Invoice No.: 24-30118
BC2 Proposal #: 23-690
Location: Los Olivos, Ca

Attn: Guy Savage
Email: gm.locsd@gmail.com

Site Contact: Andres Lapostol - GSI

Payment Terms: Net 45

Tax I.D. Number: 83-2585853

Period of Performance : 1/29/24-2/1/2024

Item	Description	Unit	Quantity	Unit Price	Extension
1	Mob/Demob Drill Rig & 3 Man Crew	L.S.	1	\$2,500.00	\$2,500.00
2	Daily Crew Travel To/From Hotel	Trips	4	\$200.00	\$800.00
3	Per Diem 3-Man Crew	Day	4	\$600.00	\$2,400.00
4	Drill Rig, Equipment & Crew Onsite	Day	3.5	\$2,850.00	\$9,975.00
5	2" PVC Well Materials	Foot	215	\$11.00	\$2,365.00
6	8" Borehole Backfill	Foot	215	\$9.00	\$1,935.00
7	Install Flush Mounted Well Boxes	Each	3	\$300.00	\$900.00
8	Prevailing Wage Per Man Per Hr. Portal to Portal Up to 8hrs Per Day	Hour	92.25	\$75.00	\$6,918.75
9	Prevailing Wage Per Man Per Hr. Portal to Portal Over 8hrs Per Day	Hour	25.5	\$112.50	\$2,868.75
10	Support Trucks	Day	4	\$250.00	\$1,000.00
SUBTOTAL					\$31,662.50
TAX					
BALANCE DUE					\$31,662.50

<https://www.bc2env.com/client-survey>

THANK YOU FOR SELECTING
BC2 ENVIRONMENTAL
24-30118 Los Olivos - Well Installs



1 Park Plaza, Suite 1000
 Irvine, CA 92614
 P (949) 223-1170 • F (949) 223-1180
 awattorneys.com

Federal Tax ID: 55-0814676

**LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245)
 MONTHLY BILLING SUMMARY**

Billing Period: January 2024

Matter Description	Total Hours	Total Fees	Total Costs	Total Other Charges	Total Billed	Comments
0001 General	17.90	4,073.20	0.00	0.00	4,073.20	
TOTALS:	17.90	4,073.20	0.00	0.00	4,073.20	



1 Park Plaza, Suite 1000
 Irvine, CA 92614
 Phone: (949) 223-1170
 Fax: (949) 223-1180
 Federal Tax ID: 55-0814676

Los Olivos Community Services District
 General Manager
 PO Box 345
 Los Olivos, CA 93441

February 15, 2024
 Bill No. 84161

For Legal Services Rendered Through 1/31/24

CLIENT: 01245 - Los Olivos Community Services District
 MATTER: 0001 - General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
12/10/23	MDK	REVIEW EMAIL FROM G.SAVAGE RE ADU CAPACITY CHARGES RESEARCH AND PROVIDE ANALYSIS TO SON	1.00	220.00
01/02/24	SON	REVIEW LETTER GRANT APPLICATIONS; CORRESPONDENCE RE PUBLIC RECORDS ACT REQUIREMENTS; REVIEW AND EDIT DRAFT BYLAWS	2.30	524.40
01/04/24	SON	REVIEW BYLAWS, TELEPHONE CONFERENCE WITH GUY TO EDIT BYLAWS AND DISCUSS MEETING AGENDA; PREPARE BROWN ACT PRESENTATION	1.50	342.00
01/08/24	SON	FINALIZE SLIDES	1.00	228.00
01/09/24	SON	REVIEW FINAL BYLAWS; RESEARCH AND EMAIL ISSUE PEACE OFFICER RECORDS ON PUBLIC WEBSITE; CORRESPONDENCE RE ETHICS AND HARASSMENT TRAINING	1.50	342.00
01/10/24	SON	PREPARE TRAVEL AND ATTEND BOARD MEETING	7.00	1,596.00
01/11/24	SON	GS EMAIL RE FORM 700; CORRESPONDENCE RE REDACTION OF PEACE OFFICER INFO	0.20	45.60
01/12/24	SON	CORRESPONDENCE RE REQUEST FOR ACCOMMODATION	0.10	22.80

Date	Attorney	Description	Hours	Amount
01/16/24	SON	CORRESPONDENCE RE FILLING VACANCY; MEETING ACCOMMODATION; FORM 700 FILING	0.40	91.20
01/19/24	SON	CORRESPONDENCE RE TECH COMMITTEE AGENDA ISSUES	0.40	91.20
01/22/24	SON	REVIEW ROHRER EMAIL; CORRESPONDENCE RE BOARD MEETING	0.20	45.60
01/23/24	CMC	EXTRATERRITORIAL SERVICE QUESTIONS: REVIEW AND ANALYZE ISSUES RELATED TO POTENTIAL REQUESTS FOR SEWER SERVICE OUTSIDE OF BOUNDARIES	0.10	22.80
01/23/24	SON	CORRESPOND RESEARCH RE SOLVANG COUNCIL MEETING AND PIPELINE ISSUES; REVIEW AND COMMENT ON GSI AGREEMENT	0.50	114.00
01/27/24	SON	RESEARCH RE SERVICE OUTSIDE SERVICE AREA; EMAIL GUY	0.50	114.00
01/31/24	SON	CORRESPONDENCE RE WELL INSTALL; DRAFT MEMO RE WASTE WATER LINE	1.20	273.60
Total Professional Services			17.90	\$4,073.20

PROFESSIONAL SERVICES SUMMARY

Code	Name	Hours	Rate	Amount
CMC	Christine M. Carson	0.10	228.00	22.80
MDK	Martin D. Koczanowicz	1.00	220.00	220.00
SON	Steven O'Neill	16.80	228.00	3,830.40
Total Professional Services		17.90		\$4,073.20

CURRENT BILL TOTAL AMOUNT DUE	\$4,073.20
Balance Forward:	1,122.00
Total Due:	\$5,195.20

Please return this page with remittance

to
Aleshire & Wynder LLP

Bill Number: 84161
Bill Date: February 15, 2024
Client Code: 01245
Client Name: Los Olivos Community Services District
Matter Code: 0001
Matter Name: General

Total Professional Services:	4,073.20
Total Disbursements:	0.00
CURRENT BILL TOTAL AMOUNT DUE	<u>\$4,073.20</u>
Balance Forward:	<u>1,122.00</u>
Total Due:	<u>\$5,195.20</u>

Amount enclosed: _____

Thank You

February 15, 2024

VIA-EMAIL

GM.LOCSD@gmail.com

Los Olivos Community Services District
 Guy Savage, General Manager
 PO Box 345
 Los Olivos, CA 93441

Re: 2024 Legal Rates

Dear Mr. Savage:

Aleshire & Wynder is proud of our association with Los Olivos Community Services District and is grateful for the opportunity to provide legal services to the District.

Our Professional Services Agreement (Agreement) with LOCSD allows our rates to be adjusted annually. The Agreement states that rates shall be increased for the change in the CPI-U, rounded up to the nearest dollar, for the 12 month period published for the most recent month of December by the U.S. Department of Labor. The amounts will be rounded up to the nearest dollar for the next twelve (12) month period. The rate increase for 2024 will be three point five percent (3.5%). Adjustments will be as follows:

Transactional Services (3.5%)

Blended Rates	\$228.00
Paralegals/Law Clerks	\$228.00

Litigation Services (\$10 /hr Increase)

Partners /Of Counsel	\$285.00
Associates	\$235.00
Paralegals	\$180.00
Law Clerks	\$120.00

Risk Management Services (\$10 /hr Increase)

Blended Rates	\$235.00
Paralegals	\$190.00
Law Clerks	\$130.00

February 15, 2024

Page 2

Under the Agreement these rates will be adjusted effective January 1, 2024. Please let us know if you have any questions.

Very truly yours,

ALESHIRE & WYNDER, LLP

A handwritten signature in blue ink, appearing to read "Keith Lemieux".

Keith Lemieux

KL:AAO



201 N. Calle Cesar Chavez | Suite 300
Santa Barbara, CA 93103

Main: 805 692 6921

WWW.MNSENGINEERS.COM

- > CIVIL ENGINEERING
- > CONSTRUCTION MANAGEMENT
- > LAND SURVEYING

February 16, 2024

Project No: LOCD.180392.00

Invoice No: 85541

Los Olivos Community Services District

P.O. Box 553

Los Olivos, CA 93441

Principal Jeffrey Edwards
Project Manager Douglas Pike
Project LOCD.180392.00 District Support Services

This Invoice includes:

1. General District Support Tasks: \$315.00
2. Engineering Tasks:
 - a. General Support Tasks: Attend Meeting \$370.00
 - b. General Engineering Tasks Monitoring Wells: \$277.50

Professional Services for the Period: January 01, 2024 to January 31, 2024

Level 2 TASK01 District Management

Professional Personnel

	Hours	Rate	Amount
Administrative Support			
Project Coordinator	3.00	105.00	315.00
Totals	3.00		315.00
Total Labor			315.00
		Level 2 Subtotal	\$315.00

Level 2 TASK02 Engineering Tasks

Professional Personnel

	Hours	Rate	Amount
Project Management			
District Engineer	3.50	185.00	647.50
Totals	3.50		647.50
Total Labor			647.50
		Level 2 Subtotal	\$647.50

Current Invoice Amount	\$962.50
-------------------------------	-----------------

Outstanding Invoices

Number	Date	Balance
84819	11/21/2023	2,615.05
85320	1/24/2024	3,242.50
Total		5,857.55

BC2 ENVIRONMENTAL

1150 West Trenton Avenue
Orange, CA 92867
Phone (714) 744-2990 Fax (714) 744-2991

INVOICE

Bill to:

Los Olivos Community Services District
PO Box 345
Los Olivos, CA 93441

Invoice Date: 2/27/2024

Invoice No.: 24-30118.1

BC2 Proposal #: 23-690

Location: Los Olivos, Ca

Attn: Guy Savage

Email: gm.locsd@gmail.com

Site Contact: Numuen Fortunelli

Payment Terms: Net 45

Tax I.D. Number: 83-2585853

Period of Performance : 2/21/2024-2/22/2024

Item	Description	Unit	Quantity	Unit Price	Extension
1	Development Rig Portal to Portal	Hour	19.5	\$205.00	\$3,997.50
2	Development Trailer Rental	Day	2	\$200.00	\$400.00
3	Generator & Pump Rental	Day	2	\$350.00	\$700.00
4	Per diem 1-Man Operator	Night	1	\$200.00	\$200.00
5	Prevailing Wage Per Man Per Hr. Portal to Portal Up to 8hrs Per Day	Hour	16	\$75.00	\$1,200.00
6	Prevailing Wage Per Man Per Hr. Portal to Portal Over 8hrs Per Day	Hour	3.5	\$112.50	\$393.75
SUBTOTAL					\$6,891.25
TAX					
BALANCE DUE					\$6,891.25

<https://www.bc2env.com/client-survey>

THANK YOU FOR SELECTING

BC2 ENVIRONMENTAL

24-30118.1 Los Olivos - Well Installs



COUNTY OF SANTA BARBARA

X 2181982

Department

Date 2/22/2024

Received from GUY SAUCE

In Payment of MW-BERMIO APP'S - ARN: 135-240-081

ONE THOUSAND ONE HUNDRED NINETY and 100/100 Dollars \$ 1,190.00

Received original of the above numbered receipt

CREDIT CARD	✓ # 0153
CASH	
CHECK	

BY BRONO

SIGNATURE OF PAYOR

CB

AUTHORIZED SIGNATURE

IC-147

5419 SM ENVIRNMNTL HEA
2125 CTRPOINTE PKY S 33
SANTA MARIA, CA 9345513

02/22/2024 11:25:25
MID: XXXXXXXXXXXX310 TID: XXXX306

CREDIT CARD

VISA SALE

Card # Token XXXXXXXXXXXX0153
SEQ #: 2
Batch #: 3043
INVOICE 3
Approval Code: 81437G
Entry Method: Manual
Mode: Online
Tax Amount: \$0.00

SALE AMOUNT \$1190.00

I agree to pay above total amount
according to card issuer agreement.
(Merchant agreement if Credit Voucher)

x BY BRONO

MERCHANT COPY

**ITEM 9B – GENERAL MANAGER AND DISTRICT ENGINEER
REPORTS**

GENERAL MANAGER AND DISTRICT ENGINEER REPORTS

Financial Status

As of: 2/20/2024 (64% Elapsed)
Accounting Period: OPEN

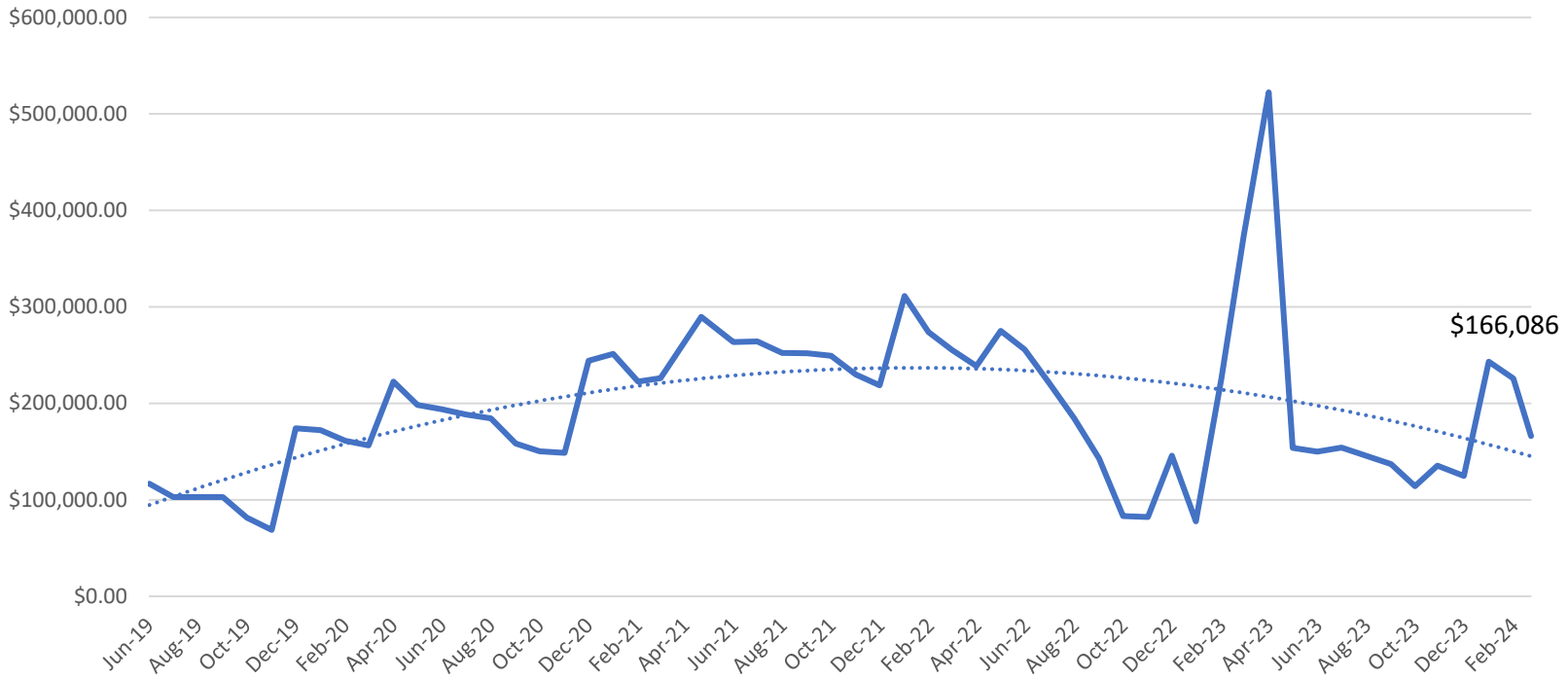
Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3490 -- Los Olivos CSD

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	2/20/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Revenues				
Taxes				
3066 -- Special Tax Assessment	227,650.00	140,740.21	-86,909.79	61.82 %
Taxes	227,650.00	140,740.21	-86,909.79	61.82 %
Use of Money and Property				
3380 -- Interest Income	744.00	1,620.52	876.52	217.81 %
Use of Money and Property	744.00	1,620.52	876.52	217.81 %
Intergovernmental Revenue-State				
4339 -- State-Other	0.00	75,000.00	75,000.00	--
Intergovernmental Revenue-State	0.00	75,000.00	75,000.00	--
Intergovernmental Revenue-Other				
4840 -- Other Governmental Agencies	0.00	30,000.00	30,000.00	--
Intergovernmental Revenue-Other	0.00	30,000.00	30,000.00	--
Miscellaneous Revenue				
5895 -- Other-Donations	0.00	20,000.00	20,000.00	--
5909 -- Other Miscellaneous Revenue	0.00	20.00	20.00	--
Miscellaneous Revenue	0.00	20,020.00	20,020.00	--
Revenues	228,394.00	267,380.73	38,986.73	117.07 %
Expenditures				
Services and Supplies				
7090 -- Insurance	2,934.00	2,932.81	1.19	99.96 %
7324 -- Audit and Accounting Fees	2,500.00	425.50	2,074.50	17.02 %
7430 -- Memberships	1,300.00	1,244.00	56.00	95.69 %
7460 -- Professional & Special Service	78,886.00	27,322.59	51,563.41	34.64 %
7508 -- Legal Fees	45,529.00	15,040.76	30,488.24	33.04 %

Los Olivos CSD Cash Balance History



LOCSO - MEETINGS CALENDAR YEAR 2024 - WORKING DRAFT

Q2	April	
	Fiscal Year (FY) 2024-25 Budget and Strategic Planning, GM's Annual Report	
	WS - Siting	
	May	
	FY 2024-25 Budget	
	REGEN Report (?)	
	WS - Collection, Treatment, Disposal	
	June	
FY 2024-25 Budget Hearing, Gann Limit, Tax Assessment Authorization		
60% Design RFP Authorization		
WS - Component Ownership		
OUTSIDE MTG - CCRWQCB / EHS		
Q3	July	
	WS - Final Project Description	
	Final Project Description	
	August	
	WS - Capital Cost Distribution	
	60% Design Contract	
	September	
	EIR Contract	
WS - EIR Process		
Q4	October	
	WS - Property Owner Vote - 218 Process	
	November	
	Assessment Engineer Contract	
	December	

Summary Project Status Report

Audit (Moss, Levy & Hartzheim)	Budget:		Schedule:	
Waiting for bills from M, L & H – work complete Signed 2023 Audit contract sent to MLH				
REGEN – 30% Hybrid Collection Engineering Design	Budget:		Schedule:	
Presentation in February, planning May final presentation				
Groundwater Monitoring Wells	Budget:		Schedule:	
<ul style="list-style-type: none"> Detailed report on tonight’s agenda 				

Other:

Outreach to Mattei’s, Los Olivos Elementary, others regarding their participation
 Attending AWPA “Project of the Year” on March 14