

Lisa Palmer, President
Tom Fayram, Vice President
Mike Arme, Director
Brian O'Neill, Director
Brad Ross, Director



POSTED

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting September 15, 2021 6: 00 PM

This meeting will be held electronically via Zoom Meetings. The public will be able to hear and participate.

1. Join Zoom Meeting from PC, Mac, or Android: <https://us02web.zoom.us/j/89000408577?pwd=TjkzM28wM01YRXNkejZnRzYzUUVVIZz09>
2. Via telephone: +1 (408) 638-0968 **Meeting ID: 890 0040 8577** **Passcode: 026366**

REGULAR MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

5. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3). Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

6. Public Discussion of the Methodology used in Selection of a Preferred Site and a Preferred Alternative Site to Study as a Possible Location of a Wastewater Treatment Package Plant.

During the last Board meeting the Board advanced the Preferred Site (APN # 135230028) and the Preferred Alternative Site (APN # 135110024) for further review as a part of the Planning, Design and Environmental review of the Project. The Board also directed staff to notice a public information session to review the process the Board used to select the sites.

7. ADMINISTRATIVE AGENDA

All matters listed hereunder constitute a consent agenda and will be acted upon by a single roll call vote of the Board. Matters listed on the Administrative Agenda will be read only on the request of a member of the Board or the public, in which event the matter shall be removed from the Administrative Agenda and considered as a separate item.

a. MEETING MINUTES

- i. Approve Minutes of August 18, 2021

b. INVOICE PAYMENT

- i. July 14, 2021 UPC Invoice 10021, (through June) \$155.00
- ii. August 15, 2021 Robert Perraul General Management Services (7-17- 8-15, 2021) \$3,645.00 .
- iii. August 24, 2021 MNS Invoice #78559 District Support Service (July) \$ 7,799.50
- iv. September 9,2021 Aleshire and Wynder1245 Legal Services (August) \$1,160.
- v. September 9,2021 GSI Groundwater Solutions Invoice # 0876.001-8, Groundwater Management Services, \$7,300.00

8. Business Items: Discussion and Action on the following:

- a. Consideration of Stantec Design Proposal from Stantec for the entire, District-wide Wastewater Collection and Treatment Plant Project.** At the request of the Board, Stantec Design Services Inc. submitted a revised proposal for Project Design Services Task Order No.2. The revised proposal includes a scope of work to complete the preliminary design for the entire, District-wide Wastewater Collection and Treatment Plant Project. The preliminary design proposal has been divided into three components: 1)Basis of Design, 2) 30% Completion and 3) 60% of Completion, **Recommendation: Authorize the Extension of the Design Services Contract and the completion of Task Order No. 2.**
- b. Consideration of An Update and Revision to the Los Olivos Community Wastewater Program Project Description .** The Project Description has been updated and revised to clearly articulate a system design for the entire District. The Board is being asked to review the revised Project Description and adopt by motion or provide staff with direction.
- c. Project Development - Project Management Committee Report. Committee members and General Manager will report on the following:**
 - i. Review Project Actions – Status Report (will be distributed prior to meeting)
 - ii. Review of Working Timeline to Benefit Assessment Election

9. GENERAL MANAGER’S REPORT

General Manager Report on current assignments, action items, and general District business.

10. INFORMATIONAL ITEMS

11. CALL FOR AGENDA ITEMS

12. NEXT REGULAR MEETING:

13. AJOURNMENT

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District’s Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos. California 93441.