

Julie Kennedy, President
Tom Nelson, Vice President
Tom Fayram, Director
Greg Parks, Director
Lisa Palmer, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT **Posted: 3-28-2026**
FINANCE SUBCOMMITTEE MEETING
April 3, 2026 – 8:30 AM
St. Mark's In The Valley
2901 Nojoqui Avenue, Los Olivos, California 93441
Please observe decorum and instructions from the Subcommittee Chair
Finance Committee: President Julie Kennedy (Chair) and Director Nelson

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the address above. The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/85195290804?pwd=rO5nrKISaewJAVMeY3MbZ7mtLlxudn.1>

By Phone:

Meeting ID: 851 9529 0804 Passcode: 473619

One tap: +14086380968,,85195290804#,,,,*473619# US (San Jose)

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MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Subcommittee.

4. CONSENT AGENDA

A. MINUTES APPROVAL

Approval of the minutes from August 8, 2025 and note the lack of quorum for September 5, 2025.

BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscscsd@gmail.com, www.losolivoscscsd.com

5. INVOICE REVIEW AND RECOMMENDATION

The Subcommittee will review and recommend to the full Board of Directors payment of those unpaid invoices that were received on or before March 27, 2026.

No.	Invoice Date	Invoice #	Provider	Amount
1	2/28/2026	20943	Regional Gov't Services – Communications Services	\$ 121.70
2	3/9/2026	104242	Aleshire & Wynder – Legal Services	\$ 964.00
3	3/4/2026	2026-318	Padre – Environmental Services	\$ 480.00
4	3/10/2026	93166	MNS – Engineering Services	\$ 555.00
5	3/28/2026	202603	GWS – General Management Services	\$ 6,203.90

Project	Vendor	To Date (including current invoices)	Total Authorization
Phase 1 - 90% Design / 30-year cost of ownership	Wallace Group	\$ 162,583.30	\$ 403,000.00
Environmental Review	Padre	\$ 14,085.00	\$ 57,383.00
Proposition 218 Communications	RGS	\$ 1,206.80	\$ 28,300.00

6. BUDGET REPORTS

The General Manager may review the most recent budget reports (attached) and comment on changes to financial systems.

7. CONSIDERATION OF THE DRAFT PROPOSED BUDGET FOR FISCAL YEAR 2026-27

The General Manager will present his draft proposed budget for Fiscal Year 2026-27 (FY 2026-27). The District's FY 2026-27 budget will run from July 1, 2026 through June 30, 2027. As part of their deliberations, the Subcommittee may make recommendations on the draft proposed budget and/or the date and time for the FY 2026-27 Budget Hearing.

General Manager's recommendation: Discuss draft budget, make recommendations to the full Board of Directors as deemed appropriate, and provide direction to staff as needed.

8. CONSIDERATION OF THE FISCAL YEAR 2024-25 ANNUAL AUDIT

The District contracted with Moss, Levy, Hartzheim (MLH) to conduct an audit of District finances for fiscal year 2024-25, which ran from July 1, 2024 to June 30, 2025. Once available from MLH, the audit and prior audits can be found at: <https://www.losolivoscsd.com/current-and-past-audits>. Given the anticipated late posting of the audit, copies will be available at the meeting for the public and Subcommittee members to review.

General Manager's recommendation: Discuss FY 2024-25 audit and make recommendations to the full Board of Directors as deemed appropriate.

INFORMATIONAL ITEMS:

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

9. SUBCOMMITTEE MEMBER COMMENTS

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

10. ADJOURNMENT