



Julie Kennedy, President  
Lisa Palmer, Vice President  
Tom Fayram, Director  
Greg Parks, Director  
Tom Nelson, Director

LOS OLIVOS COMMUNITY SERVICES DISTRICT  
FINANCE SUBCOMMITTEE MEETING

Posted: 5-2-2025

May 9, 2025 – 8:30 AM

St. Mark's In The Valley

2901 Nojoqui Avenue, Los Olivos, California 93441

Please observe decorum and instructions from the Subcommittee Chair

Finance Committee: President Julie Kennedy (Chair) and Director Nelson

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the above locations.

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/84350602040?pwd=2VNVNnaY2fzB7Ml6Oml33oz2sND8RU.1>  
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 843 5060 2040 Passcode: 909261  
One tap mobile: +16694449171,,84350602040#,,, \*909261# US

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### MEETING AGENDA

1. **CALL TO ORDER**

President Kennedy called the meeting to order at: 8:34 AM

2. **ROLL CALL**

Present: President Kennedy, Director Nelson

Absent: None

3. **PUBLIC COMMENTS**

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

President Kennedy opened the floor to public comment.

No requests to speak.

**ADMINISTRATIVE ITEMS:**

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Subcommittee.

4. **CONSENT AGENDA**

A. **MINUTES APPROVAL**

Approval of the minutes from January 3, 2025.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

[losolivoscsd@gmail.com](mailto:losolivoscsd@gmail.com), [www.losolivoscsd.com](http://www.losolivoscsd.com)

Agenda Packet

Note: Although no meeting was held on February 7, 2025; March 7, 2025; or April 4, 2025 as originally planned, a copy of the "minutes" noting that those meeting did not occur due to a lack of a quorum is attached. GM Savage notes that there were not meetings in February, March, or April.

President Kennedy opened the floor to public comment.  
No requests to speak.

Motion to approve  
Motion by: Director Nelson, Second by: President Kennedy  
Voice vote: 2-0

**BUSINESS ITEMS:**

All matters listed hereunder will be acted upon separately and public comment will be held for each item.

**5. INVOICE REVIEW AND RECOMMENDATION**

The Subcommittee will review and recommend to the full Board of Directors, payment of those unpaid invoices that were received on or before May 1, 2025.

No.	Invoice Date	Invoice #	Provider	Amount
1	4/30/2025	2388606	Stantec – LOCS D to Sunny Field Park force main	\$ 306.00
2	4/22/2025	95000	A&W – Legal Services	\$ 819.00
3	5/1/2025	20254	GWS – General Manager Services	\$ 4,350.00

Project	Vendor	To Date (inc. above)	Total Authorization
City of Solvang Connection	Stantec – LOCS D to Sunny Field Park force main	\$ 56,250.00	\$ 56,250.00
Groundwater Monitoring	GSI – Bi-annual sampling and testing	\$ 7,414.01	\$ 14,300.00

GM Savage notes that there is nothing substantial. he groundwater monitoring will take place on May 13, 2025.

President Kennedy opened the floor to public comment.  
No requests to speak.

Motion to recommend that the full Board approve for payment the invoices.  
Motion by: Director Nelson, Second by: President Kennedy  
Voice vote: 2-0

**6. DRAFT BUDGET FY 2025-26**

The General Manager has prepared a draft budget for the fiscal year 2025-26 (FY 2025-26). The District’s FY 2025-26 budget runs from July 1, 2025 through June 30, 2026. The Subcommittee will review the draft budget and may make one or more recommendations to the full Board of Directors.

GM Savage introduces the item, noting that the Regular Board will have one last review of the FY 2025-26 budget and, hopefully, set the Budget hearing for June. He notes that he will be updating the Proposed Budget with the figures that will be seen as part of item 7, particularly more cash on hand as of today.

President Kennedy asks about the variety of items that need to get completed for a Prop 218 vote. GM Savage responds that he thinks we should be fine.

President Kennedy opened the floor to public comment.  
No requests to speak.

Motion to recommend that the draft budget be approved by the full Board of Directors.  
Motion by: President Kennedy, Second by: Director Nelson  
Voice vote: 2-0

**7. BUDGET REPORTS**

The General Manager will review the most recent budget reports (attached) and comment on changes to financial systems.

GM Savage briefly walks through the items, noting the higher cash balance that originally anticipated due to the State grant funds being received.

**President Kennedy opened the floor to public comment.**  
**No requests to speak.**

**INFORMATIONAL ITEMS:**

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

**8. SUBCOMMITTEE MEMBER COMMENTS**

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

**President Kennedy – None**  
**Director Nelson – Pleased with where things are at.**

**9. ADJOURNMENT**

**Motion to adjourn at: 8:46 AM**

**Motion by: Director Nelson, Seconded by: President Kennedy**

**Voice vote: 2-0**

Project	Vendor	Amount	Total Authorization
City of Solvang Connection	Strategic - LOCSD to Sunny Field Park force main	\$ 36,250.00	\$ 36,250.00
Groundwater Monitoring	GSI - BI-annual sampling and testing	\$ 14,500.00	\$ 14,500.00

Respectfully submitted:

  
 Guy W. Savage  
 General Manager – Los Olivos Community Services District

Approved:

  
 President Julie Kennedy