

Julie Kennedy, President
Lisa Palmer, Vice President
Tom Fayram, Director
Greg Parks, Director
Nina Stormo, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT

Posted: 3-15-2024

TECHNICAL SUBCOMMITTEE MEETING

March 22, 2024 – 8:30 AM

St Mark's in the Valley Episcopal Church

2901 Nojoqui Ave, Los Olivos CA 93441

Please observe decorum and instructions from the Subcommittee Chair

Subcommittee Members: Director Fayram (Chair), Directors Parks, and General Manager Guy Savage

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:
St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/81937722522?pwd=SWpSU0RYZFJjZTBLNGphZG41TGs4dz09>

By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085

One tap mobile: +14086380968,,81937722522#,,,,*914085# US (San Jose)

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Subcommittee.

4. CONSENT AGENDA

A. MINUTES APPROVAL

Approval of the minutes from February 26, 2024.

BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item. As a Subcommittee of the full Board of Directors, Business Items may include one or more recommendations for further

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discussion or action at a full Board of Directors meeting.

5. UPDATE AND DISCUSSION ON REGEN 30% ENGINEERING DESIGN HYBRID COLLECTION CONTRACT

The Subcommittee will discuss progress of the contract with REGEN related to completing a 30% engineering design of a hybrid collection solution. Representatives from REGEN may be on hand, via Zoom, to update the Subcommittee. Any issues raised by the contract will also be discussed. See the October 16, 2023 Regular Meeting agenda for the LOCSD Board of Directors, starting on page 74, for more details on the contract:

<https://www.losolivoscscsd.com/files/211066245/2023-10-16+Packet+Los+Olivos+CSD+Regular+Meeting.pdf>

6. GENERAL DISCUSSION OF COLLECTION, TREATMENT, AND DISPOSAL OPTIONS

The Subcommittee will discuss options for the collection, treatment, and disposal of wastewater for the District. Given the Regen contract, this discussion will focus heavily on Treatment options, including Membrane Bioreactor (MBR), connection to Solvang’s treatment plant, and other solutions previously brought up by members of the public.

7. UPDATE AND DISCUSSION ON GROUNDWATER MONITORING WELLS GRANT AND WELL INSTALLATION AND TESTING

The Subcommittee will discuss progress of the grant and/or implementation of the groundwater monitoring project. See the October 16, 2023 Regular Meeting agenda for the LOCSD Board of Directors for more details on the most recent, grant funded, project:

<https://www.losolivoscscsd.com/files/211066245/2023-10-16+Packet+Los+Olivos+CSD+Regular+Meeting.pdf>

The original scope for this effort included the drilling of three new wells and sampling the three new wells plus two existing wells. The Central Coast Regional Water Quality Control Board (CCRWQCB) has requested additional testing. In addition, the District is considering how best to obtain well sample data from north of Highway 154. Test samples could come from a new well or through access to existing wells that only penetrate the shallow groundwater aquifer (roughly 100’ below ground level).

8. DISCUSSION REGARDING POSSIBLE LOCSD CONNECTION TO THE CITY OF SOLVANG’S WASTEWATER TREATMENT PLANT AND RELATED INFRASTRUCTURE

The LOCSD Board of Directors wrote a letter to the City of Solvang expressing interest in connecting to the City’s wastewater infrastructure. The City concurred that exploring a potential connection by the LOCSD to the City’s wastewater treatment plant and related infrastructure makes sense at its January 22, 2024 City Council meeting. See the January 10, 20234 Regular Meeting agenda of the LOCSD Board of Directors for more details:

<https://www.losolivoscscsd.com/files/2d9f1238c/2024-1-10+Packet+Los+Olivos+CSD+Regular+Meeting.pdf>

The Subcommittee will discuss potential connection to the City of Solvang, including technical issues raised by connection.

INFORMATIONAL ITEMS:

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

9. SUBCOMMITTEE MEMBER COMMENTS

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

10. ADJOURNMENT

ITEM 4A – MINUTES

MINUTES

Julie Kennedy, President
Lisa Palmer, Vice President
Tom Fayram, Director
Greg Parks, Director
Nina Stormo, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT
TECHNICAL SUBCOMMITTEE MEETING
February 26, 2024 – 9:30 AM
St Mark's in the Valley Episcopal Church
2901 Nojoqui Ave, Los Olivos CA 93441

Posted: 2-21-2024

Please observe decorum and instructions from the Subcommittee Chair

Subcommittee Members: Director Fayram (Chair), Directors Parks, and General Manager Guy Savage

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:
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MEETING AGENDA

1. CALL TO ORDER

Chair Fayram calls the meeting to order at: 9:37 AM

2. ROLL CALL

Present: Chair Fayram, Director Parks, General Manager Savage

Absent: None

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

Chair Fayram opens the floor to public comment.

No commenters.

ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Subcommittee.

4. CONSENT AGENDA

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A. MINUTES APPROVAL

Approval of the minutes from February 5, 2024.

Chair Fayram opens the floor to public comment.

No commenters.

Motion to approve minutes from February 5, 2024.

Motion by: Director Parks, Second: GM Savage

Voice vote: 3-0

BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item. As a Subcommittee of the full Board of Directors, Business Items may include one or more recommendations for further discussion or action at a full Board of Directors meeting.

5. UPDATE AND DISCUSSION ON REGEN 30% ENGINEERING DESIGN HYBRID COLLECTION CONTRACT

The Subcommittee will discuss progress of the contract with REGEN related to complete a 30% engineering design of a hybrid collection solution. Representatives from REGEN may be on hand, via Zoom, to update the Subcommittee and make final preparations for presenting the 15% engineering effort to the full Board of Directors on February 28, 2024. Any issues raised by the contract will also be discussed. See the October 16, 2023 Regular Meeting agenda for the LOCSD Board of Directors, starting on page 74, for more details on the contract: <https://www.losolivoscscsd.com/files/211066245/2023-10-16+Packet+Los+Olivos+CSD+Regular+Meeting.pdf>

Mr. Bounds from REGEN walks through portions of the materials included in the agenda packet. He notes five areas where additional details could be helpful, but are not included:

1. Flow analysis for commercial properties
2. Tank locations and setbacks from water mains
3. Tank sizes for commercial properties. He notes that the 1500 gallon tank used for residential properties are likely sufficient for many commercial properties, but some will require larger tanks.
4. Cost savings should be evaluated. He adds that he used Stantec numbers, but, in his opinion, the numbers may be overly conservative.
5. Potential reuse of existing tanks, particularly on parcels where the tank has been replaced in the last 20 years or so.

Mr. Bounds then walks through the four options in his documentation (Options A-D).

The Subcommittee asks clarifying questions. To one of the questions, Mr. Bounds confirms that costs will not change dramatically between the three generally identified locations within the District.

Discussion ensues about how to treat properties that have an advanced on-site solution. Mr. Bounds suggests that systems that have a recently installed tank could likely connect to a community sewer for secondary treatment, as opposed to attempting to complete secondary treatment on-site.

Chair Fayram asks that Mr. Bounds make some minor typographical changes to his document. For example, in some places he refers to an option as Option D, while later on the same page he refers to it as Option 4. All in attendance appear to agree that the lettered approach (e.g. Option D) is better.

Chair Fayram opens the floor to public comment.

Mike Brady speaks.

Mr. Bounds asks whether he should put together a slide presentation for Wednesday. Subcommittee members agree that one would be helpful. GM Savage asks Mr. Bounds to clarify that when he says "advanced on-site" he is essentially saying a system that is whole contained on a parcel of land; not necessarily the type of advanced on-site systems that have discussed previously. The distinction being that a system such as the one installed at Mattei's (and MBR) falls into the classification of advanced on-site.

6. GENERAL DISCUSSION OF COLLECTION, TREATMENT, AND DISPOSAL OPTIONS

The Subcommittee will discuss options for the collection, treatment, and disposal of wastewater for the District. Given the Regen contract, this discussion will focus heavily on Treatment options, including Membrane Bioreactor (MBR), connection to Solvang's treatment plant, and other solutions previously brought up by members of the public.

GM Savage notes that he anticipates a full item on Solvang treatment at the March or April Regular Meeting of the full Board of Directors.

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Chair Fayram opens the floor to public comment.

No commenters.

7. UPDATE AND DISCUSSION ON GROUNDWATER MONITORING WELLS GRANT AND WELL INSTALLATION AND TESTING

The Subcommittee will discuss progress of the grant and/or implementation of three new groundwater monitoring wells and related wells testing. See the October 16, 2023 Regular Meeting agenda for the LOCSB Board of Directors for more details:

<https://www.losolivoscsd.com/files/211066245/2023-10-16+Packet+Los+Olivos+CSD+Regular+Meeting.pdf>

The week of January 29, 2024, the three new wells were drilled. Development, a process which prepares the well for samples being taken, began February 21, 2024 and was completed February 22, 2024. Discussion may cover project coordination, timelines, subcontractors, County coordination, regulator interactions, and other activities related to the implementation and testing of the three new wells and testing of the District's two existing wells. Additional information on the three new wells can be found at:

<https://www.losolivoscsd.com/district-drills-three-additional-groundwater-monitoring-wells-6ee4aedd-e69b-4137-afc1-bc072cbcb7d0>

GM Savage walks through a series of pictures that show activities during the recent well construction. He provides an overview of the well construction, materials used, and sampling techniques. He comments that while sampling was done in accordance with original plans, in the future, the CCRWQCB may request a different sampling approach.

Chair Fayram opens the floor to public comment.

No commenters.

8. DISCUSSION REGARDING POSSIBLE LOCSB CONNECTION TO THE CITY'S WASTEWATER TREATMENT PLANT AND RELATED INFRASTRUCTURE

The LOCSB Board of Directors wrote a letter to the City of Solvang expressing interest in connecting to the City's wastewater infrastructure. The City concurred that exploring a potential connection by the LOCSB to the City's wastewater treatment plant and related infrastructure makes sense at its January 22, 2024 City Council meeting. See the January 10, 2024 Regular Meeting agenda of the LOCSB Board of Directors for more details:

<https://www.losolivoscsd.com/files/2d9f1238c/2024-1-10+Packet+Los+Olivos+CSD+Regular+Meeting.pdf>

The Subcommittee will discuss potential connection to the City of Solvang, including technical issues raised by connection.

GM Savage again highlights the needs get the City of Solvang to help put together the costs related to what the District needs to know regarding connecting to the City.

Chair Fayram opens the floor to public comment.

No commenters.

INFORMATIONAL ITEMS:

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9. SUBCOMMITTEE MEMBER COMMENTS

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

Director Parks – None

Chair Fayram – None

GM Savage – Notes that he did have a conversation with Dunn regarding their recent notices of violation. He comments that he learned in the meeting that Dunn has not eliminated all of their septic tanks and that several buildings, particularly those closest to Los Olivos Grocery, are still using failing septic tanks.

10. ADJOURNMENT

Motion to adjourn at: 10:53 AM.


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Motion by: Director Parks, Second: GM Savage
Voice vote: 3-0

Respectfully submitted:



Guy W. Savage
General Manager – Los Olivos Community Services District

Approved:

Director Tom Fayram (Chair)