

Tom Fayram, President  
Julie Kennedy, Director  
Lisa Palmer, Director  
Greg Parks, Director  
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT**

**Posted: 9-14-2023**

**GRANTS SUBCOMMITTEE MEETING**

**September 18, 2023 – 8:30 AM**

**St Mark's in the Valley Episcopal Church**

**2901 Nojoqui Ave, Los Olivos CA 93441**

**Please observe decorum and instructions from the Subcommittee Chair**

**Subcommittee Members: Director Kennedy (Chair), Director Parks, and General Manager Guy Savage**

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:  
St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/81937722522?pwd=SWpSU0RYZFljZTBkNGphZG41TGs4dz09>  
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085  
One tap mobile: +14086380968,,81937722522#,,,,\*914085# US (San Jose)

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**MEETING AGENDA**

**1. CALL TO ORDER**

**Director (Chair) Kennedy called the meeting to order at: 8:41 AM.**

**2. ROLL CALL**

Attending: Director Kennedy, Director Parks, GM Savage

Absent: None

**3. PUBLIC COMMENTS**

Members of the public may address the Subcommittee on any items of interest within the subject matter and jurisdiction of the Subcommittee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments may be referred to District staff for discussion and possible action at a future meeting.

**Director Kennedy asks if there is any Public Comment.**

None

**ADMINISTRATIVE ITEMS:**

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Subcommittee. Matters listed on the Administrative Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Administrative Agenda and considered as a separate item. A single public comment period will be heard for all the matters on the Administrative Agenda.

**MINUTES APPROVAL**

Approval of the minutes from July 20, 2023.

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**

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**Director Kennedy asks if there is any Public Comment.**

None

**Motion to approve minutes from July 20, 2023.**

**Motion by: Director Parks, Second: Director Kennedy.**

**Voice vote (3-0).**

**BUSINESS ITEMS:**

All matters listed hereunder will be acted upon separately and public comment will be held for each item. As a Subcommittee of the full Board of Directors, Business Items may include one or more recommendations for further discussion or action at a full Board of Directors meeting.

**4. CONSIDERATION OF GRANT FUNDING ASSISTANCE REQUEST FROM THE COUNTY OF SANTA BARBARA ENVIRONMENTAL HEALTH SERVICES (EHS) FOR GROUNDWATER MONITORING WELLS**

The Subcommittee will discuss a request for funding assistance from the County of Santa Barbara Environmental Health Services to install three (3) new groundwater monitoring wells and testing of the three new wells, plus the two existing wells. Staff has gathered estimates from consultants and put together a total estimated cost, including a small project reserve, of \$121,445.

GM Savage covers the proposed grant to EHS. His discussion includes a detailed walkthrough of the estimated costs, including costs for the District. He also notes that the schedule still appears accurate to him and provides his best estimate of a December or January grant timeline from the County.

Director Parks comments that he is pleased with the County being amenable to provide grant funds. Director Kennedy asks about whether the costs include all three wells being drilled, with GM Savage confirming that the \$121,445 is for all three wells. Discussion ensues about testing of wells. GM Savage confirms that the CCRWQCB wants to see samples twice a year. He further confirms that the CCRWQCB is only looking for nitrate testing at this time. Upon questioning from Director Kennedy, he confirms that the County will not fund on-going well sampling costs and those will fall to the District. Director Kennedy asks about the County's ability to perform the collection and testing, with GM Savage responding that the County is currently only taking depth measurements, not performing testing on contaminants. He adds that once the five wells are all installed, the District can have conversations with others, such as the County or Santa Ynez River Water Conservation District, about having another agency complete the testing for the District. He comments that the GSI cost estimate for twice a year testing is \$12,300. The Directors and GM then discuss if there are cheaper ways of gathering the samples.

**Director Kennedy asks if there is any Public Comment.**

None

**Motion to recommend the grant application to the full Board of Directors.**

**Motion by: Director Parks, Director Kennedy**

**Voice Vote (3-0)**

**5. CONSIDERATION OF AN ENGAGEMENT LETTER, RESOLUTION, AND/OR CONTRACT WITH WATER FINANCE EXCHANGE (WFX OR WATERFX)**

At the August 24, 2023 regular meeting of the full Board of Directors, the Grants Subcommittee was tasked to work with WFX on an engagement letter and resolution and bring them back in September. Given the short turn-around between the August meeting and the September meeting, the Grants Subcommittee was not convened in time to get an item on the regular agenda. After reviewing the engagement letter and resolution provided by WFX, it may be better for the District to enter into a contract with WFX for services.

GM Savage introduces the item. Following his introduction there is commentary from Director Parks about concerns around requirements for regional solutions. All subcommittee members agree that there should not be a "regional solution" requirement in any of the documents. It is noted by Director Kennedy that WFX is a 501c3, which may result in them being able to apply for grants on the District's behalf that the District on its own would not qualify to apply. Director Parks reemphasizes the need for a more generic approach with less focus on regional solutions. GM Savage takes direction to hold further conversation with WFX, talk to some of their clients, and put together a fresh letter / resolution / contract between the District and WFX.

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**Director Kennedy asks if there is any Public Comment.**

None

Director Parks comments about taking a good look at other projects to ensure applicability and getting input from other WFX clients. GM Savage confirms that will be in his approach.

**6. MEDIAN HOUSEHOLD INCOME (MHI) GRANT OPPORTUNITIES**

The Subcommittee will discuss and consider making a recommendation related to the gathering of information and potential grant opportunities related to determining the Median Household Income (MHI) within the District's boundaries.

GM Savage introduces the item noting that there was discussion at the Full Board, but nothing agendaized and discussed. He thinks an agendaized item on the full agenda or a „letter“ from the Grants Subcommittee would be helpful.

GM Savage introduces the item. He says he added it to the agenda as it did not seem that the full Board of Directors took much notice of the commentary by Director Kennedy at the August meeting. He wants to be sure that the other Board members and public are clear why an MHI study is not being pursued at the current time. He suggests that a brief written summary of the situation, findings and reasons for the recommendation not to pursue a study at this time be provided to the full Board. By doing so, the full Board can “accept and file” it as a report from the subcommittee, thereby making it part of the official record. Director Kennedy says she can put something together based on her discussions with RCAC and provide it to GM Savage for inclusion on the October agenda.

**Director Kennedy asks if there is any Public Comment.**

None

**INFORMATIONAL ITEMS:**

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

**7. SUBCOMMITTEE MEMBER COMMENTS**

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

Director Parks – none.

Director Kennedy – none.

GM Savage – Suggests the next meeting be 10/6 , 9AM. Directors agree that would be a good date and time.

**Although not necessary, Director Kennedy asks if there is any Public Comment.**

None

**8. ADJOURNMENT**

**Motion to adjourn: 9:20 AM.**

**Motion by: Director Parks, Second: GM Savage**

**Voice vote (3-0)**

Respectfully submitted:



Guy W. Savage  
General Manager – Los Olivos Community Services District

Approved:



Julie Kennedy  
Director – Los Olivos Community Services District  
Chair – Grants Subcommittee